

THIS MEETING WILL BE WEBCAST ON THE [CITY'S PUBLIC YOUTUBE SITE](#)
(CITYWATERLOO) AND MAY BE TELECAST ON PUBLIC TELEVISION



COUNCIL MEETING AGENDA
Monday, September 11, 2023
2:00 PM

Councillor Hanmer in the Chair

- 1. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
- 2. CLOSED MEETING**

Recommendation:

That Council hold a closed meeting for the purposes of considering the following subject matter:

- a) a proposed or pending acquisition or disposition of land by the municipality or local board (potential acquisition or disposition of city-owned lands);
- b) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (acquisition or disposition of city-owned lands); and,
- c) labour relations or employee negotiations (labour relations).

**COUNCIL MEETING WILL RECESS AND
RECONVENE AT 4:00 PM**

- 3. TERRITORIAL ACKNOWLEDGEMENT**
- 4. MOMENT OF REFLECTION**

5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

6. APPROVAL OF MINUTES

That the previous meeting minutes be approved.

a) June 12, 2023 – Council Meeting

Page 10

Recommendation:

That the minutes of the Council meeting held on June 12, 2023 be approved as printed.

b) June 19, 2023 – Council Meeting

Page 20

Recommendation:

That the minutes of the Council meeting held on June 19, 2023 be approved as printed.

c) June 26, 2023 – Council Meeting

Page 33

Recommendation:

That the minutes of the Council meeting held on June 26, 2023 be approved as printed.

7. CONSENT MOTION

That consent motion items (a) through (b) be approved.

a) Title: Funding Release for Signs & Pavement Markings Implementation and Intersection Collision Review and Implementation

Page 47

Report No.: IPPW2023-042

Prepared By: Jenny Renaud

Recommendation:

1. That Council approve report IPPW2023-042.
2. That Council approve the release of 2023 capital funding for the Signs & Pavement Markings project in the amount of \$263,000, as approved in the 2023 Capital Budget (Ref #690)

3. That Council approve the release of 2023 capital funding for the Intersection Collision Review & Implementation projects in the amount of \$105,000, as approved in the 2023 Capital Budget (Ref #696)

b) Title: [Parks By-law Amendment](#) **Page 51**

Report No.: COM2023-026

Prepared By: Nicole Papke and Robin Milne

Recommendation:

1. That Council approve report COM2023-026.
2. That Council approve amendments to the Parks By-law #2014-077.

8. ITEMS REMOVED FROM THE CONSENT MOTION

9. STAFF REPORTS

a) Title: [KidsAbility Financial Contribution and Land Use Agreement](#) **Page 55**

Report No.: COM2023-027

Prepared By: Robin Milne

Presentation: Robin Milne

Delegation:

1. Justin Toth and Lisa Vohsemer, KidsAbility

Recommendation:

1. That Council approve report COM2023-027.
2. That Council approve \$25,000 funded from Council's Community Priority and Contingency Reserve to support the construction of KidsAbility's new fully accessible playground.
3. That the Mayor and Clerk be authorized to sign the necessary documents associated with the Land Use Agreement with KidsAbility 2023 – 2043, and any other documents related to this project, subject to the satisfaction of the City Solicitor.

b) Title: [Public Nuisance By-law Updates](#) **Page 60**

Report No.: COM2023-025

Prepared By: Nicole Papke

Recommendation:

1. That Council approve report COM2023-025.
2. That Council approve amendments to the Public Nuisance By-law 2011-125.
3. That Council approve amendments to the General Administrative Penalties By-law 2032-038.

COUNCIL MEETING WILL RECESS AND RECONVENE AT 6:30 PM

10. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

11. STAFF REPORTS continued

a)	Title:	Beechwood West II Homes Association Inc. Special Service/Area Levy Vote Update	Page 64
	Report No.:	CORP2023-041	
	Prepared By:	Natalia Chebel	

Recommendation:

1. That Council receive CORP2023-041 as information.

b)	Title:	Town and Gown Committee Waterloo Student Accommodations	Page 69
	Report No.:	CTTEE2023-002	
	Prepared By:	Tanja Curic	

Introductory Remarks: Chris Read, Committee Chair

Presentation: Tanja Curic

Recommendation:

1. That Council endorse report CTTEE2023-002 and supports the Committee in their planned next steps.

12. PUBLIC MEETINGS

Informal Public Meeting

a) Title: [Official Plan Amendment No. 48 & Zoning By-law Amendment Z-23-08](#) Page 105

6, 8, 10, 12, & 14 Dietz Avenue North

Prepared by: John Vos

Ward No.: Ward 7 (Uptown)

Presentation: John Vos

Correspondence: [Stephanie Paddock, Waterloo Heights](#)

Page 106

Delegation:

1. Trevor Hawkins, MHBC
2. Stephanie Paddock, Waterloo Heights
Bradley Lukas, Waterloo Heights
3. Thomas Bartleman, Resident of Waterloo

Formal Public Meeting - DEFERRED

The Formal Public meeting for Official Plan Amendment No. 42 & Zoning By-law Amendment Application Z-22-13, 13780520 Canada Inc., 265, 267 Hemlock Street & 83, 85 Hickory Street West, Ward 6 - Central – Columbia, which was scheduled to occur on Monday, September 11th has been deferred to a later date.

For more information regarding the application please contact the planner Tristin Deveau at tristin.deveau@waterloo.ca or 519-747-8753.

13. CONSIDERATION OF NOTICE OF MOTION GIVEN AT PREVIOUS MEETING

None

14. NOTICE OF MOTION

Guaranteed Livable Basic Income Motion – Councillor Vasic
Motion to be tabled September 11, 2023 for Council consideration September 18, 2023.

WHEREAS a Guaranteed Livable Basic Income (GLBI) has the potential to prevent people from falling into poverty by providing an income-tested income top-up for all who need it regardless of employment status;

AND WHEREAS the 2021 census data demonstrated an income inequality challenge in the City of Waterloo with a higher percentage of individuals making more than \$100,000 per year (15.1%) and a higher portion of individuals making less than \$30,000 per year (37.3%) as compared to the national average (10.8% and 36% respectively) and the Region of Waterloo (11.3% and 34.8% respectively);

AND WHEREAS the Government of Canada's report *Building Understanding: The first report of the national advisory council on poverty* from 2020 used 2016 census data to highlight how poverty disproportionately impacts racialized individuals at twice the rate as compared to non-racialized individuals in Canada, at 20.6% and 10.6% respectively.

AND WHEREAS the pandemic, rising cost of living, and surges in food and housing prices has worsened income inequality and created scenarios where more people find it difficult to meet their basic needs;

AND WHEREAS there would be costs of implementing a GLBI, its provision would save indirect costs we continue to experience by helping alleviate the mounting financial and social pressures municipalities face and would yield significant benefits, including reducing homelessness, aiding the affordability of housing, reducing petty crime, improving mental health, supporting efforts to effectively treat addictions, supporting neighbourhood cohesion, and boosting local and regional economic development;

AND WHEREAS the Province of Ontario undertook a Basic Income Pilot program over 15 months starting in 2018 to test the view that a basic income could provide a way to reduce poverty in a sustainable way;

AND WHEREAS that pilot project ceased earlier than intended and without a full government report, published research out of McMaster University indicated that pilot participants involved in the study reported improvements in the areas of physical and mental health, access to health services, enhanced food security, improved housing conditions, and financial and social well-being:

AND WHEREAS in lieu of a provincial or federal anti-poverty strategy, the City of Waterloo has developed programs to alleviate the impacts of poverty and income inequality, and to make it possible for constituents to participate in programs that provide a better quality of life and which can positively impact mental and physical well-being, programs such as:

- Fee assistance services for participation in recreation, leisure, arts and culture programs and fee assistance for groups for in-kind services or rental discounts/rebates
- Implementation of a living wage strategy and living wage champion designation for city employees and contractors
- Neighbourhood Matching Grants to support neighbourhood focused initiatives
- Community Cash Grants and other corporate grants that support programs and services aimed at providing cultural, sport and community activities
- Participation in tax deferral and rebate programs
- Sidewalk winter control strategy that includes assisted supports and priority clearing zones
- Providing funding and resources for programs and services supporting the unhoused, and supporting The Food Bank and other food distribution networks
- Support for shelter operations in Waterloo such as the House of Friendship ShelterCare model and The Working Centre
- Affordable Housing Grant Program and Strategy to help address the fast-growing problem of affordable housing availability
- Housing Pledge to help meet the provincial goal of building 1.5 million homes in Ontario in 10 years;

AND WHEREAS all of these programs and services and the myriad additional programs and services offered by the regional government, and community-based services and programs such as those that offer food, housing, addiction, and neighbourhood support services, amount to a federally and provincially downloaded responsibility to respond to and treat needs created by the lack of a GLBI;

AND WHEREAS addressing a GLBI has been shown to reduce the need for individuals to apply for multiple support programs in order to maintain a healthy and full quality of life;

NOW THEREFORE BE IT RESOLVED that:

- 1) the City of Waterloo supports, in principle, advocates such as Basic Income Waterloo Region who are pushing for the implementation of a GLBI;
- 2) the City requests the Government of Canada and the Province of Ontario establish an income-tested GLBI to combat poverty, income inequality, and economic insecurity within our community,
- 3) the City asks that as the GLBI is phased-in over time that existing health and social service supports continue to operate and be funded in order to firstly provide continuity to support recipients and secondly so that long-term data can be collected to investigate the effectiveness of the GLBI independent of the removal of any other programs, and
- 4) a copy of this resolution be sent to the Prime Minister of Canada, the Premier of Ontario, local and area MP's, MPP's, local and area councils, the Federation of Canadian Municipalities, and the Association of Municipalities of Ontario for further consideration.

15. COMMUNICATIONS AND CORRESPONDENCE

None

16. UNFINISHED BUSINESS

None

17. QUESTIONS

18. NEW BUSINESS

19. ENACTMENT OF BY-LAWS

Recommendation:

That the By-laws listed below be read a first, second and third time and finally passed, numbered sequentially commencing with By-law Number 2023-075 and that the Mayor and Clerk be authorized to sign them accordingly.

- a) Establishing (Widening) a Public Highway known as Woolwich Street
- b) A By-law to Amend By-Law Number 2014-077, Being a By-law to Provide for Regulations in Municipal Parks and to Provide a

Process for the Authorization of Particular Uses in Municipal Parks
(COM2023-026, Council September 11, 2023)

- c) By-law to Amend City of Waterloo By-law #2011-125 to Provide for Designated Times and Other Amendments (COM2023-025, Council September 11, 2023)
- d) By-law to Amend City of Waterloo By-law #2023 - 038 to Provide for the Update of Monetary Penalties and Administrative Fees Schedule (COM2023-026, COM2023-025, Council September 11, 2023)
- e) By-law to confirm all actions and proceedings of Council, September 11, 2023

20. ADJOURNMENT



A meeting of the Council of The Corporation of the City of Waterloo was held on June 12, 2023 at 2:00 p.m. in the Council Chambers, 100 Regina Street, South, Waterloo, Ontario and streamed live via YouTube.



COUNCIL MEETING MINUTES - DRAFT

**Monday, June 12, 2023
2:00 PM**

PRESENT: Mayor Dorothy McCabe, Councillor Sandra Hanmer, Councillor Royce Bodaly, Councillor Hans Roach, Councillor Diane Freeman, Councillor Mary Lou Roe, Councillor Julie Wright

ABSENT: Councillor Jen Vasic

Councillor Wright in the Chair

1. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

No disclosure of pecuniary interest was declared by any member of Council at this point in the meeting.

2. CLOSED MEETING

Moved by Councillor Roe, Seconded by Councillor Bodaly:

That Council hold a closed meeting for the purposes of considering the following subject matter:

- a) personal matters about an identifiable individual, including municipal or local board employees (committee appointments);
- b) a proposed or pending acquisition or disposition of land by the municipality or local board (potential acquisition or disposition of city-owned land);
- c) labour relations or employee negotiations (staffing workload impacts, labour relations);

- d) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (OLT Appeal, potential acquisition or disposition of city-owned land); and,
- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (OLT Appeal, potential disposition of land).

Carried Unanimously

Council meeting recessed: (Time: 2:01 p.m.)
Council meeting reconvened: (Time: 4:13 p.m.)

PRESENT: Mayor Dorothy McCabe, Councillor Sandra Hanmer, Councillor Royce Bodaly (joined: 4:15 p.m.), Councillor Hans Roach, Councillor Diane Freeman (joined: 4:15 p.m.), Councillor Jen Vasic (joined: 4:15 p.m.), Councillor Mary Lou Roe, Councillor Julie Wright

3. TERRITORIAL ACKNOWLEDGEMENT

Councillor Wright opened the meeting with the following Territorial Acknowledgement:

We would like to begin by acknowledging that the land on which we are gathering from today is the land traditionally cared for by the Haudenosaunee, Anishnaabe and Neutral People. We also acknowledge the enduring presence and deep traditional knowledge and philosophies of the Indigenous People with whom we share their land today.

4. MOMENT OF REFLECTION

Councillor Wright provided Council with a moment of reflection.

At the beginning of this Council meeting, we pause to think about the needs of our community. May we show wisdom and compassion in all our decisions.

5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

The City Clerk declared a conflict on behalf of Councillor Freeman with respect to an item in the closed meeting as it relates to their place of employment.

6. APPROVAL OF MINUTES

That the previous meeting minutes be approved.

Councillor Bodaly joined the meeting. (Time: 4:15 p.m.)
Councillor Vasic joined the meeting. (Time: 4:15 p.m.)

a) May 8, 2023 – Council Meeting

Moved by Councillor Hanmer, Seconded by Councillor Roach:

That the minutes of the Council meeting held on May 8, 2023 be approved as printed.

Carried Unanimously

b) May 15, 2023 – Council Meeting

Moved by Councillor Hanmer, Seconded by Councillor Roach:

That the minutes of the Council meeting held on May 15, 2023 be approved as printed.

Carried Unanimously

Councillor Freeman joined the meeting.

(Time: 4:15 p.m.)

