



A meeting of the Council of The Corporation of the City of Waterloo was held on November 25, 2024 at 2:00 p.m. in the Council Chambers, 100 Regina Street South, Waterloo, Ontario and streamed live via YouTube.



## COUNCIL MEETING MINUTES

Monday, November 25, 2024

Closed Meeting: 2:00 PM

Public Meeting: 3:00 PM

**PRESENT:** Mayor Dorothy McCabe, Councillor Sandra Hanmer, Councillor Royce Bodaly, Councillor Hans Roach, Councillor Diane Freeman, Councillor Jen Vasic, Councillor Julie Wright

**ABSENT:** Councillor Mary Lou Roe

Mayor McCabe in the Chair

### 1. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

No disclosure of pecuniary interest was declared by any member of Council at this point in the meeting.

### 2. **CLOSED MEETING**

Moved by Councillor Wright, Seconded by Councillor Freeman:

That Council hold a closed meeting for the purposes of considering the following subject matter:

- a) labour relations or employee negotiations (Staff Association).

**Carried Unanimously**

Council meeting recessed:

(Time: 2:01 p.m.)

Council meeting reconvened:

(Time: 3:00 p.m.)

**PRESENT:** Mayor Dorothy McCabe, Councillor Sandra Hanmer, Councillor Royce Bodaly, Councillor Hans Roach, Councillor Diane Freeman, Councillor Jen Vasic, Councillor Mary Lou Roe, Councillor Julie Wright

### **3. TERRITORIAL ACKNOWLEDGEMENT**

Mayor McCabe opened the meeting with the following Territorial Acknowledgement:

We would like to begin by acknowledging that the land on which we gather (land on which we are broadcasting from) today is the land traditionally cared for by the Haudenosaunee, Anishinaabe and Chonnontan People. We also acknowledge the enduring presence and deep traditional knowledge and philosophies of the Indigenous People with whom we share this land today.

### **4. MOMENT OF REFLECTION**

Mayor McCabe provided Council with a moment of reflection.

At the beginning of this Council meeting, we pause to think about the needs of our community. May we show wisdom and compassion in all our decisions.

### **5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

No disclosure of pecuniary interest was declared by any member of Council at this point in the meeting.

### **6. APPROVAL OF MINUTES**

That the previous meeting minutes be approved.

#### **a) October 28, 2024 – Council Meeting**

Moved by Councillor Freeman, Seconded by Councillor Roe:

That the minutes of the Council meeting held on October 28, 2024 be approved as printed.

**Carried Unanimously**

### **7. CONSENT MOTION**

That consent motion items (a) through (c) be approved.

a)     **Title:                   Stormwater Management System  
                                  and Wastewater Collection System –  
                                  Owner Representative Designation**

Report No.:    IPPW2024-041

Prepared By:   Janet Hoffer

Moved by Councillor Roe, Seconded by Councillor Vasic:

1.     That Council approve IPPW 2024-041.
2.     That Council designates Leigh McDermott, Director of City Utilities as the Owner Representative for the City's stormwater management system and wastewater collection system.
3.     That Council designate Jessica Kellerman, Manager of Stormwater and Construction and Bill Stortz, Manager of Wastewater Operations and Maintenance as the alternate Owner Representative for the stormwater management system and wastewater collection system, respectively.

**Carried Unanimously**

b)     **Title:                   Drinking Water Distribution –  
                                  Owner Representative**

Report No.:    IPPW2024-060

Prepared By:   Jaclyn Varga

Moved by Councillor Roe, Seconded by Councillor Vasic:

1.     That Council approve IPPW2024-060.
2.     That Council designates Leigh McDermott, Director of City Utilities as the Owner Representative for the City's drinking water distribution system.
3.     That Council designate Scott Donelle, Manager of Water Operations and Maintenance, as the alternate Owner Representative for the City's drinking water distribution system.

**Carried Unanimously**

c)     **Title:                   90 Westmount Road North – Lease  
                                  Renewal with the Region of Waterloo (EMS)**

Report No.:    COM2024-045

Prepared By:   Liz Badley

Moved by Councillor Roe, Seconded by Councillor Vasic:

1. That Council approve report COM2024-045.
2. That Council approve the Lease Renewal with The Region of Waterloo at 90 Westmount Road North, Waterloo, according to the Terms and Conditions as outlined in this report.
3. That the Mayor and Clerk be authorized to sign the Lease Agreement and any other necessary documents, subject to the satisfaction of the City Solicitor.

