

 THIS MEETING WILL BE WEBCAST ON THE [CITY'S PUBLIC YOUTUBE SITE](#) (CITYWATERLOO) AND MAY BE TELECAST ON PUBLIC TELEVISION



COUNCIL MEETING AGENDA

Monday, November 25, 2024

Closed Meeting: 2:00 PM

Public Meeting: 3:00 PM

Mayor McCabe in the Chair

1. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
2. **CLOSED MEETING**

Recommendation:

That Council hold a closed meeting for the purposes of considering the following subject matter:

- a) the security of the property of the municipality or local board (Large Street Gatherings).

COUNCIL MEETING WILL RECESS AND RECONVENE AT 3:00 PM

3. **TERRITORIAL ACKNOWLEDGEMENT**
4. **MOMENT OF REFLECTION**
5. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
6. **APPROVAL OF MINUTES**

That the previous meeting minutes be approved.

a) **October 28, 2024 – Council Meeting** **Page**

Recommendation:

That the minutes of the Council meeting held on October 28, 2024 be approved as printed.

7. CONSENT MOTION

That consent motion items (a) through (c) be approved.

a) **Title:** **Stormwater Management System and Wastewater Collection System – Owner Representative Designation** **Page**

Report No.: IPPW2024-041

Prepared By: Janet Hoffer

Recommendation:

1. That Council approve IPPW 2024-041.
2. That Council designates Leigh McDermott, Director of City Utilities as the Owner Representative for the City's stormwater management system and wastewater collection system.
3. That Council designate Jessica Kellerman, Manager of Stormwater and Construction and Bill Stortz, Manager of Wastewater Operations and Maintenance as the alternate Owner Representative for the stormwater management system and wastewater collection system, respectively.

b) **Title:** **Drinking Water Distribution – Owner Representative** **Page**

Report No.: IPPW2024-060

Prepared By: Jaclyn Varga

Recommendation:

1. That Council approve IPPW2024-060.
2. That Council designates Leigh McDermott, Director of City Utilities as the Owner Representative for the City's drinking water distribution system.

3. That Council designate Scott Donelle, Manager of Water Operations and Maintenance, as the alternate Owner Representative for the City's drinking water distribution system.

c) **Title:** [90 Westmount Road North – Lease Renewal with the Region of Waterloo \(EMS\)](#) **Page**
Report No.: COM2024-045
Prepared By: Liz Badley

Recommendation:

1. That Council approve report COM2024-045.
2. That Council approve the Lease Renewal with The Region of Waterloo at 90 Westmount Road North, Waterloo, according to the Terms and Conditions as outlined in this report.
3. That the Mayor and Clerk be authorized to sign the Lease Agreement and any other necessary documents, subject to the satisfaction of the City Solicitor.

8. ITEMS REMOVED FROM THE CONSENT MOTION

9. STAFF REPORTS

a) **Title:** [Digital Services Update](#) **Page**
Report No.: CORP2024-045
Prepared By: Brandon Currie

Presentation: Brandon Currie

Recommendation:

1. That Council receive report CORP2024-045 as information.

b) **Title:** [Road Safety Countermeasures and Traffic Calming Implementation Plan](#) **Page**
Report No.: IPPW2024-004
Prepared By: Ainsley Rego and Jenny Renaud

Introduction: Bob Henderson

Recommendation:

1. That Council receives report IPPW2024-004 as information.

2. That Traffic and Parking By-law #08-077 be updated with the amendments contained herein.

c) **Title:** [Erbsville North MESP and District Plan Terms of Reference](#) **Page**

Report No.: IPPW2024-059

Prepared By: Tristin Deveau

Introduction: Tristin Deveau

Recommendation:

1. That report IPPW2024-059 be approved.
2. That Terms of Reference – Erbsville North MESP and District Plan attached as Appendix A to report IPPW2024-059 be approved, authorizing the preparation of a Master Environmental Servicing Plan and a District Plan for the Erbsville North Area for Council’s consideration and approval.

d) **Title:** [Land Donation – 0 Wilmot Line, Waterloo](#) **Page**

Report No.: CAO2024-030

Prepared By: Robin Milne, Tim Anderson, Paul Hettinga

Recommendation:

1. That report CAO2024-030 be approved;
2. That the land donation of the 3.69 acres of “Environmentally Sensitive” Woodlot Lands be accepted as per an Agreement of Purchase of Sale acceptable to the City Solicitor.
3. That the Mayor and Clerk be authorized to sign the Agreement of Purchase and Sale.

e) **Title:** [Funding Release for the Non-Routine Building Capital Renewal Project and the Uptown Rink Renewal Project](#) **Page**

Report No.: COM2024-044

Prepared By: Heather Liddycoat

Recommendation:

1. That Council approve report COM2024-044.

2. That Council approve the release of the 2024 capital funding for the Building Capital Renewal project in the amount of \$531,000, funded from the Capital Infrastructure Reinvestment Reserve Fund as per the approved 2024-2026 Capital Budget ref. #229.
3. That Council approve the release of the 2025 funding for the Building Capital Renewal project in the amount of \$913,000 on January 1, 2025, funded from the Capital Infrastructure Reinvestment Reserve Fund as per the approved 2024-2026 Capital Budget ref. #229.
4. That Council approve the release of the 2026 funding for the Building Capital Renewal project in the amount of \$700,000 on January 1, 2026, funded from the Capital Infrastructure Reinvestment Reserve Fund as per the approved 2024-2026 Capital Budget ref. #229.
5. That Council approve the release of the 2024 funding for the Uptown Rink Renewal project, in the amount of \$265,000, funded from the Capital Infrastructure Reinvestment Reserve Fund as per the approved 2024-2026 Capital Budget ref. #338.

f) **Title:** **City of Waterloo Brownfield Tax Increment Grant (TIG) Program Renewal** **Page**
 Report No.: CAO2024-018
 Prepared By: Kristin Sainsbury and Julie Koppeser

Recommendation:

1. That CAO2024-018 be approved.
2. That Council amend Section 4.4 of Schedule "A" to By-law 2013-123 to remove the expiry date in respect of the City-Wide Brownfield's Community Improvement Plan (Tax Increment Grant) Program, in order to permit the Plan to continue until such time as Council directs through a future by-law to dissolve the Community Improvement Project Area designated by By-Law 2013-107.
3. That the Mayor and Clerk be authorized to execute any enabling bylaw.
4. That staff be directed to notify the Region of Waterloo.

10. CONSIDERATION OF NOTICE OF MOTION GIVEN AT PREVIOUS MEETING

None

11. NOTICE OF MOTION

None

12. COMMUNICATIONS AND CORRESPONDENCE

None

13. UNFINISHED BUSINESS

None

14. QUESTIONS

15. NEW BUSINESS

16. ENACTMENT OF BY-LAWS

Recommendation:

That the By-laws listed below be read a first, second and third time and finally passed, numbered sequentially commencing with By-law Number 2024-089 and that the Mayor and Clerk be authorized to sign them accordingly.

- a) By-law to Amend No.08-077, a By-law to Regulate Traffic and Parking on Highways under the Jurisdiction of the City of Waterloo (IPPW2024-004, Council November 25, 2024)
- b) By-law to Amend By-law 2013-123 to Extend the Timeframe for the City-Wide Brownfield Community Improvement Plan (CAO2024-018, Council November 25, 2024)
- c) By-law to confirm all actions and proceedings of Council, November 25, 2024

17. ADJOURNMENT