7. CONSENT MOTION

That consent motion items (a) through (c) be approved.

a) Title: **Animal Control By-law Amendment – Dog Licensing**
Report No.: COM2023-018
Prepared By: Grant Curlew

Moved by Councillor Vasic, Seconded by Councillor Roe:

1. That Council approve report COM2023-018.
2. That Council approve amendments to the Animal Control By-law #09-047.

Carried Unanimously

b) Title: **Administrative Corporate Policies: A-039 Privacy Protection Program Framework. A-040 Routine Disclosure and Active Dissemination of City Records.**
Report No.: CORP2023-031
Prepared By: Kevin Gerlach, Natalia Chebel, Justice Marfo

Moved by Councillor Vasic, Seconded by Councillor Roe:

1. That Council approve staff report CORP2023-031.
2. That Council approve A-039 Privacy Protection Framework Program Policy attached to staff report CORP2023-031.
3. That Council approve A-040 Routine Disclosure and Active Dissemination of City Records Policy, attached to staff report CORP2023-031.

Carried Unanimously

c) **Title: Annual Health and Safety Policies Review**
Report No.: CORP2023-035
Prepared By: Lisa Dunlop

Moved by Councillor Vasic, Seconded by Councillor Roe:

1. That Council approve report CORP2023-035.
2. That Council approves the attached Respectful Workplace Policy and Program (H-002) and authorizes the Mayor and Chief Administrative Officer to sign the policy.
3. That Council approves the attached Workplace Violence Policy and Program (H-003) and authorizes the Mayor and Chief Administrative Officer to sign the policy.
4. That Council approves the attached Health and Safety Policy Statement (H-010) and authorizes the Mayor and Chief Administrative Officer to sign the policy.

Carried Unanimously

8. ITEMS REMOVED FROM THE CONSENT MOTION

None.

9. STAFF REPORTS

a) **Title: Administrative Monetary Penalty System**
Report No.: COM2023-014
Prepared By: Grant Curlew

Grant Curlew gave a presentation explaining the Administrative Monetary Penalty System (AMPS), the current system, and how the AMPS program will be used going forward. He then responded to questions of Council.

Moved by Councillor Bodaly, Seconded by Councillor Hanmer:

1. That Council approve report COM2023-014.
2. That Council approve the General Administrative Penalty By-law.
3. That Council approve amendments to the Screening and Hearing Officer By-law and any other by-law necessary to define and implement the AMPS program.
4. That Council approve the revised AMPS Corporate Policies:
 - AMPS-001 - Preventing Political Interference in Relation to the Administration of the Administrative Monetary Penalty System (AMPS)
 - AMPS-002 - Conflict of Interest and Code of Conduct in Relation to the Administration of the Administrative Monetary Penalty System (AMPS)
 - AMPS-003 - Financial Management and Reporting for the Administrative Monetary Penalty System (AMPS)
 - AMPS-004 - Undue Hardship in Relation to the Administration of the Administrative Monetary Penalty System (AMPS)
 - AMPS-005 - Public Complaints Respecting the Administration of the Administrative Monetary Penalty System (AMPS)
 - AMPS-006 - Screening and Hearing Officer Policy
5. That Council direct staff to report any required budget adjustments as part of the 2024-2026 Operating Budget process.

Carried Unanimously

b) Title: Digital Services Strategy Implementation
Report No.: CORP2023-034
Prepared By: Brandon Currie and Cari Van Niekerk

Brandon Currie gave a presentation with an overview of the strategy itself, and how they plan to implement it over the next few years. He then responded to questions of Council.

Moved by Councillor Freeman, Seconded by Councillor Roach:

1. That Council receive CORP2023-034 as information.

Carried Unanimously

10. NEW BUSINESS

Councillor Freeman talked about the Service Centre Open House and offered kudos to all the team members and organizers that put on the event, including retired team members who came back to help out. She also mentioned the Community Partners who were there, including Reep Green Solutions and Supportive Housing of Waterloo Region.

Councillor Wright talked about the Grand Porch Party that took place on Sunday, June 11.

Councillor Roe wanted to thank Mayor McCabe and Councillor Bodaly for attending the World Refugee Day Community Launch on June 4, 2023, and bring attention to the Walk with Refugees happening on June 24, 2023. More information can be found at ccoric.ca.

Councillor Vasic talked about the Drag Storytime that occurred at the Kitchener Public Library Central branch, and the counter-protest to communicate that hate has no place here. She also attended Tri-Pride in Victoria Park. She also mentioned that Toronto author Lindsay Zier-Vogel attended Roselea Park on June 10, 2023 and read her book, "Dear Street". Words Worth Books was there, and it was a community building event.

Councillor Bodaly talked about the Open Streets Festival, which also happened on June 10 on Willis Way. He also mentioned the trees that the Uptown BIA has put out along King Street, which was great to see. He thanked everyone who is responsible for all the events.

Mayor McCabe participated in the Belongathon organized by Christian Horizons, which raised \$90,000. She also briefly mentioned Greek Food Fest. Both events also happened on June 10th.

Mayor McCabe also wanted to bring attention to CAO Tim Anderson's milestone of working 20 years in municipal management. She talked about his history in the municipal field, and

Tim Anderson spoke about his career, and how great it is to work with everyone to build the great City of Waterloo.

11. ENACTMENT OF BY-LAWS

Moved by Councillor Bodaly, Seconded by Councillor Freeman:

That the By-laws listed below be read a first, second and third time and finally passed, numbered sequentially commencing with By-law Number 2023-036 and that the Mayor and Clerk be authorized to sign them accordingly.

- a) By-law 2023-036 By-law to amend No. 08-077, a By-law to Regulate Traffic and Parking on Highways under the Jurisdiction of the City of Waterloo (IPPW2023-001, Council February 27, 2023)
- b) By-law 2023-037 A By-law to Amend By-law Number 09-047, being a By-law to Regulate Animals in the City of Waterloo (COM2023-018, Council June 12, 2023)
- c) By-law 2023-038 By-law to Establish an Administrative Penalty System for Violations of By-laws within the City of Waterloo (COM2023-014, Council June 12, 2023)
- d) By-law 2023-039 By-law to amend the City of Waterloo Screening and Hearing Officer By-law 2019-011 (COM2023-014, Council June 12, 2023)
- e) By-law 2023-040 By-law to amend City of Waterloo By-law #2009-047 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
- f) By-law 2023-041 By-law to amend City of Waterloo By-law #2018-026 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
- g) By-law 2023-042 By-law to amend City of Waterloo By-law #2014-085 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
- h) By-law 2023-043 By-law to amend City of Waterloo By-law #1998-092 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)

- i) By-law 2023-044 By-law to amend City of Waterloo By-law #2013-017 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
- j) By-law 2023-045 By-law to amend City of Waterloo By-law #06-030 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
- k) By-law 2023-046 By-law to amend City of Waterloo By-law #2010-094 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
- l) By-law 2023-047 By-law to amend City of Waterloo By-law #2017-001 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
- m) By-law 2023-048 By-law to amend City of Waterloo By-law #2014-054 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
- n) By-law 2023-049 By-law to amend City of Waterloo By-law #2011-123 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
- o) By-law 2023-050 By-law to amend City of Waterloo By-law #2010-073 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
- p) By-law 2023-051 By-law to amend City of Waterloo By-law #2011-125 to Provide for the Administrative Monetary Penalty System within the City of

- Waterloo (COM2023-014, Council June 12, 2023)
- q) By-law 2023-052 By-law to amend City of Waterloo By-law #2011-124 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
 - r) By-law 2023-053 By-law to amend City of Waterloo By-law #2014-077 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
 - s) By-law 2023-054 By-law to amend City of Waterloo By-law #2013-018 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
 - t) By-law 2023-055 By-law to amend City of Waterloo By-law #2011-122 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
 - u) By-law 2023-056 By-law to amend City of Waterloo By-law #2011-047 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
 - v) By-law 2023-057 By-law to amend City of Waterloo By-law #2016-050 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
 - w) By-law 2023-058 By-law to amend City of Waterloo By-law #09-156 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
 - x) By-law 2023-059 By-law to amend City of Waterloo By-law

- #08-077 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
- y) By-law 2023-060 By-law to amend City of Waterloo By-law #2014-078 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
- z) By-law 2023-061 By-law to amend City of Waterloo By-law #2016-031 to Provide for the Administrative Monetary Penalty System within the City of Waterloo (COM2023-014, Council June 12, 2023)
- aa) By-law 2023-062 By-law to confirm all actions and proceedings of Council, June 12, 2023

Carried Unanimously

12. ADJOURNMENT

Moved by Councillor Roe, Seconded by Councillor Vasic:

That the meeting adjourn.

(Time: 5:16 p.m.)

Carried Unanimously

READ AND APPROVED, September 11, 2023

Mayor

City Clerk



A meeting of the Council of The Corporation of the City of Waterloo was held electronically on June 19, 2023 at 1:00 p.m. in the Council Chambers, 100 Regina Street, South, Waterloo, Ontario and streamed live via YouTube.



COUNCIL MEETING MINUTES - DRAFT

Monday, June 19, 2023
1:00 PM

PRESENT: Mayor Dorothy McCabe, Councillor Sandra Hanmer, Councillor Royce Bodaly, Councillor Hans Roach, Councillor Diane Freeman, Councillor Jen Vasic, Councillor Mary Lou Roe, Councillor Julie Wright

Councillor Freeman in the Chair

1. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

No disclosure of pecuniary interest was declared by any member of Council at this point in the meeting.

2. CLOSED MEETING

Moved by Mayor McCabe, Seconded by Councillor Vasic:

That Council hold a closed meeting for the purposes of considering the following subject matter:

- a) labour relations or employee negotiations (labour relations).

Carried Unanimously

Council meeting recessed:

(Time: 1:01 p.m.)

Council meeting reconvened:

(Time: 2:05 p.m.)

3. TERRITORIAL ACKNOWLEDGEMENT

Councillor Freeman opened the meeting with the following Territorial Acknowledgement:

Later this week, on June 21st, it is Indigenous Peoples' Day.

We would like to begin by acknowledging that the land on which we are gathered and broadcasting from today is the land traditionally cared for by the Haudenosaunee, Anishnaabe and Neutral peoples. We also acknowledge the enduring presence and deep traditional knowledge and philosophies of the Indigenous people with whom we share this land today.

4. MOMENT OF REFLECTION

Councillor Freeman provided Council with a moment of reflection.

At the beginning of this Council meeting, we pause to think about the needs of our community. May we show wisdom and compassion in all our decisions.

5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Councillor Freeman declared a conflict with respect to items 11a) and 11b) due to a conflict of interest as it relates to place of employment.

6. CONSENT MOTION

Mayor McCabe requested that item 6b) Green Building Policy Implementation 2023 Funding Release be removed from the consent motion.

That consent motion item (a) be approved.

a) Title: **Update to Parking Administrative Monetary Penalties By-law Fines & Fees**
Report No.: COM2023-022
Prepared By: Grant Curlew

Moved by Councillor Hanmer, Seconded by Councillor Vasic:

1. That Council approve report COM2023-022.
2. That Council approve the updated parking administrative penalties and fees, as per the attached amended Parking Administrative Monetary Penalties By-law, Schedule A and Schedule B.
3. That Council approve amending By-law #2023-_____.

Carried Unanimously

7. ITEMS REMOVED FROM THE CONSENT MOTION

a) Title: **Green Building Policy Implementation
2023 Funding Release**
Report No.: COM2023-020
Prepared By: Scott Prevost

Kae Elgie, Resident of Waterloo gave a brief presentation discussing the City of Waterloo targets for greenhouse gas emissions, and the need for carbon budgeting. She then responded to questions of Council.

Moved by Councillor Vasic, Seconded by Councillor Bodaly:

1. That Council approve report COM2023-020.
2. That Council approve the release of the non-routine 2023 Green Building Policy Implementation capital funding in the amount of \$526,000 funded from the Climate Action Reserve Fund (CARF) as per the 2023 Approved Capital Budget (ref #221).

Carried Unanimously

8. STAFF REPORTS

a) Title: **Debt Policy Update**
Report No.: CORP2023-018
Prepared By: Kim Reger

Kim Reger gave a presentation offering some context on the policy update, policy revision items, and external vs. internal borrowing. She then responded to question of Council. Brad Witzel also responded to questions of Council.

Moved by Councillor Hanmer, Seconded by Councillor Roach:

1. That Council approve report CORP2023-018.
2. That Council approve the following administrative changes to the debt management Policy FC-009:
 - a. The per capital project debt limit of less than 30% of total project funding be removed from the policy and that no debt limit be placed on individual capital projects.
 - b. That debt be managed at an aggregate level versus on an individual capital project level.

- c. That the amortization period of debentures may not exceed 20 years, with 10 years being the standard debenture term.
- 3. That Council direct staff to utilize debt primarily for strategic priorities including but not limited to; infrastructure renewal projects and climate action projects.
- 4. That Council approve Enterprises be included in the updated debt policy.
- 5. That Council approve inter-reserve borrowing as an additional financing resource, in accordance with the administrative guidelines outlined in the updated debt management policy.
 - a. Payback of Council approved inter-reserve borrowing is to be facilitated through the Capital Reserve Fund for new assets, the Climate Action Reserve Fund for climate change mitigation projects and the Capital Infrastructure Reinvestment Reserve Fund for rehabilitation projects.
 - b. Payback of Council approved inter-reserve borrowing is to be facilitated through each respective Enterprise for Enterprise projects.
 - c. That Council set an internal inter-reserve borrowing limit of \$10,000,000.

Carried Unanimously

b) Title: **Community Grants Renewal**
Report No.: COM2023-021
Prepared By: Travis McCallum

Travis McCallum gave a presentation providing a background on the Community Cash grants, and giving an overview of the Neighbourhood Matching Fund Policy. He also explained the new grant approach, and reviewed the desired outcomes. He then responded to questions of Council. Astero Kalogeropoulos also responded to questions of Council.

Moved by Councillor Hanmer, Seconded by Councillor Wright:

- 1. That Council approve report COM2023-021 with the exception of deferring the Arts Grant Policy approval.
- 2. That Council approve the revocation of the Community Cash Grants Policy (M-004).
- 3. That Council approve the revocation of the Neighbourhood Matching Fund Policy (M-007).

4. That Council approve the dissolution the Community Grants Committee at the end of 2023.
5. That Council approve the following two policies to replace the Community Cash Grants Policy and Neighbourhood Matching Fund Policy:
 - a) Neighbourhood Grants Policy (M-015)
 - b) Sports and Recreation Policy (M-014)
6. That Council delegate authority for the allocation of grant funds to the new Grant Assessment Committees.

