



**Committee of Adjustment  
Notice of Hearing**  
City Hall | Waterloo, Ontario  
October 24, 2025

TAKE NOTICE that the Committee of Adjustment for the City of Waterloo will meet on:

**Tuesday, Nov 18, 2025, beginning at 04:30 pm**

3rd Floor City Hall, Council Chambers

100 Regina St S, Waterloo City Hall

for the purpose of hearing all persons interested in supporting or opposing the application(s) attached.

You have received this notice as information because you own a property within 60m (200 feet), of one of the properties listed in the meeting agenda below, or you are a commenting agency. If you have no interest in this application, you are not required to attend this meeting, or to provide written comments.

Written comments in support of, or opposing, any application submitted prior to **Wednesday, Nov 12, 2025 at 12:30 pm** will be taken into consideration by the Committee. All comments will be available at the hearing. We encourage the public to provide input into this important public process. The public is informed that names, addresses, and comments may be made public.

**FAILURE TO ATTEND THE HEARING:** If the applicant or agent fails to appear at the hearing, the Committee may postpone or dismiss the application.

Wanting to join the meeting, or need further information?

**Danielle Ingram** | Planning Services  
Waterloo City Hall  
PO Box 337, 100 Regina St S  
Waterloo, ON N2J 4A8  
**P: (519) 747-8773 | TTY: 1(866) 786-3941**  
**E: [danielle.ingram@waterloo.ca](mailto:danielle.ingram@waterloo.ca)**

**4:30 PM Meeting Agenda**

1	A-46/25	611 Westfield Dr
---	---------	------------------

*To the extent that the foregoing information constitutes personal information as defined in the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, chapter M.56 as amended, the information is subject to provisions of that Act and will be used for the purposes indicated or implied by this form. Questions about the collection of personal information should be directed to the City Clerk, Waterloo City Centre, 100 Regina Street South, Waterloo, Ontario, N2J 4A8, telephone (519)886-1550.*

**APPLICANT(s):** Karis Disability Services  
26 PEPPLER St.  
Waterloo ON, N2J 3C4

**Submission No.** A-46/25

**Ward:** Southwest, Ward 1

**Agent:**

**Re:** 611 WESTFIELD DR  
PLAN 1764 BLOCK 109 PLAN 1771 BLOCK 77 NRSRR AC 54.43FR D

### SUBJECT OF APPLICATION

The applicants are proposing to convert the existing building to a Class A Group Home, and as such are requesting relief to legalize the existing conditions, and for construction of new exit stairs, as follows:

- i. The minimum rear yard setback requirement of 9.0m, whereas 7.4m is provided to the existing deck;
- ii. The minimum side yard setback requirement of 1.5m, whereas 1.1m is proposed on the north side of the property to the new main floor exit stairs, and 1.28 is existing to the side facade of the garage;
- iii. The minimum side yard setback requirement of 1.5m, whereas 0.85m is proposed on the south side of the property to the new lower level exit stairs;
- iv. The maximum permitted driveway width of 7.0m, whereas 8.4m is existing;
- v. Section 6.1.6.2 of the By-law, which states that in residential zones all parking spaces shall be located behind the front building line, whereas parking will be located in front of the front yard building line;
- vi. Section 6.8.7 of the By-law, which states that no portion of the driveway shall be located in front of the ground floor habitable floor space, whereas the existing driveway is partially located in front of ground floor habitable floor space;
- vii. Section 6.1.3 of the By-law, which states that a minimum 1 parking space for each employee plus 1 parking space for the residence is required (4 total), whereas 3 parking spaces are being provided.

### Map of Property