**Carried Unanimously**

## **8. ITEMS REMOVED FROM THE CONSENT MOTION**

None.

## **9. STAFF REPORTS**

- a) Title: Digital Services Update**  
Report No.: CORP2024-045  
Prepared By: Brandon Currie

Brandon Currie gave a presentation with an update on the Digital Service Strategy. He outlined the progress the City is making as well as what's to come in 2025. He then responded to questions of Council.

Moved by Councillor Roe, Seconded by Councillor Hanmer:

1. That Council receive report CORP2024-045 as information.

**Carried Unanimously**

- b) Title: Road Safety Countermeasures  
and Traffic Calming Implementation Plan**  
Report No.: IPPW2024-004  
Prepared By: Ainsley Rego and Jenny Renaud

Bob Henderson introduced the report and explained the road safety plan. Jenny Renaud and Bob Henderson responded to questions of Council.

Moved by Councillor Bodaly, Seconded by Councillor Hanmer:

1. That Council receives report IPPW2024-004 as information.

2. That Traffic and Parking By-law #08-077 be updated with the amendments contained herein.

**Carried Unanimously**

- c)     **Title:**               **Erbsville North MESP and District Plan Terms of Reference**  
          Report No.:     IPPW2024-059  
          Prepared By:   Tristin Deveau

Tristin Deveau gave an introduction to the report, that Planning is seeking approval for the creation of a Master Environmental Servicing Plan (MESP) and District Plan, and explained some of the details of the study area. He then responded to questions of Council. Dave Aston, MHBC Planning also responded to questions of Council. Ron Ormson also responded to questions of Council.

Moved by Councillor Bodaly, Seconded by Councillor Hanmer:

1. That report IPPW2024-059 be approved.
2. That Terms of Reference – Erbsville North MESP and District Plan attached as Appendix A to report IPPW2024-059 be approved, authorizing the preparation of a Master Environmental Servicing Plan and a District Plan for the Erbsville North Area for Council's consideration and approval.

**Carried Unanimously**

- d)     **Title:**               **Land Donation – 0 Wilmot Line, Waterloo**  
          Report No.:     CAO2024-030  
          Prepared By:   Robin Milne, Tim Anderson, Paul Hettinga

Robin Milne responded to questions of Council. Ron Ormson, Joel Cotter and Tim Anderson also responded to questions of Council.

Moved by Councillor Bodaly, Seconded by Councillor Freeman:

1. That report CAO2024-030 be approved;
2. That the land donation of the 3.69 acres of "Environmentally Sensitive" Woodlot Lands be accepted as per an Agreement of Purchase of Sale acceptable to the City Solicitor.
3. That the Mayor and Clerk be authorized to sign the Agreement of Purchase and Sale.

**Carried Unanimously**

**e) Title: Funding Release for the Non-Routine Building Capital Renewal Project and the Uptown Rink Renewal Project**

Report No.: COM2024-044

Prepared By: Heather Liddycoat

Councillor Bodaly left the meeting.

(Time: 4:53 p.m.)

Moved by Councillor Freeman, Seconded by Councillor Roach:

1. That Council approve report COM2024-044.
2. That Council approve the release of the 2024 capital funding for the Building Capital Renewal project in the amount of \$531,000, funded from the Capital Infrastructure Reinvestment Reserve Fund as per the approved 2024-2026 Capital Budget ref. #229.
3. That Council approve the release of the 2025 funding for the Building Capital Renewal project in the amount of \$913,000 on January 1, 2025, funded from the Capital Infrastructure Reinvestment Reserve Fund as per the approved 2024-2026 Capital Budget ref. #229.
4. That Council approve the release of the 2026 funding for the Building Capital Renewal project in the amount of \$700,000 on January 1, 2026, funded from the Capital Infrastructure Reinvestment Reserve Fund as per the approved 2024-2026 Capital Budget ref. #229.
5. That Council approve the release of the 2024 funding for the Uptown Rink Renewal project, in the amount of \$265,000, funded from the Capital Infrastructure Reinvestment Reserve Fund as per the approved 2024-2026 Capital Budget ref. #338.

**Carried Unanimously**

**f) Title: City of Waterloo Brownfield Tax Increment Grant (TIG) Program Renewal**

Report No.: CAO2024-018

Prepared By: Kristin Sainsbury and Julie Koppeser

Councillor Bodaly joined the meeting.