Carried Unanimously

c) **Title: 2022 Year End Capital Report**
Report No.: CORP2023-022
Prepared By: Kim Reger

Moved by Councillor Vasic, Seconded by Councillor Roe:

1. That Council receives report CORP2023-022, 2022 Year-end Capital Report, for information.

Carried Unanimously

d) **Title: 2024-2026 Budget Strategy**
Report No.: CORP2023-038
Prepared By: Brad Witzel

Brad Witzel responded to questions of Council. Sandy Little also responded to questions of Council.

Moved by Councillor Vasic, Seconded by Councillor Roe:

1. That Council approve report CORP2023-038.
2. That Council approve the 2024-2026 Budget Timeline as outlined in Appendix A, and direct staff to release the proposed 2024-2026 budget on December 11, 2023.
3. That Council approve the FC-012 policy revisions outlined in section 4 of CORP2023-038 and Appendix B.

Carried Unanimously

e) Title: **Economic Development Division 2024-2026 Fees and Charges**
Report No.: CAO2023-020
Prepared By: Astero Kalogeropoulos, Justin McFadden

Justin McFadden responded to questions of Council.

Moved by Councillor Wright, Seconded by Councillor Roe:

1. That Council approves CAO2023-020.
2. That Council approves the Economic Development Fees and Charges By-law updates, attached as Appendix A to CAO2023-020, effective as of the dates noted, and that the Fees and Charges Bylaw is updated accordingly.

Carried Unanimously

f) Title: **Corporate Services 2024-2026 Fees and Charges**
Report No.: CORP2023-036
Prepared By: Paul Hettinga, Angela Schneider

Moved by Councillor Roe, Seconded by Councillor Bodaly:

1. That Council approves CORP2023-036.
2. That Council approve the Corporate Services Fees and Charges for 2024-2026, attached as Appendix A of this report CORP2023-036, effective as of the dates noted, and that the Fees and Charges Bylaw is updated accordingly.

Carried Unanimously

g) Title: **Community Services Fees and Charges 2024 – 2026**
Report No.: COM2023-019
Prepared By: Nina Jakovljevic, Marcel (Emily) Humelnicu

Moved by Councillor Wright, Seconded by Councillor Vasic:

1. That Council approve report COM2023-019.
2. That Council approve the Community Services Fees and Charges By-law updates, attached as Appendix A to COM2023-019,

effective as of the dates noted, and that the Fees and Charges Bylaw is updated accordingly.

Carried Unanimously

h) Title: IPPW 2024-2026 Fees & Charges
Report No.: IPPW2023-029
Prepared By: Ron Ormson & Michael Pugliese

Moved by Councillor Roach, Seconded by Councillor Wright:

1. That IPPW2023-029 be approved.
2. That Council approve the Integrated Planning and Public Works Fees and Charges for 2024-2026, attached as Appendix 'A' to IPPW2023-029, effective as of the dates noted, and that the Fees and Charges By-law is updated accordingly.

Carried Unanimously

i) Title: 2024 Parking Rates
Report No.: CAO2023-021
Prepared By: Julie Koppeser, Christine Tettman

Christine Tettman responded to questions of Council.

Moved by Councillor Bodaly, Seconded by Councillor Hanmer:

1. That CAO2023-021 be approved.
2. That Council approve a 4% monthly parking permit rate increase for 2024 as set out in Table #1 of report CAO2023-021.
3. That Council approve in principle the 2025-2033 monthly parking permit rate forecast as set out in Table #1 of report CAO2023-021.
4. That Council approve no hourly parking rate increase for 2024 (0%) as set out in Table #2 of report CAO2023-021.
5. That Council approve in principle the 2025-2033 hourly parking rate forecast as set out in Table #2 of report CAO2023-021.
6. That Council approve the Parking Fees and Charges By-law updates, as attached as Appendix A to CAO2023-021, effective as of the dates noted, and that the Fees and Charges By-law is updated accordingly.

7. That Council allow the Parking Reserve Fund balance to temporarily drop below the minimum policy threshold in 2025, with anticipated recovery by 2028.

Carried Unanimously

j) Title: **Consideration of the Carnegie Library as a future location for City of Waterloo Museum**
Report No.: COM2023-013
Prepared By: Karen VandenBrink

Karen VandenBrink responded to questions of Council. Brad Witzel also responded to questions of Council.

Moved by Councillor Hanmer, Seconded by Councillor Roe:

1. That Council approve report COM2023-013.
2. That Council direct staff to conduct a feasibility study to pursue consideration of moving the City of Waterloo Museum to the former Carnegie Library building.

Carried Unanimously

k) Title: **Facilities Infrastructure Replacement and Rehabilitation Needs – 2023 Implementation Plan**
Report No.: COM2023-017
Prepared By: Koohyar Samiee, Cassandra Pacey

Moved by Councillor Bodaly, Seconded by Councillor Roach:

1. That Council approve report COM2023-017.
2. That Council approve the Facilities Infrastructure Replacement and Rehabilitation Needs – 2023 Implementation Plan as outlined in report COM2023-017.
3. That capital funding for the Facilities Infrastructure Replacement and Rehabilitation Needs – 2023 Implementation Plan in the amount of \$229,000, funded from the Capital Infrastructure Reinvestment Reserve Fund (CIRRF), be approved and released as per the 2023 Approved Capital Budget Ref #229.

Carried Unanimously

I) Title: **Housing Accelerator Fund – City of Waterloo Application**
Report No.: IPPW2023-037
Prepared By: Michelle Lee, Brad Witzel

Moved by Mayor McCabe, Seconded by Councillor Hanmer:

1. That report IPPW2023-037 be approved.
2. That staff be directed to prepare an application to the federal Housing Accelerator Fund for the initiatives identified in Table 1 of this report.

Carried Unanimously

Council meeting recessed: (Time: 3:28 p.m.)
Council meeting reconvened: (Time: 6:30 p.m.)

9. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Councillor Freeman declared a conflict with respect to items 11a) and 11b) due to a conflict of interest as it relates to place of employment.

10. STAFF REPORTS continued

m) Title: **Fire Master Plan Update, June 2023**
Report No.: COM2023-016
Prepared By: Richard Hepditch

Richard Hepditch gave a presentation outlining the Fire Master Plan, including context to why the Master Plan update was needed, challenges and findings, and the financial impacts going forward. He then responded to questions of Council.

Moved by Councillor Hanmer, Seconded by Councillor Roach:

1. That Council approve report COM2023-016.
2. That Council approve the release of 2023 capital funding for the new Fire Rescue Pumper project in the amount of \$1,625,000 funded by Development Charges, as approved in the 2023 Capital Budget (Ref #267); and,
3. That Council endorse a phased staffing model as outlined in the financial section of this staff report, subject to approval as part of the 2024-2026 budget.

Carried Unanimously

Councillor Freeman left the Chair. Mayor McCabe in the Chair.	(Time: 7:24 p.m.) (Time: 7:24 p.m.)
Councillor Bodaly left the meeting.	(Time: 7:24 p.m.)
Councillor Freeman left the meeting.	(Time: 7:25 p.m.)
Councillor Vasic left the meeting.	(Time: 7:25 p.m.)
Councillor Roach left the meeting.	(Time: 7:26 p.m.)
Councillor Bodaly joined the meeting.	(Time: 7:27 p.m.)
Councillor Vasic joined the meeting.	(Time: 7:29 p.m.)

11. PUBLIC MEETINGS

Informal Public Meeting

a) Title: **Zoning By-law Amendment Z-23-05
1000237993 Ontario Inc. / Axia Geocapital
Inc., 180 King St S**
Prepared by: Max Kerrigan
Ward No.: Ward 7 – Uptown Ward

Max Kerrigan gave a brief presentation outlining the proposed application, including the context of the site and the request for zoning by-law amendment. He then responded to questions of Council. Joel Cotter also responded to questions of Council.

Carol Wiebe, MHBC Planning and Jennifer Gaudet, MHBC Planning gave a presentation further detailing the proposed application, and gave additional background to the conversion project. They then responded to questions of Council. John MacDonald, John MacDonald Architect Inc. also responded to questions of Council.

Susan Marchiori, Resident of Waterloo spoke about the heritage considerations for this site, and asked that the height not be changed, the wide sidewalks be kept, and for the preservation of existing trees and greenery. She talked about the potential increased traffic, and mentioned that a lot of people walk in the neighbourhood. Max Kerrigan responded to questions of Council.

As no one else was present to speak, the Chair concluded the Informal Public Meeting and indicated that staff would review the issues and report back to Council at a later date.

Councillor Bodaly left the meeting.

(Time: 8:20 p.m.)

b) Title: **Official Plan Amendment No. 47 & Zoning By-law Amendment Z-23-07**
2439675 Ontario Inc. & 2439672 Ontario Inc.,
435 King St N and 450-560 Weber St N
Prepared by: Wendy Fisher
Ward No.: Ward 4

Councillor Bodaly joined the meeting.

(Time: 8:21 p.m.)

Wendy Fisher gave a presentation outlining the proposed application, providing some context of the site location, and the requested zoning and plan amendments. She then responded to questions of Council.

Trevor Hawkins, MHBC Planning gave a presentation further detailing the proposed application, including showing some renderings, and how the Privately Owned Public Spaces compare to other parks in the City. He then responded to questions of Council.

Barry Turk, Resident of Waterloo, asked what has been undertaken to ensure the integrity of the water flow through the moraine and into the Forwell Creek through the ponds.

As no one else was present to speak, the Chair concluded the Informal Public Meeting and indicated that staff would review the issues and report back to Council at a later date.

Councillor Freeman joined the meeting.

(Time: 9:09 p.m.)

Mayor McCabe left the Chair.

(Time: 9:09 p.m.)

Councillor Freeman in the Chair.

(Time: 9:09 p.m.)

12. QUESTIONS

Councillor Freeman had a question for staff about line painting on a recently resurfaced road in her ward. Tim Anderson responded saying they would take that away.

13. NEW BUSINESS

Councillor Vasic talked about the second movie night in Roselea Park this past weekend, which was a great community event. She thanked the block connectors and the Neighbourhoods Team that make these events happen.

Councillor Roe mentioned Queens on Princess at Cowboys and Angels on the weekend supporting Spectrum and ACCKWA. She also mentioned that tomorrow, June 20, is

World Refugee Day, especially in light of the Migrant Disaster that happened in the Mediterranean. She reminded everyone that The Walk with Refugees for a Stronger Canada is on Saturday, June 24 starting at Kitchener City Hall.

Councillor Freeman mentioned the Eastbridge Neighbourhood Association is having their Family Fun Weekend this coming weekend with food trucks and other activities.

Councillor Hanmer mentioned the Westvale Community Fair is also on Saturday, June 24th.

Councillor Wright mentioned that Alexandra Park is finally opening on Saturday, and that the community is very excited.

Mayor McCabe wanted to make a statement about the Strong Mayor Powers that were announced on Friday with the goal to advancing housing initiatives. She stated that the tools were available to use, but are not mandatory. Municipal government is about collaboration, and Council plays a really important role in the decision-making processes. She has no intent to develop her own budget, and will be delegating authority back to the CAO as soon as possible.

- a) Regional All-Council Meeting – June 23, 2023, 2:00pm-4:30pm

Moved by Councillor Hanmer, seconded by Councillor Roe:

That Council attend an all Council Meeting on Friday, June 23rd, 2023.

Carried Unanimously

14. ENACTMENT OF BY-LAWS

Moved by Councillor Wright, Seconded by Councillor Bodaly:

That the By-laws listed below be read a first, second and third time and finally passed, numbered sequentially commencing with By-law Number 2023-063 and that the Mayor and Clerk be authorized to sign them accordingly.

- a) By-law to Amend City of Waterloo By-law #2019-009 to Provide for the Update of Monetary Penalties and Administrative Fees (COM2023-022, Council June 19, 2023)
- b) By-law to Impose Fees and Charges on Persons (CAO2023-021, CAO2023-020, COM2023-019, CORP2023-036, IPPW2023-029, Council June 19, 2023)
- c) By-law to confirm all actions and proceedings of Council, June 19, 2023

Carried Unanimously

15. ADJOURNMENT

Moved by Councillor Roe, Seconded by Councillor Vasic:

That the meeting adjourn.

(Time: 9:20 p.m.)

Carried Unanimously

READ AND APPROVED, September 11, 2023

Mayor

City Clerk



A meeting of the Council of The Corporation of the City of Waterloo was held electronically on June 26, 2023 at 2:02 p.m. in the Council Chambers, 100 Regina Street, South, Waterloo, Ontario and streamed live via YouTube.



COUNCIL MEETING MINUTES - DRAFT

Monday, June 26, 2023
2:02 PM

PRESENT: Mayor Dorothy McCabe, Councillor Sandra Hanmer, Councillor Royce Bodaly, Councillor Hans Roach, Councillor Diane Freeman, Councillor Jen Vasic, Councillor Mary Lou Roe, Councillor Julie Wright

Mayor McCabe in the Chair

1. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

No disclosure of pecuniary interest was declared by any member of Council at this point in the meeting.

2. CLOSED MEETING

Moved by Councillor Freeman, Seconded by Councillor Roe:

That Council hold a closed meeting for the purposes of considering the following subject matter:

- a) educating or training the members and discussion will not deal with any matter in a way that materially advances the business or decision-making of the council, local board or committee (council orientation);
- b) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (OLT Appeals, acquisition/disposition of city-owned lands);
- c) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (OLT Appeals); and,

- d) a proposed or pending acquisition or disposition of land by the municipality or local board (acquisition/disposition of city-owned land).

Carried Unanimously

Council meeting recessed: (Time: 2:03 p.m.)
Council meeting reconvened: (Time: 4:06 p.m.)

3. TERRITORIAL ACKNOWLEDGEMENT

Mayor McCabe opened the meeting with the following Territorial Acknowledgement:

We would like to begin by acknowledging that the land on which we are gathered and broadcasting from today is the land traditionally cared for by the Haudenosaunee, Anishnaabe and Neutral peoples. We also acknowledge the enduring presence and deep traditional knowledge and philosophies of the Indigenous people with whom we share this land today.

4. MOMENT OF REFLECTION

Mayor McCabe provided Council with a moment of reflection.

At the beginning of this Council meeting, we pause to think about the needs of our community. May we show wisdom and compassion in all our decisions.

5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

No disclosure of pecuniary interest was declared by any member of Council at this point in the meeting.

6. APPROVAL OF MINUTES

That the previous meeting minutes be approved.

a) May 29, 2023 – Council Meeting

Moved by Councillor Wright, Seconded by Councillor Freeman:

That the minutes of the Council meeting held on May 29, 2023 be approved as printed.

Carried Unanimously

7. CONSENT MOTION

That consent motion items (a) through (c) be approved.

a) Title: 2023 Audit Committee Recruitment

Report No.: CORP2023-026
Prepared By: Kevin Gerlach

Moved by Councillor Freeman, Seconded by Councillor Roe:

1. That staff report CORP2023-026 be approved.
2. That Council enact the appropriate by-law to appoint the recommended candidates to the Audit Committee.

Carried Unanimously

b) Title: Kitchener-Waterloo Siskins 2023-2025

License Renewal

Report No.: COM2023-023
Prepared By: Jillian Fleming

Moved by Councillor Freeman, Seconded by Councillor Roe:

1. That Council approve report COM2023-023.
2. That Council direct staff to formalize a license renewal for 2023-2025 with the Kitchener-Waterloo Siskins Jr B Hockey Club, per report COM2023-023.
3. That the Mayor and City Clerk be authorized to execute and sign the Kitchener-Waterloo Siskins Jr. 'B' Hockey Club 2023 – 2025 License Renewal.

Carried Unanimously

c) Title: License of Land for Public Recreational Purposes

Report No.: IPPW2023-041
Prepared By: Chris Hodgson

Moved by Councillor Freeman, Seconded by Councillor Roe:

1. That Report IPPW2023-041 be approved.

2. That the Mayor and Clerk be authorized to sign the Hydro One licence agreement for Licence of Land for Public Recreational Purposes and any other related documents, subject to the licence agreement being acceptable to the City Solicitor and Chief Financial Officer.

Carried Unanimously

8. ITEMS REMOVED FROM THE CONSENT MOTION

None.

9. STAFF REPORTS

- a) **Title:** **2023-2026 Final Strategic Plan**
Report No.: CAO2023-022
Prepared By: Sandy Little

Mayor McCabe offered introductory remarks.

Sandy Little offered further remarks, noting three key points: engaging with equity-deserving groups, building on previous strategic plans, and making sure this wasn't a "one and done" approach. She wanted to make sure that they were having ongoing conversations, and following an implementation process that was always evolving and bringing people together.

Sarah Lewis, Manager, Deloitte gave a presentation on the final Strategic Plan, including the Vision, Mission, Guiding Principles and Strategic Priorities. She discussed the links to the United Nations Sustainable Development Goals, and the performance measurement they intend to use going forward. She then responded to questions of Council.

Sandy Little went over next steps, including integration of the Strategic Plan and performance measurement metrics, and releasing details in the coming months around the Community Conversations Initiative. She then thanked the community, staff, CMT and Council for their participation in this work.

Moved by Councillor Roe, Seconded by Councillor Freeman:

1. That Council approve staff report CAO2023-022.
2. That Council approve the 2023-2026 City of Waterloo Strategic Plan.

Carried Unanimously

b) Title: **Award of Tender RFT23-15 Highpoint Avenue CIPP Watermain Lining**
Report No.: IPPW2023-033
Prepared By: Caroline Amyot

Caroline Amyot responded to questions of Council. Ron Ormson also responded to questions of Council.

Moved by Councillor Freeman, Seconded by Councillor Roach:

1. That IPPW2023-033 be approved.
2. That Council approve the award of RFT23-15 Highpoint Avenue CIPP Watermain Lining to Fer-Pal Construction Ltd. for the submitted price of \$1,558,321.00 plus unrecoverable HST in the amount of \$27,426.45 for a total award value of \$1,585,747.45.
3. That the Mayor and Clerk be authorized to sign the Agreement between The Corporation of the City of Waterloo and Fer-Pal Construction Ltd., and any other documents related to this project, subject to the satisfaction of the City's Solicitor.

Carried Unanimously

c) Title: **2023 Laurel Creek Culvert Inlet Deck Repair – Funding Request**
Report No.: IPPW2023-038
Prepared By: Michael Stewart

Moved by Councillor Freeman, Seconded by Councillor Vasic:

1. That IPPW2023-038 be approved.
2. That Council approves \$500,000 in capital funding in 2023 for the Laurel Creek Culvert RS-064 Inlet Deck Repair project, funded \$250,000 from the Stormwater Management Reserve (SWM), \$150,000 from the Capital Infrastructure Reinvestment Reserve Fund (CIRRF), and \$100,000 transferred from project 230060 IPPW-TS-Various Resurfacing.

Carried Unanimously

Council meeting recessed:
Council meeting reconvened:

(Time: 4:45 p.m.)
(Time: 6:32 p.m.)

PRESENT: Mayor Dorothy McCabe, Councillor Sandra Hanmer, Councillor Royce Bodaly (joined: 7:25 p.m.), Councillor Hans Roach, Councillor Diane Freeman, Councillor Jen Vasic, Councillor Mary Lou Roe, Councillor Julie Wright

10. TERRITORIAL ACKNOWLEDGEMENT

Mayor McCabe opened the evening meeting with the following Territorial Acknowledgement:

We would like to begin by acknowledging that the land on which we are gathered and broadcasting from today is the land traditionally cared for by the Haudenosaunee, Anishnaabe and Neutral peoples. We also acknowledge the enduring presence and deep traditional knowledge and philosophies of the Indigenous people with whom we share this land today.

11. MOMENT OF REFLECTION

Mayor McCabe provided Council with a moment of reflection.

At the beginning of this Council meeting, we pause to think about the needs of our community. May we show wisdom and compassion in all our decisions.

12. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

No disclosure of pecuniary interest was declared by any member of Council at this point in the meeting.

13. STAFF REPORTS continued

d) Title: **Winter Sidewalk Maintenance Service Enhancement Recommendations**
Report No.: IPPW2023-040
Prepared By: Bob Henderson, Robin Milne,
Nicole Papke, Cari Van Niekerk

Bob Henderson offered some introductory remarks to the report.

Daisy Arseneault, Resident of Waterloo spoke about the work done by the City, reminded Council that the conversation around sidewalk snow clearing is citizen-led and citizen-fueled, and spoke about the importance of equitable and inclusive active transportation, and sustainability.

Leslie Maxwell, School Travel Planning Supervisor, Student Transportation Services of Waterloo Region spoke in support of the recommendations provided, and the importance of active transportation. She then responded to questions of Council.

Aswin Annamalai, Resident of Waterloo talked about how the report was a good start, and asked Council to support the report.

Janice Jim, Resident of Waterloo thanked Council and staff for listening to the citizen concerns, and mentioned the importance of an accessible City.

Craig Sloss, Resident of Waterloo gave his feedback on the recommendations before Council. Some of the initiatives he recommended the City take on included: clearing sidewalks on Regional Roads, and looking at whether clearing Regional Roads and increased by-law funding could have their timelines switched. He lastly spoke about the greenhouse gas emissions associated with sidewalk snow clearing, and the balance between that and accessibility.

Bob Henderson, Nicole Papke, Brad Witzel and Cari Van Niekerk responded to questions of Council. Julie Finley-Swaren and Mark Dykstra also responded to questions of Council.

Moved by Councillor Hanmer, Seconded by Councillor Wright:

1. That Council approve report IPPW2023-040.
2. That Council approve the winter sidewalk service enhancement recommendations as outlined in report IPPW2023-040.
3. That Council direct staff to add the winter sidewalk maintenance service enhancements to the 2024-2026 operating and capital budgets for consideration.

Carried Unanimously

Councillor Vasic left the meeting. (Time: 7:25 p.m.)

Councillor Bodaly joined the meeting. (Time: 7:25 p.m.)

e) Title: Inclusionary Zoning - Recommended Policy and Implementation Directions
Report No.: IPPW2023-028
Prepared By: Michelle Lee

Councillor Vasic joined the meeting. (Time: 7:26 p.m.)

Michelle Lee gave a presentation with an overview of Inclusionary Zoning, the five principles that impact Inclusionary Zoning, and the policy directions that are being recommended. She then responded to questions of Council.

Moved by Councillor Bodaly, Seconded by Councillor Roe:

1. That Council approve report IPPW2023-028.
2. That staff, in coordination with the Cities of Kitchener and Cambridge, and the Region of Waterloo, be directed to use the policy directions in Appendix A to IPPW2023-028 (Inclusionary Zoning Discussion Paper) as the basis for further consultation with the development industry, affordable housing providers, other affected groups, and the public.
3. That staff, in coordination with the Cities of Kitchener and Cambridge, and the Region of Waterloo, be directed to develop draft Inclusionary Zoning Official Plan policies and implementing Zoning By-law provisions, for council's consideration via City initiated amendments to the Official Plan and Zoning By-law 2018-050. Such policies and provisions to be in general accordance with the directions set out in Appendix A to IPPW2023-028 (Inclusionary Zoning Discussion Paper), and have regard to input received through the consultation process.

Carried Unanimously

f) **Title: 2022 Consolidated Financial Statements**
Report No.: CORP2023-037
Prepared By: Mary Zubert

Paul Hettinga gave a presentation on the audited consolidated financial statements, explaining the total revenues and expenditures of 2022. He then responded to questions of Council.

Moved by Councillor Freeman, Seconded by Councillor Hanmer:

1. That Council approve CORP2023-037
2. That Council approve the 2022 Consolidated Financial Statements of the Corporation of the City of Waterloo.

Carried Unanimously

g) **Title: Delegation of Authority – Heritage Permits**
Report No.: IPPW2023-030

Prepared By: Dominik Simpson

Dominik Simpson responded to questions of Council.

Moved by Councillor Freeman, Seconded by Councillor Roe:

1. The Council approve report IPPW2023-030.
2. That Council delegate authority to the City's Director of Planning or their designate to consent to, and grants permits for, alterations to designated heritage properties pursuant to Sections 33 and 42 of the Ontario Heritage Act, R.S.O. 1990, c.O.18.

Carried Unanimously

14. PUBLIC MEETINGS

Formal Public Meeting

a) Title: **General Amendments to Zoning By-law
2018-050**
Report No.: IPPW2023-035
Prepared By: Tristin Deveau
Ward No.: All Wards

Tristin Deveau gave a presentation outlining the proposed amendments to the Zoning By-law. He then responded to questions of Council. Nicole Papke also responded to questions of Council.

David Graham, Resident of Waterloo spoke about the additional dwelling units that the by-law amendments propose, and that the noise of construction can be detrimental to neighbourhoods. Nicole Papke and Ron Ormson responded to questions of Council.

Moved by Councillor Bodaly, Seconded by Councillor Hanmer:

1. That Council approve report IPPW2023-035.
2. That Council approve Zoning By-law Amendment Z-23-01, General Amendments to Zoning By-law 2018-050, as set out in Schedule 'A' to IPPW2023-035.

Carried Unanimously

b) Title: **Official Plan Amendment No. 44 – Bill 109
Implementation (Housekeeping)**
Report No.: IPPW2023-031

Prepared By: Dominik Simpson
Ward No.: City-Wide

Dominik Simpson provided a brief overview of the proposed Official Plan Amendments.

Moved by Councillor Vasic, Seconded by Councillor Roe:

1. That Council approve report IPPW2023-031.
2. That Council adopt Official Plan Amendment No. 44 (OPA 44) – Bill 109 Implementation, Housekeeping Amendment to the Official Plan, as set out in Appendix 'A' to IPPW2023-031.
3. That Council request that the Regional Municipality of Waterloo approve Official Plan Amendment No. 44 (OPA 44).
4. That Council approve the Corporate Procedure as set out in Appendix 'B' to IPPW2023-031 regarding the withdrawal and lapsing of development applications.
5. That Council approve a by-law to delegate authority to the Director of Planning to
 - (a) pass by-laws under Section 34 of the Planning Act that are of a minor nature, as enabled by Policy 12.2.17 (as amended) of the City's Official Plan; and
 - (b) approve exemptions under Section 40 of the Planning Act (Parking Exemptions),and to delegate authority to the Commissioner of Integrated Planning & Public Works to execute agreements and other documents under Section 40 of the Planning Act (Parking Exemptions), as set out in Appendix 'C' to IPPW2023-031, subject to the form and content of such by-law or agreement being acceptable to the City Solicitor.
6. That Council approve the hiring of two (2) new Senior Development Planners, to be funded from staff savings in 2023, and that the financial implications of said positions be referred to the 2024-2026 operating budget for permanent ongoing funding.

Carried Unanimously

15. QUESTIONS

Councillor Freeman had a question of staff regarding an update to the Parks by-law to explicitly prohibit axe throwing.

Moved by Councillor Freeman, Seconded by Councillor Roach:

To direct staff to return to Council with an update to the Parks by-law to expressly prohibit axe throwing.

Carried Unanimously

Councillor Freeman asked Forestry if they could provide an update regarding the trees in the park on whether they were going to live.

Councillor Freeman asked Commissioner Dykstra about the weeds and vines on Davenport Road overgrowing the sidewalk making it inaccessible to residents. Mark Dykstra and Nicole Papke responded, saying the director of Parks has stated that he can look after that, but that there may be some homeowner engagement as well.

16. NEW BUSINESS

- a) Regional All-Council Meeting (Training) – September 15, 2023, 1:00pm-3:30pm

Moved by Councillor Bodaly, seconded by Councillor Freeman:

That Council attend an all Council Meeting for the purposes of training on Friday, September 15th, 2023.

Carried Unanimously

Councillor Freeman wanted to shout out the Eastbridge Neighbourhood Association, who had over 200 people show up to the Food Truck Event they hosted on Saturday, June 24th.

Councillor Freeman was at the Waterloo Regional Police awards, and it was very humbling to be there and see citizens receiving awards for bravery and taking initiative to save lives throughout the past year.

Councillor Freeman wanted to shout out City Staff, specifically transportation, for the resurfacing of the roads in Colonial Acres.

Councillor Hanmer wanted to shout out the Westvale Community Association for their food truck day and event, despite the rain on Saturday.

Councillor Vasic mentioned that the Button Factory Arts is holding its annual tulip fundraiser, where you can buy a bag for \$15. Land Back Camp is hosting an Indigiqueer 101 in Victoria Park on Wednesday, June 28th.

Councillor Wright wanted to congratulate the Parks and Neighbourhood teams on the opening of Alexandra Park.