(Time: 4:55 p.m.)

Kristin Sainsbury and Justin McFadden responded to questions of Council.

Moved by Councillor Hanmer, Seconded by Councillor Roe:

1. That CAO2024-018 be approved.
2. That Council amend Section 4.4 of Schedule "A" to By-law 2013-123 to remove the expiry date in respect of the City-Wide Brownfield's Community Improvement Plan (Tax Increment Grant) Program, in order to permit the Plan to continue until such time as Council directs through a future by-law to dissolve the Community Improvement Project Area designated by By-Law 2013-107.
3. That the Mayor and Clerk be authorized to execute any enabling bylaw.
4. That staff be directed to notify the Region of Waterloo.

**Carried Unanimously**

## **10. QUESTIONS**

Councillor Freeman asked to follow-up on some direction Council gave last year for a potential banner program associated with veterans along Regina Street, working with the local Legions. She was also wondering about the possibility of a Veteran's Crosswalk at Regina Street leading to the Cenotaph, as it would create a space that represents and recognizes the veterans that have served year-round, not just on Remembrance Day. Jim Bowman responded to say the City would reinvigorate the conversation with the Communications Team and the museum surrounding the banners.

Mayor McCabe also raised concerns she had heard from the Legion, surrounding designated parking for veterans on Remembrance Day, especially for those with mobility issues, close to the Cenotaph. As well, the communications available around Remembrance Day should include that there's seating available at the Cenotaph.

Tim Anderson responded about the crosswalk, saying that the City would take that under advisement with IPPW, and report back once they've worked out details and determined if there are financial needs. The intent would be to consider both for 2025 implementation. Mayor McCabe asked for the BIA to be included in these conversations, especially surrounding the banners.

Councillor Freeman also had a question for Bob Henderson, surrounding the painted edge along Lee Avenue with the intent of reducing traffic volume speeds, but the centre line is no longer visible and she was hoping that could be reestablished. Bob Henderson responded saying they would reinstate the line, but it might not be possible this late in the season. In that case it would be scheduled for Spring 2025.

## 11. NEW BUSINESS

- a)     **Title:**               **Ratification of Staff Association Agreement 2025-2028**  
       **Report No.:**     CORP2024-048  
       **Prepared By:**   Kathy Weidhaas

Moved by Councillor Vasic, Seconded by Councillor Freeman:

1.     That Council approve CORP2024-048 and the terms of settlement between the Corporation of the City of Waterloo and the Staff Association covering the period of January 1, 2025 to December 31, 2028 and that the Mayor and Clerk be authorized to sign any related documents.

**Carried Unanimously**

Councillor Vasic wanted to highlight that the Button Factory holiday market is on until December 21. The opening was on Saturday, November 23, where they served hot chocolate and apple cider, and had crafts for people of all ages. The gift shop has also been revamped and turned into a lovely shopping experience.

Councillor Roach mentioned that 400 Northfield Dr W, at Pastor Marty's church (All Saints' Anglican Church), is hosting a Christmas Creators Market on Saturday, November 30.

Councillor Wright mentioned that the KW Chamber Society is turning 60, with a special performance at First United Church on December 1. There will be a Brahms piano quintet, and it looks to be a lovely evening.

## 12. ENACTMENT OF BY-LAWS

Moved by Councillor Freeman, Seconded by Councillor Roe:

That the By-laws listed below be read a first, second and third time and finally passed, numbered sequentially commencing with By-law Number 2024-089 and that the Mayor and Clerk be authorized to sign them accordingly.

- |    |                 |  |
|----|-----------------|--|
| a) | By-law 2024-089 | By-law to Amend No.08-077, a By-law to Regulate Traffic and Parking on Highways under the Jurisdiction of the City of Waterloo (IPPW2024-004, Council November 25, 2024) |
| b) | By-law 2024-090 | By-law to Amend By-law 2013-123 to Extend the Timeframe for the City-Wide Brownfield Community Improvement Plan (CAO2024-018,  |



Council November 25, 2024)

- c) By-law 2024-091 By-law to confirm all actions and proceedings of Council, November 25, 2024

**Carried Unanimously**

**13. ADJOURNMENT**

Moved by Councillor Bodaly, Seconded by Councillor Roe:

That the meeting adjourn.

(Time: 5:14 p.m.)

**Carried Unanimously**

**READ AND APPROVED, January 20, 2025**

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Mayor

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City Clerk