Mayor McCabe shouted out Councillor Roe for organizing the Walk of Refugees on Saturday, and thanked her for her ongoing work supporting newcomers and refugees to the community.

17. ENACTMENT OF BY-LAWS

Moved by Councillor Freeman, Seconded by Councillor Hanmer:

That the By-laws listed below be read a first, second and third time and finally passed, numbered sequentially commencing with By-law Number 2023-066 and that the Mayor and Clerk be authorized to sign them accordingly.

- a) By-law 2023-066 By-law to amend By-law 2023-003, being a by-law to provide for the appointment of community representatives of the City of Waterloo on the Appeals Tribunal, Audit Committee, Committee of Adjustment, Fence Variance Committee, and the Waterloo Public Library Board for the term ending November 2026 (CORP2023-026, Council, June 26, 2023)
- b) By-law 2023-067 By-law to amend No. 08-077, a By-law to Regulate Traffic and Parking on Highways under the Jurisdiction of the City of Waterloo (IPPW2023-001, Council February 27, 2023)
- c) By-law 2023-068 By-law to delegate Council's authority to consent to/grant permits for the alteration of designated heritage properties to the Director of Planning or their designate (IPPW2023-030, Council June 26, 2023)
- d) By-law 2023-069 By-law to amend the City of Waterloo Official Plan. Housekeeping amendments to the Official Plan to streamline development approval processes in response to Bill 109. (Official Plan Amendment No. 44, IPPW2023-031, Council June 26, 2023)

- e) By-law 2023-070 By-law to amend the City of Waterloo Zoning By-law 2018-050 being a Zoning By-law controlling land use development in the City of Waterloo to amend definitions and regulations related to Additional Dwelling Units and Coach Houses to align with recent changes to Provincial Legislation. (Zoning By-law Amendment Z-23-01, IPPW2023-035, Council June 26, 2023)
- f) By-law 2023-071 By-law to amend the City of Waterloo Zoning By-law 2018-050 being a Zoning By-law controlling land use development in the City of Waterloo to amend Residential Northdale Zones (RN-6, RN-8, RN-12, and RN-25) to remove Site Plan Control endorsement as a condition of Holding (H) symbol removal. (Zoning By-law Amendment Z-23-01, IPPW2023-035, Council June 26, 2023)
- g) By-law 2023-072 By-law to amend the City of Waterloo Zoning By-law 2018-050 being a Zoning By-law controlling land use development in the City of Waterloo to improve clarity, correct errors and address omissions. (Zoning By-law Amendment Z-23-01, IPPW2023-035, Council June 26, 2023)
- h) By-law 2023-073 By-law to delegate Council's authority to the Director of Planning or their designate to: pass by-laws under Section 34 of the Planning Act that are of a minor nature; and exemption and approve agreements under Section 40 of the Planning Act. (IPPW2023-031, Council June 26, 2023)
- i) By-law 2023-074 By-law to confirm all actions and proceedings of Council, June 26, 2023

Carried Unanimously

18. ADJOURNMENT

Moved by Councillor Bodaly, Seconded by Councillor Roe:

That the meeting adjourn.

(Time: 9:06 p.m.)

Carried Unanimously

READ AND APPROVED, September 11, 2023

Mayor

City Clerk



STAFF REPORT

Transportation Services

Title: Funding Release for Signs & Pavement Markings Implementation and Intersection Collision Review and Implementation
Report Number: IPPW2023-042
Author: Jenny Renaud
Council Date: September 11, 2023
File: N/A
Attachments: None
Ward No.: All Wards

Recommendations:

1. That Council approve report IPPW2023-042.
 2. That Council approve the release of 2023 capital funding for the Signs & Pavement Marking project in the amount of \$263,000, as approved in the 2023 Capital Budget (Ref #690)
 3. That Council approve the release of 2023 capital funding for the Intersection Collision Review & Implementation projects in the amount of \$105,000, as approved in the 2023 Capital Budget (Ref #696)

A. Executive Summary

New signs and pavement markings are planned to be installed as part of initiatives outlined in the Transportation Master Plan (TMP). The City's Speed Management Implementation Plan provides the supporting rationale for this budget request. The majority of funding will be used to install new signs and posts that will reduce posted speed limits throughout the City of Waterloo.

The City also intends to implement the recommendation from the TMP to initiate a more formal data-driven process to identify and prioritize intersections and road segments that require roadway safety improvements. Funding will be used to assess collisions in more detail and to determine factors that are contributing to collisions at these locations. Once determined, staff will implement proven road safety countermeasures to reduce collisions involving pedestrians, cyclists and motorists.

B. Financial Implications

The 2023 capital budget, approved on February 13, 2023, includes a total of \$263,000 for the TMP Signs & Pavement Marking project 202052 (Ref #690), funded from the Capital Reserve Fund (CRF), and a total of \$105,000 funding for the Intersection Collision Review & Implementation project 202054 (Ref #696), funded from the Capital Infrastructure Reinvestment Reserve Fund (CIRRF). Approved funding is available to be released, as per this report.

C. Technology Implications

There are no technology implications with this report.

D. Link to Strategic Plan

(Strategic Objectives: Equity, Inclusion and a Sense of Belonging; Sustainability and the Environment; Safe, Sustainable Transportation; Healthy Community & Resilient Neighbourhoods; Infrastructure Renewal; Economic Growth & Development)

(Guiding Principles: Equity and Inclusion; Sustainability; Fiscal Responsibility; Healthy and Safe Workplace; Effective Engagement; Personal Leadership; Service Excellence)

Equity, Inclusion, and a Sense of Belonging

- Development of the Road Safety Action Plan, including the Speed Management Plan and Collision Countermeasure program as part of the Transportation Master Plan to improve road safety for all users of the transportation network.

Sustainability and the Environment

- Supporting alternate modes of travel and slower vehicle speeds, thereby contributing towards fewer auto trips and ultimately, a reduction in CO2 emissions.

Sustainable Transportation

- Enhancing the road network for all users including pedestrians and cyclists
- Adopting Vision Zero practices and tactics to enable safe travel by all modes of transportation

E. Previous Reports on this Topic

IPPW2021-037 City of Waterloo Transportation Master Plan (April 19, 2021)

IPPW2022-037 Funding Release for Transportation Services Projects and Programs (June 27, 2022)



**Funding Release for Signs & Pavement Markings Implementation and Intersection
Collision Review and Implementation
IPPW2023-042**

1.0 Background

1.1 Ref #690: Signs & Pavement Marking Implementation

New signs and pavement markings are planned to be installed as part of initiatives outlined in the TMP. The Speed Management Implementation Plan provides the supporting rationale for this budget request. The majority of funding is intended to be used to install new signs and posts to reduce posted speed limits in residential neighbourhoods within the City of Waterloo.

1.2 Ref #696: Intersection Collision Review and Implementation

The City will be implementing the recommendation from the TMP to develop a data-driven process to identify and prioritize intersections and roadway segments in need of road safety improvements. This process will form part of the road safety program that aligns with the principles of Vision Zero. The program will consider new strategies and interventions that reduce crashes and their adverse consequences. Funding will be used to assess collisions in more detail and to determine factors that are contributing to collisions at these locations. Once determined, staff will implement proven countermeasures to reduce collisions involving pedestrians, cyclists and motorists.

Staff will implement the recommendations where possible, and if necessary, incorporate road safety recommendations into future capital projects scheduled within the City's Transportation Capital Program.

2.0 Financial Implications

The 2023 capital budget, approved on February 13, 2023, includes a combined total of \$368,000 for the following two (2) non-routine capital projects. Additional funding from previous years is also available to provide to action the project needs. Funding is available to support the release of all capital projects, as identified in Table 1 below:

Table 1: Funding and Estimated Costs:

Description	Report Number	Approval Date	\$ Amount*
FUNDING:			
Funding Available – Project 202052 TMP Signs & Pavement Marking Implementation			\$285,000
Funding Project 202052 – 2023 (Ref #690)	IPPW2023-042	11-Sep-23	\$263,000
Funding Available Project 202054 – Intersection Collision Review & Implementation			\$151,000
Funding Project 202054– 2023 (Ref #696)	IPPW2023-042	11-Sep-23	\$105,000
Total Funding			\$804,000
PROJECTED EXPENDITURES:			
City Overhead			\$15,000
TMP Signs & Pavement Markings Implementation projects			\$537,000
Intersection Collision Review and Implementation projects			\$252,000
Total Projected Expenditures			\$804,000
BALANCE:			\$0

*Note: non-recoverable portion of HST included



**STAFF REPORT
Municipal Enforcement Services**

Title: Parks By-law Amendment
Report Number: COM2023-026
Author: Nicole Papke, Director, Municipal Enforcement Services
Robin Milne, Director, Parks, Forestry and Cemetery Services
Council Date: September 11, 2023
File: N/A
Attachments: Amending By-law
Ward No.: City Wide

Recommendations:

1. That Council approve report COM2023-026.
2. That Council approve amendments to the Parks By-law #2014-077.

A. Executive Summary

The proposed amendment will allow for provisions to permit the use of e-scooters on park roads and trails and further add additional clarity to the prohibition of the use of an axe, hatchet or similar tool in a municipal park.

B. Financial Implications

N/A

C. Technology Implications

N/A

D. Link to Strategic Plan

(Strategic Objectives: Reconciliation, Equity, Accessibility, Diversity and Inclusion; Environmental Sustainability and Climate Action; Complete Community; Infrastructure and Transportation Systems; Innovation and Future-Ready)

The proposed amendment links to a Complete Community

(Guiding Principles: Equity and Inclusion; Sustainability; Integrity; Workplace Wellbeing; Community-centred; Operational Excellence)

The proposed amendment is Community-centred allowing for enhanced use and enjoyment of our parks

E. Previous Reports on this Topic

COM2022-020- Parks By-law Amendments

COM2017-008 –Amendments to Parks By-law 2014-077



Parks By-law Amendment COM2023-026

Background:

On the 26th of June, 2023, Council requested that staff specifically prohibit the use of an axe or similar tool in municipal parks. Such an activity, when not regulated by the issuance of a permit, can damage trees within the parks and create other safety concerns.

The current popularity and provincial provisions surrounding the use of e-bike and e-scooters on roadways, has prompted a request to update the definition of motor vehicle in the Parks By-law. Currently motor vehicles are not permitted on any trails and pathways within the park system and the definition includes “anything other than muscular power”. The definition will be updated to include e-scooters with provisions for the safe and respectful operation of the same. This is in keeping with the City of Kitchener and the Region of Waterloo trail systems.

E-bikes are not part of the review at this time. Transportation is working with the Regional Transportation Coordinating group and are awaiting an update from the Ministry of Transportation of their e-bike classification process.

Proposed Amendment:

Staff are proposing the following amendment to the Parks By-law:

To replace the definition of motor vehicle to be:

“Motor Vehicle” means a vehicle that is capable of being propelled or driven by an engine or a motor, including, but not limited to: an automobile, a motorcycle, a recreational vehicle, or any other vehicle that can be propelled or driven by power other than muscular power but it does not include a Mobility Assisted Device, or an E-scooter as defined under this By-law.

To add the following definitions:

“E-scooter” means an “electric kick-scooter” as defined in Ontario Regulation 389/19 made under the *Highway Traffic Act*, R.S.O. 1990, c. H.8, as amended.

Staff are further proposing the following amendment to add the following sub clause to section 4.1

“4.1 No Person shall:

22) undertake any of the following recreational activities in a Park:

k) swing or throw an axe, hatchet, or similar tool or object

30) operate an e-scooter on Park Property in a manner to interfere or damage Park Property or in a manner that is riotous, violent, threatening or unsafe.

Further, this amendment will be added to the General Administrative Penalties By-law, for council consideration.

Conclusion:

The proposed amendments to the Parks By-law 2014-077 will provide enhanced usage around the use of e-scooters and further add clarity around the prohibited use of axes and hatchets in municipal parks.



**STAFF REPORT
Parks, Forestry and Cemetery Services**

Title: KidsAbility Financial Contribution and Land Use Agreement
Report Number: COM2023-027
Author: Robin Milne, Director of Parks, Forestry and Cemetery Services
Council Date: September 11, 2023
File: N/A
Attachments: Appendix A - KidsAbility Site Plan
Ward No.: Ward 4

Recommendations:

1. That Council approve report COM2023-027.
2. That Council approve \$25,000 funded from Council's Community Priority and Contingency Reserve to support the construction of KidsAbility's new fully accessible playground.
3. That the Mayor and Clerk be authorized to sign the necessary documents associated with the Land Use Agreement with KidsAbility 2023 – 2043, and any other documents related to this project, subject to the satisfaction of the City Solicitor.

A. Executive Summary

Staff is recommending that \$25,000 be contributed from Council's Community Priority and Contingency Reserve to KidsAbility to support the construction a new fully accessible playground at their Waterloo location on Hallmark Dr. The newly constructed play structure will have public access outside of KidsAbility's normal operating hours.

Staff is further recommending that the City renew and amend an existing land use agreement for a twenty year term with KidsAbility to permit public access on and across lands owned by KidsAbility. The amendment to this agreement would include public access to the accessible playground outside of KidsAbility's normal operating hours.

B. Financial Implications

It is recommended that the City make a \$25,000 one-time contribution to KidsAbility to support the construction of their new fully accessible playground, estimated to cost approximately \$500,000. This one-time contribution is not subject to any ongoing operational support from the City. It is proposed that the \$25,000 contribution be funded from Council's Community Priority and Contingency Reserve (CCPC). There is sufficient funding available in the CCPC Reverse to support this request. The 2023 projected ending balance in the CCPC Reverse is \$448,000 (after this contribution). This is also the current projected low point in the Reserve over the 10-year forecast period.

C. Technology Implications

N/A

D. Link to Strategic Plan

(Strategic Objectives: Reconciliation, Equity, Accessibility, Diversity and Inclusion; Environmental Sustainability and Climate Action; Complete Community; Infrastructure and Transportation Systems; Innovation and Future-Ready)

Reconciliation, Equity, Accessibility, Diversity and Inclusion; Environmental Sustainability and Climate Action

The new KidsAbility playground will offer a free and inclusive activity for an essential community service provider as well as after hour use for the public.

The upgraded playground will offer a wider range of activities and be able to welcome a more diverse range of users with varying abilities.

Complete Community

The new KidsAbility playground will contribute towards creating a more inviting, vibrant, and inclusive space. Renewal of the existing land use agreement will allow the community to continue to use the green space and trail network that is on KidsAbility's land.

(Guiding Principles: Equity and Inclusion; Sustainability; Integrity; Workplace Wellbeing; Community-centred; Operational Excellence)

E. Previous Reports on this Topic

N/A



KidsAbility Financial Contribution and Land Use Agreement COM2023-027

Background:

KidsAbility has been providing local children and youth with special needs and their families the support and services that they require to live richer, fuller and more inclusive lives in the KW area since 1957. KidsAbility's first physical location was opened in 1957 on King St. W in Kitchener. As the demand for their services increased they expanded across the Region and in 1995 opened their Waterloo location on Hallmark Dr.

KidsAbility offers over 60 Programs and Services to families in need, they are provincially funded by the Ministry of Children, Community and Social Services. Additional funding to meet the demands of their services is through the KidsAbility Foundation.

In October of 2022 KidsAbility issued a request for proposal (RFP) for an “inclusive and completely accessible playground” to replace the aging playground that is currently in place at their Waterloo Location.

There are four primary uses listed in the RFP for the playground replacement

- 1) KidsAbility School – To provide an outdoor learning playground space to be used daily as part of the KidsAbility School curriculum for children aged 3-5 (Junior Kindergarten)
- 2) KidsAbility Rehabilitation Therapy – To provide an outdoor space for our clients, their families and our therapists to practice skill development as part of on-going rehabilitation therapy. (75% of our clients are between 18 months to 6 years of age and 25% are between 6-12)
- 3) KidsAbility Entry to School Program – To accommodate group programming for our Entry to School Clients as part of our Autism Program (5-6 years of age)
- 4) The playground may also be used by neighbourhood children during off hours.

The RFP would see the proposed playground constructed in a new location from their existing playground. The proposed location is directly adjacent the North side of their facility and would extend out into the greenspace within KidsAbility's property directly adjacent Anndale Park. At an estimated \$500,000 in cost, the proposed playground is a significant investment for KidsAbility and a notable contribution to the community.

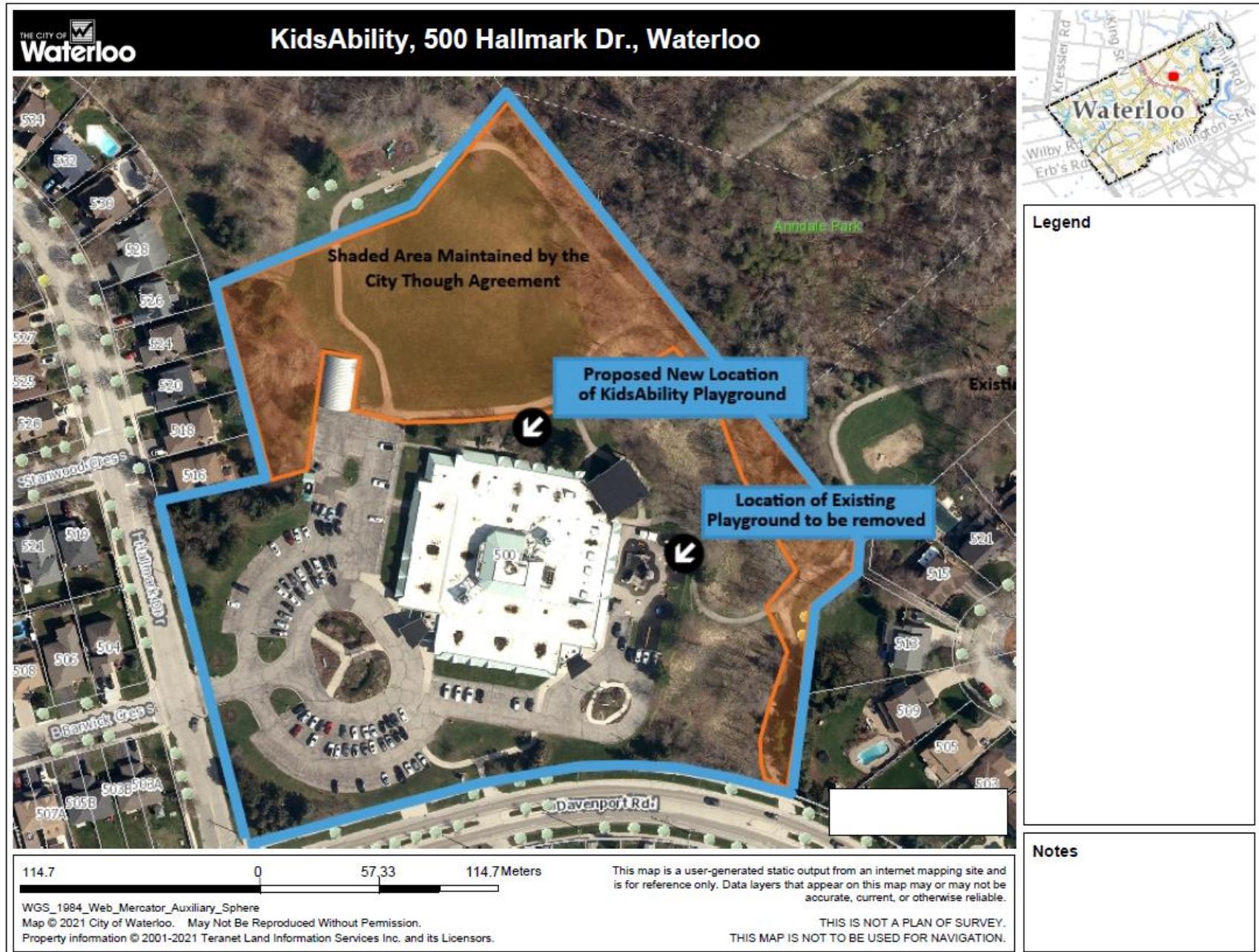
The legal property lines between Anndale Park and KidsAbility would appear misleading to the general public. KidsAbility is the registered land owner of a majority of what appears to be Anndale Park. A license agreement dating back to 1996 exists between the City of Waterloo and KidsAbility that permits the City and its residents to use a defined portion

of KidsAbility's property in exchange for turf and trail maintenance. This portion of KidsAbility's property has the optics of being City property and forms an integral part of the usable space of Anndale Park. The new playground will extend into this defined area on KidsAbility's Land. A small re-alignment of the City maintained trail that is on their land will be required at the City's expense. It is estimated that the trail relocation will cost \$10,000-\$15,000 and be funded through the "Parks Roadway and Multi-Use Pathway Upgrades-City Wide" capital line item within the Parks, Forestry and Cemetery Services budget.

The existing KidsAbility playground will be removed as well as the fenced enclosure once the new playground is open and operational. This presents an opportunity for the City to work in collaboration with KidsAbility to re-imagine this area as additional public access recreational space (after hours).

The basis of the License agreement between KidsAbility and the City will be as follows

- KidsAbility is the registered owner of the property.
- The public shall have access to the lands defined within the agreement.
- The City will maintain public liability insurance on the lands defined within the agreement.
- The City will maintain the turf and the trail network on the lands defined within the agreement.
- KidsAbility will permit public access to their playground outside of their normal operating hours.
- KidsAbility will operate and maintain the playground.





**STAFF REPORT
Municipal Enforcement Services**

Title: Public Nuisance By-law Updates
Report Number: COM2023-025
Author: Nicole Papke, Director, Municipal Enforcement Services
Council Date: September 11, 2023
File: N/A
Attachments: Appendix A: Public Nuisance Amending By-law
Appendix B: General Administrative Penalty Amending By-Law
Ward No.: All

Recommendations:

1. That Council approve report COM2023-025.
2. That Council approve amendments to the Public Nuisance By-law 2011-125.
3. That Council approve amendments to the General Administrative Penalties By-law 2032-038.

A. Executive Summary

The City currently has the Public Nuisance By-law in place to address public nuisance and safety concerns.

As part of a review of this regulation, staff have identified areas to improve the response to the public safety and nuisance concerns that typically occur during large unsanctioned gatherings on both public and private property.

The proposed amendments include a “Nuisance Party” prohibition that would be a tool for staff to address the behaviours that can become a public safety and nuisance concern when large unsanctioned gatherings occur on both public and private property. Additionally, addressing the safety concerns surrounding the occupancy of a roof, outside of general maintenance, is specifically defined in the proposed amendments.

Finally, an amendment is proposed enabling an enhancement to the nuisance noise provisions. This would include the designated time for nuisance noise prohibitions to expressly include the weekend of Homecoming, maintaining the need for council to

declare the need for nuisance noise provisions during times outside of St. Patrick's Day and Homecoming.

Staff are requesting that Council endorse the proposed amendments to update the Public Nuisance By-law and General Administrative Penalties By-law.

B. Financial Implications

None

C. Technology Implications

None

D. Link to Strategic Plan

(Strategic Objectives: Reconciliation, Equity, Accessibility, Diversity and Inclusion; Environmental Sustainability and Climate Action; Complete Community; Infrastructure and Transportation Systems; Innovation and Future-Ready)

This report is linked to the strategic objective of Complete Community.

(Guiding Principles: Equity and Inclusion; Sustainability; Integrity; Workplace Wellbeing; Community-centred; Operational Excellence)

The guiding principle around changes to the Public Nuisance By-law relate to Operational Excellence

E. Previous Reports on this Topic

COM2018-012 Amendments to the Public Nuisance and Property Standards By-law



Public Nuisance By-law Updates COM2023-025

This report is providing recommendations to enhance the Public Nuisance By-law to address the continued public safety and nuisance concerns around large unsanctioned gatherings associated with St. Patrick's Day and Homecoming. While the Covid-19 pandemic provided some relief as related to large unsanctioned gatherings, attendance has re-occurred following a full return to campus.

Staff are recommending several updates to the Public Nuisance By-law, in keeping with recommendations from the Large Street Gathering Task Force and through connections with other provincial municipalities with similar concerns. These legislative improvements will provide Municipal Enforcement Services (MES) with further tools to assist in addressing some of the concerns.

A definition for a "Nuisance Party" has been proposed that would replace the current section related to gatherings. The definition of nuisance party includes specific behaviours that may become a public safety concern and are often considered public nuisances. These parties also lead to attendees having unsanctioned gatherings on street. Restrictions and prohibitions around hosting and permitting such parties is also addressed in the proposed amendment.

A notable activity that is a public safety concern is the occupancy of a roof structure during large unsanctioned gatherings. This creates a potentially life threatening safety concern for party goers and emergency responders alike. Roofing is now defined as a prohibited activity and also included in the provisions that would define a nuisance party.

The Public Nuisance By-law has provisions for nuisance noise declarations that allow for robust enforcement during St. Patrick's Day. MES has to return each year for approval of nuisance noise provisions during the weekend of Homecoming. A definition for the weekend of Homecoming is being proposed to alleviate the administrative Council approval that has been regularly needed.

The proposed amendments to the Public Nuisance By-law will be added to the General Administrative Penalties By-law, for council consideration. Minor amendments to the Noise By-law short form wording under AMPS has also been included as unrelated housekeeping items.

By continuing the collaboration and partnerships with student groups, the universities and emergency services partners, with these updates MES will advance the

recommendations from the task force to further address the challenges associated with large unsanctioned gatherings.



**STAFF REPORT
Legislative Services**

Title: Beechwood West II Homes Association Inc. Special Service/Area Levy Vote Update
Report Number: CORP2023-041
Author: Natalia Chebel
Council Date: September 11, 2023
File: N/A
Attachments: [Attachments]
Ward No.: Ward 1

Recommendations:

1. That Council receive CORP2023-041 as information.

A. Executive Summary

On July 24, 2017, Council enacted [Corporate Policy A-031 Neighbourhood/Homes Association Special Service/Area Levy Implementation and Administration Policy](#). The policy sets out the administrative process to implement a special service/area levy (SSAL) and enable a neighbourhood/homes association to continue to provide recreational facilities in geographic areas previously covered by covenant in a financially sustainable manner.

Staff received a complete application package from the Beechwood West #2 Homes Association Inc. on January 12, 2023 and requested the City initiate a SSAL vote. The purpose of this report is to provide Council with an overview of the process and an opportunity for Council to receive delegations in support or against the SSAL.

B. Financial Implications

All costs associated with administering the annual SSAL collection are to be recovered from the homes association.

C. Technology Implications

There are no technology implications.

D. Link to Strategic Plan

(Strategic Objectives: Reconciliation, Equity, Accessibility, Diversity and Inclusion; Environmental Sustainability and Climate Action; Complete Community; Infrastructure and Transportation Systems; Innovation and Future-Ready)

(Guiding Principles: Equity and Inclusion; Sustainability; Integrity; Workplace Wellbeing; Community-centred; Operational Excellence)

The SSAL Policy was developed to assist neighbourhood associations to remain financially stable enhancing the resilient neighbourhood.

E. Previous Reports on this Topic

CORP2017-063 Neighbourhood Homes Association Special Service/Area Levy Policy
(July 24, 2017)



**Beechwood West II Homes Association Inc. Special Service/Area Levy Vote
Update
CORP2023-041**

1.0 Policy Background

Approximately 12 homes associations operate recreation facilities on the west side of Waterloo created by developers 35-45 years ago. The facilities provide private recreation services to their members through incorporated homes associations. The City has no authority to require associations to offer certain levels of service or any level of service at all. However, in the early 2000's a number of associations began to plan for the expiry of covenants which had required home owners to pay the annual membership fee to cover the cost of operating the recreation services.

In 2005, Council approved a pilot project later entrenched in [Corporate Policy A-031](#) whereby the City would implement a special service/area levy (SSAL) as a mechanism to enable homes associations to continue to provide recreational facilities in geographic areas previously covered by a covenant in a financially and sustainable manner.

The process uses a provision of the *Municipal Act*, which provides that a municipality may, by by-law, identify a service that is received, by a designated area that is not received in other areas of the municipality. To activate this mechanism the City enters into a lease agreement with the Association. Ownership and administration of the facilities remains with the Association, however, the City collects the recreation fees through the property tax billing process.

Applications for a SSAL may not be submitted earlier than two years before covenants expire and would not be put into place before the expiry of covenants. A petition with support of 66% of covenanted properties is required to initiate the SSAL vote and if 66% of eligible ballots cast respond in favour of a SSAL, staff are required to present the results to Council to consider entering into the necessary agreements.

2.0 Beechwood West #II Homes Association Application

The Beechwood West II (Figure 1) covenant expires on January 1, 2024. In their application, the Board of Directors indicated that with a small size of the Association (128 properties), they did not see a viable alternative to SSAL as an option of maintaining the recreation facilities.

On January 12, 2023, staff received a complete application package from the Beechwood West II Homes Association Inc. (the Association) requesting that the city initiate the SSAL

vote process. The complete application package included results of the petition including approximately 70% support for the SSAL, which meets the policy requirement, and therefore staff began to work with the Association to initiate the vote.

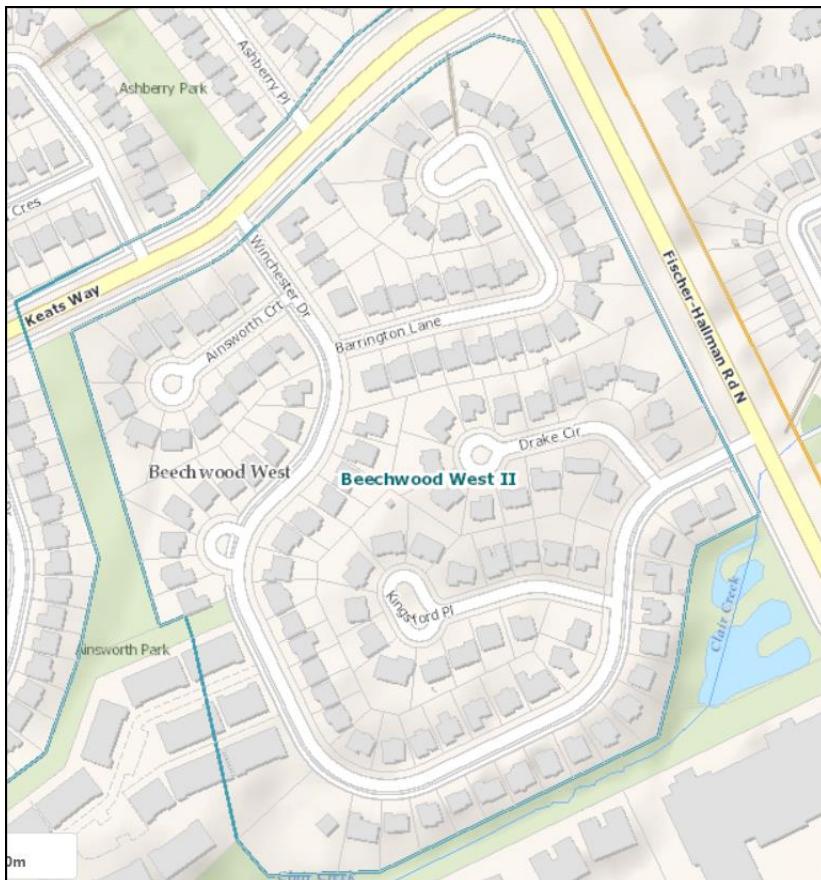


Figure 1 Geographic boundaries of Beechwood West II Homes Association

3.0 Vote Process

The following outlines the vote process to date and future steps.

June 12- July 19, 2023

Registered property owners of the geographic boundary of the Association were mailed a package that included the following:

- Timeline for key actions regarding the SSAL vote
- Draft Lease and Licence Agreement
- Voting Rules & Procedures
- Proxy Form
- Special Service/Area Levy Implementation Policy

- Property Information Sheet showing current information on record regarding property ownership

June 19 – July 31, 2023

Revision period for amendments to the voter's list

On August 14, 2023

Ballot packages were mailed to property owners and the vote-by-mail period will conclude on September 25, 2023 at 4:30 p.m.

September 26, 2023

Ballots will be opened and the unofficial results declared on Tuesday, September 26, 2023 beginning at 10:00 a.m. in the Council Chambers.

October 16, 2023

A further report will be presented to Council October 16, 2023, which will include the results of the vote, a staff recommendation regarding the implementation of the SSAL if the threshold of 66% of ballots cast support the SSAL and the terms of the lease and licence agreement if applicable. October 16, 2023 will provide an additional public meeting opportunity for Council to receive delegations in support or against the SSAL implementation.



COMMITTEE OF COUNCIL REPORT

**Town and Gown Committee
Waterloo Student Accommodations
Report #: CTTEE2023-002**

Recommendation:

That Council endorse report CTTEE2023-002 and supports the Committee in their planned next steps.

Executive Summary:

The Waterloo Town and Gown Committee develops and enhances relationships, communications and policies among the universities, college, students, city, police and the community. To achieve this mandate, the committee addresses such issues of common concern as neighbourhood development and community relations, housing, the environment, economic activities, charitable/volunteer programs, recreational and cultural events, health and safety issues, and academic outreach.

Starting in Fall 2022, the Committee's Student Accommodations Working Group undertook data collection and analysis to: 1) understand the supply-demand dynamics that impact student accommodations in Waterloo, and 2) understand expectations and satisfaction drivers for student accommodations. This was done by updating the 2016 supply-demand work and doing another student housing survey. The attached presentation highlights the main findings from this work as well as next steps.

Financial Implications:

None

Prepared By: Tanja Curic

Date: August 21, 2023

Committee Chair Signature: *Ch. Read*

Technological Implications:

None

Link to the Strategic Plan:

The Town and Gown Committee's student accommodations work aligns with Strategic Priority 3: Complete Community that has an objective of complete neighbourhoods which includes collaborating with community partners on housing initiatives in our community.

Waterloo Town and Gown Committee
Student Housing Working Group
September 11, 2023 Presentation to Waterloo City Council

WATERLOO STUDENT HOUSING

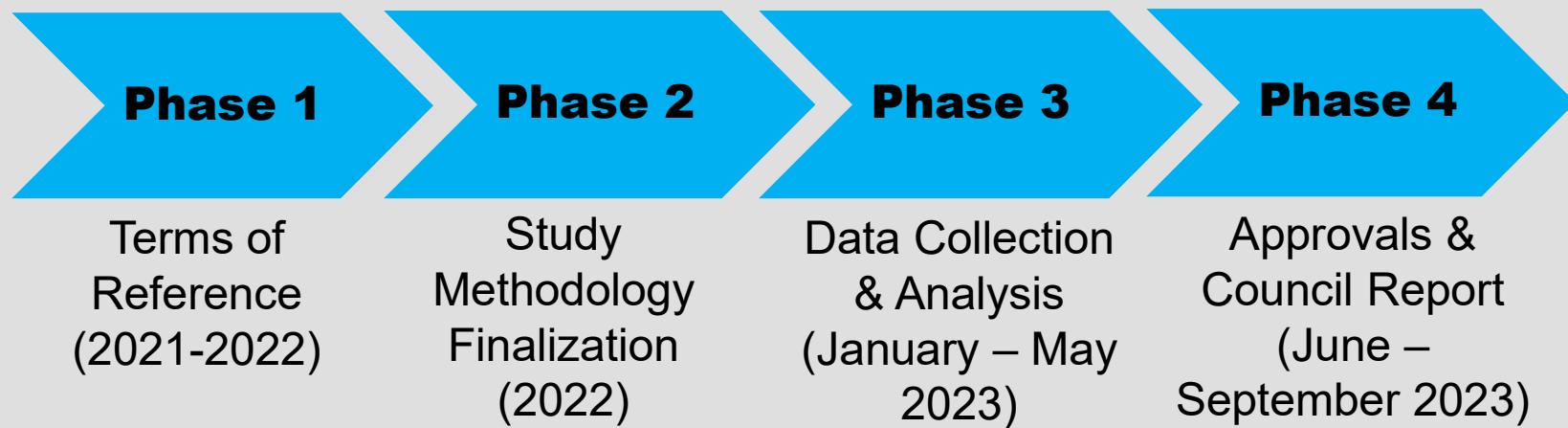
Town & Gown Committee

- The Waterloo Town and Gown committee develops and enhances relationships, communications and policies among the universities, college, students, city, police and the community.
- The Committee provides strategic direction of town and gown matters, issues and concerns through a collective approach.
- Creation of permanent Student Accommodations Working Group in 2022 (previously was ad hoc)

Study Approach

- Third comprehensive review (2014, 2016, 2022) on student accommodations in Waterloo.
 - Mini supply review in 2020
- Understand the supply-demand dynamics that impact student accommodations in Waterloo.
- Analysis to understand expectations and satisfaction drivers for student accommodations (survey).

Study Process Overview



Supply and Demand Analysis

- Focus of this work has been to:
 - Minimize the number of limitations identified in the previous studies
 - Include Conestoga College in the analysis

Student Housing Demand

Indicator	Description	2022/23
Total Undergraduate Enrolment	# Full-time UG students at Waterloo campuses as of Fall term 2022	44,000
Total Graduate Enrolment	#Full-time Grad students at Waterloo campuses as of Fall term 2022	+5,330
Local Co-op Work Term Students	# students with local co-op work term	+1,670
Non-tenant/Commuter Waterloo Students*	# students not renting in city, residing at home or traveling to campus from outside the City	-6,405
Total Potential Student Tenants	# total Waterloo students less non-tenant/commuter students	44,595
Total Potential Off-Campus Tenants	# total potential student tenants less on-campus beds	35,360

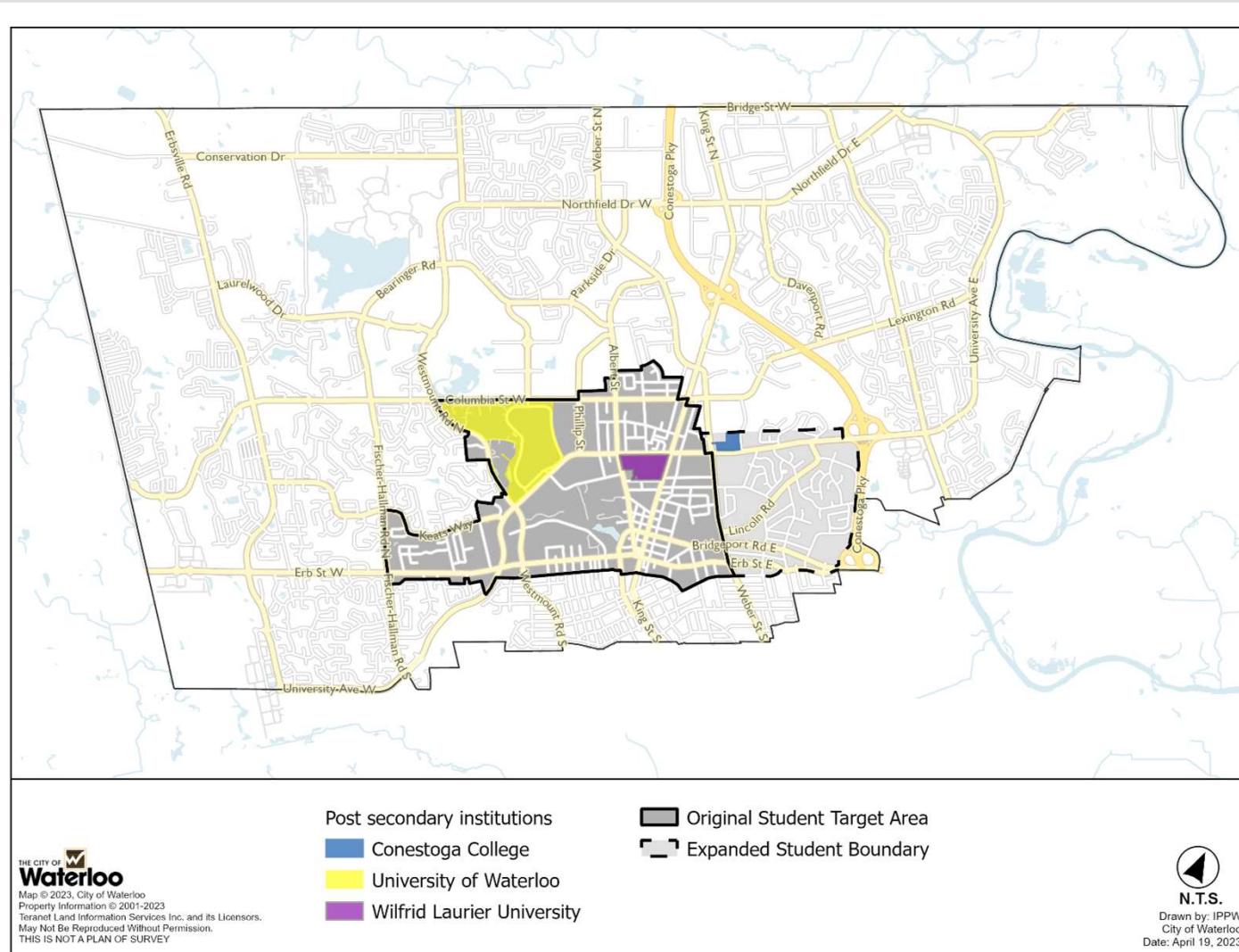
***2023 changed methodology from using 25% discount factor (would result in 12,330 discount) to a more nuanced approach focused on type of institution and student (results in only a 6,405 discount)**

Student Housing Supply

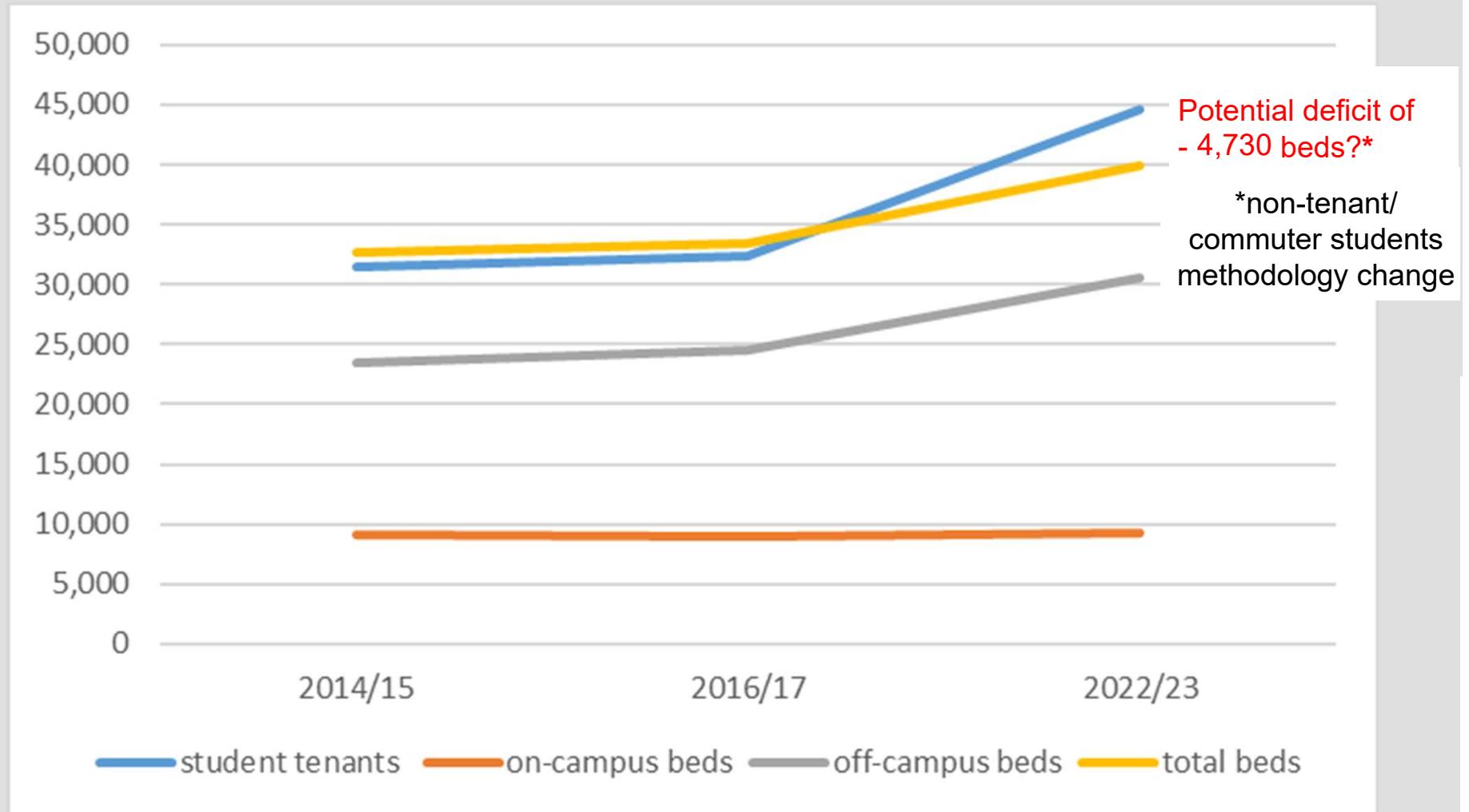
Indicator	Description	Value
On-Campus Beds	# beds available on-campus in Waterloo	9,235
Low-Density Licensed Rentals	# beds in low density licensed rental units	+5,900
Multi-Residential Beds	# beds in multi-residential buildings in catchment area as of year-end 2022*	+22,285
Traditional Apartment Beds	# beds in traditional apartments	+2,445
Total Rental Beds Available	# on- and off-campus beds	39,865
Total Off-Campus Beds	# total rental beds available less on-campus beds	30,630

*Avg. # of multi-res. beds in catchment area = 2.6 (down from 3.5 beds per unit in 2016)

Catchment Area



Findings



***see data limitations**

9

Data Limitations

- Illegal and not approved beds
 - Illegal conversion of “dens/studies/dining rooms” to bedrooms – potential minimum of 3,450 rooms
 - Not all low rise rentals are licensed
- Exact % of rental licensing bedrooms is unknown
- Multi-residential beds outside catchment areas are not included and those prior to 2000 appear to be undercounted
- Traditional apartment beds appear to be undercounted
- There may be non-students residing in dwellings
- Exact % of non-tenant/commuter students is not known
- Assume 1 bed equates to only 1 person but potential for doubling-up
- Does not include potential future beds coming down stream

Drops potential deficit to -1,280 beds

Potential Coming Down Stream

Indicator	Description	Value
On-Campus Beds	# of approved on-campus beds proposed to be built by institutions	0
Multi-Residential Beds	# beds in multi-residential buildings that have received building permits but were not constructed or occupied by December 31, 2022	+1,315
Site Plan and Zone Change Application Beds	# proposed beds identified in formal site plans and zone change applications as of December 31, 2022	+2,530*
Rental Licensing Applications Under Review Beds	# beds in rental licensing applications under review as of February 2023	+815
Total Potential Future On- and Off-Campus Beds	# proposed on- and off-campus beds	4,660

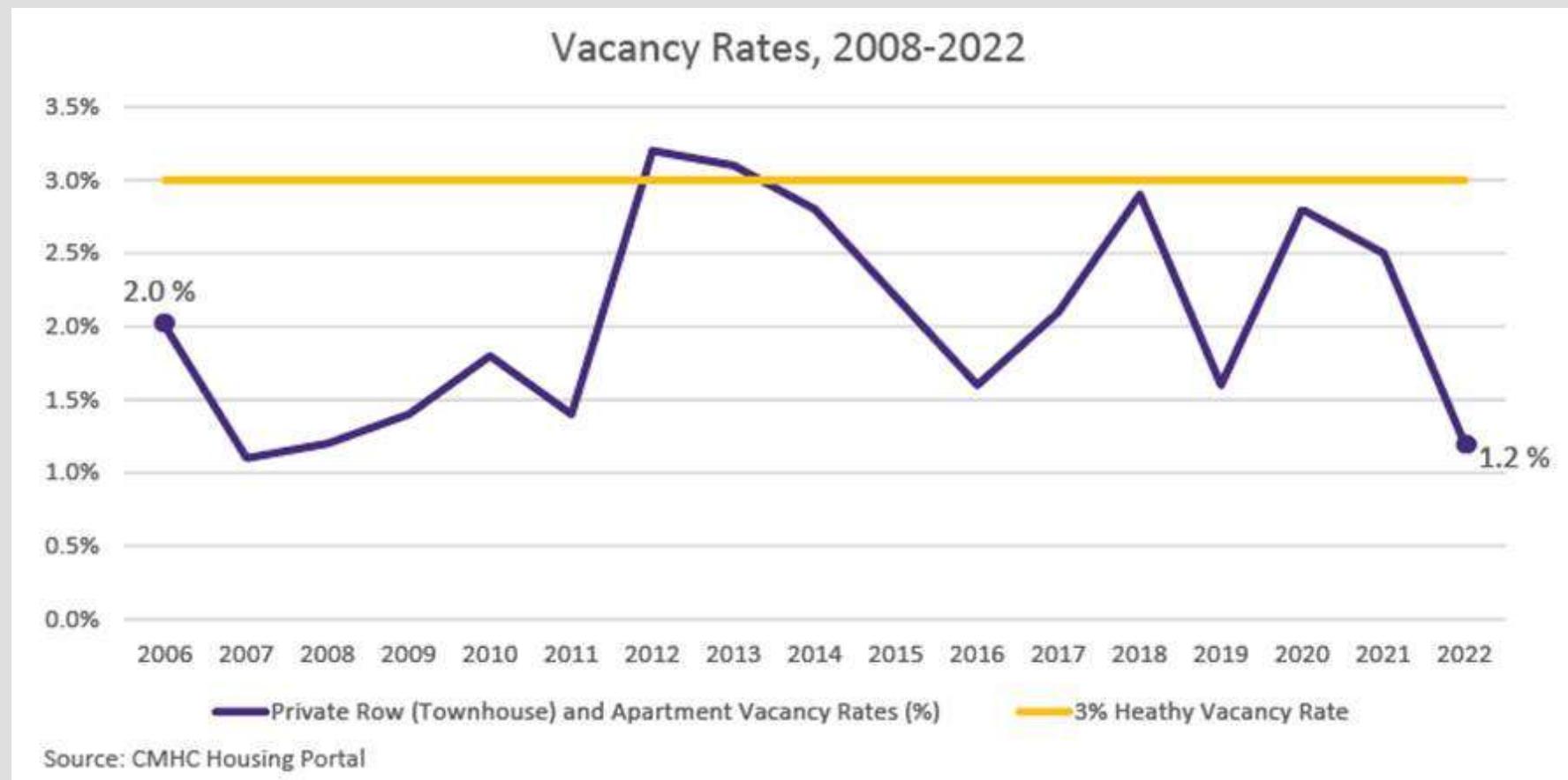
*33% of the potential site plan/zone change beds were identified on the 2016 and/or 2020 lists

**data does not include potential minimum of 1,690 illegal/not approved “dining rooms” in proposed plans

Capital of Purpose Built Student Housing

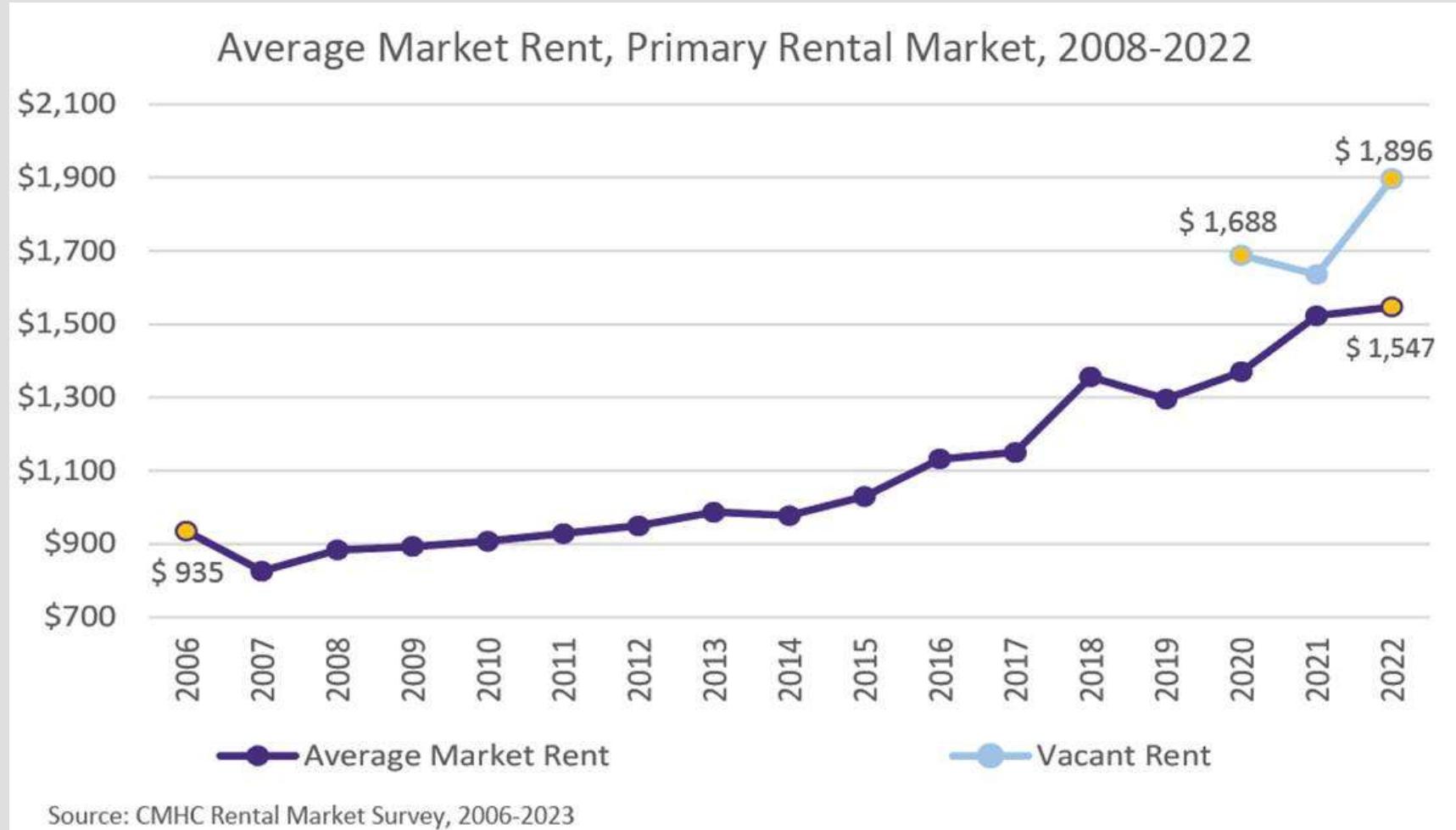
- A 2019 study by former UW PhD student Nick Revington found that almost half of all off-campus, purpose-built student housing is in Waterloo
- “The City of Waterloo is the Canadian capital for off-campus purpose built specifically for students. And the competition isn’t even close” The Record, James Jackson (Dec. 19, 2019)
 1. Waterloo – 42.0% (17,567 beds)
 2. London – 9.8% (4,096 beds)
 3. Montreal – 4.8% (2,206 beds)

Regular Market Conditions



*Does not include traditional student housing rented by the bedroom

Regular Market Conditions



Additional Considerations

- National housing crisis
- COVID impacts including some buildings switching to other demographics e.g., 139 University Ave. W.
- RTA rent increase guidelines do not apply to vacant units and units occupied for 1st time after November 2018
- Local institutional enrolment continues to grow
 - 5 year projected growth of 5,400 students (about 1,080 students per year), many will require housing
- Students from non-Waterloo campuses (mainly Kitchener and some Stratford) residing in Waterloo
 - potentially upwards of 3,000 students

Student Housing Survey

- Online survey to gather insights from students was imperative (March-April)
 - Expectations, satisfaction and experiences
- Student associations helped to promote and engage with students to complete this survey

4,248

Student responses

Student Respondent Profile

- 93.1% attended a Waterloo campus
- 88.3% were an undergraduate student
- 82.7% were a domestic student
- 97.3% were a full-time student



67.5%

25.0%

7.5%

Student Experiences

- **Student distribution**
 - 82.7% of students live in the City of Waterloo
 - 41.5% live less than 10 minutes travel to campus
 - 62.4% walk as their primary means of getting to campus
- **Overall satisfaction**
 - 83.4% are satisfied/very satisfied* with current housing

*not defined
- **Reason for choosing where they live**
 - Price, Availability of Good Quality Internet, Cleanliness, Privacy, and Proximity to Campus.
 - Cleanliness increasingly important over the last few years
 - Proximity to campus has declined

Results: Overall Impressions

18

Student Housing Survey Responses by Postal Code

● Student Response Location

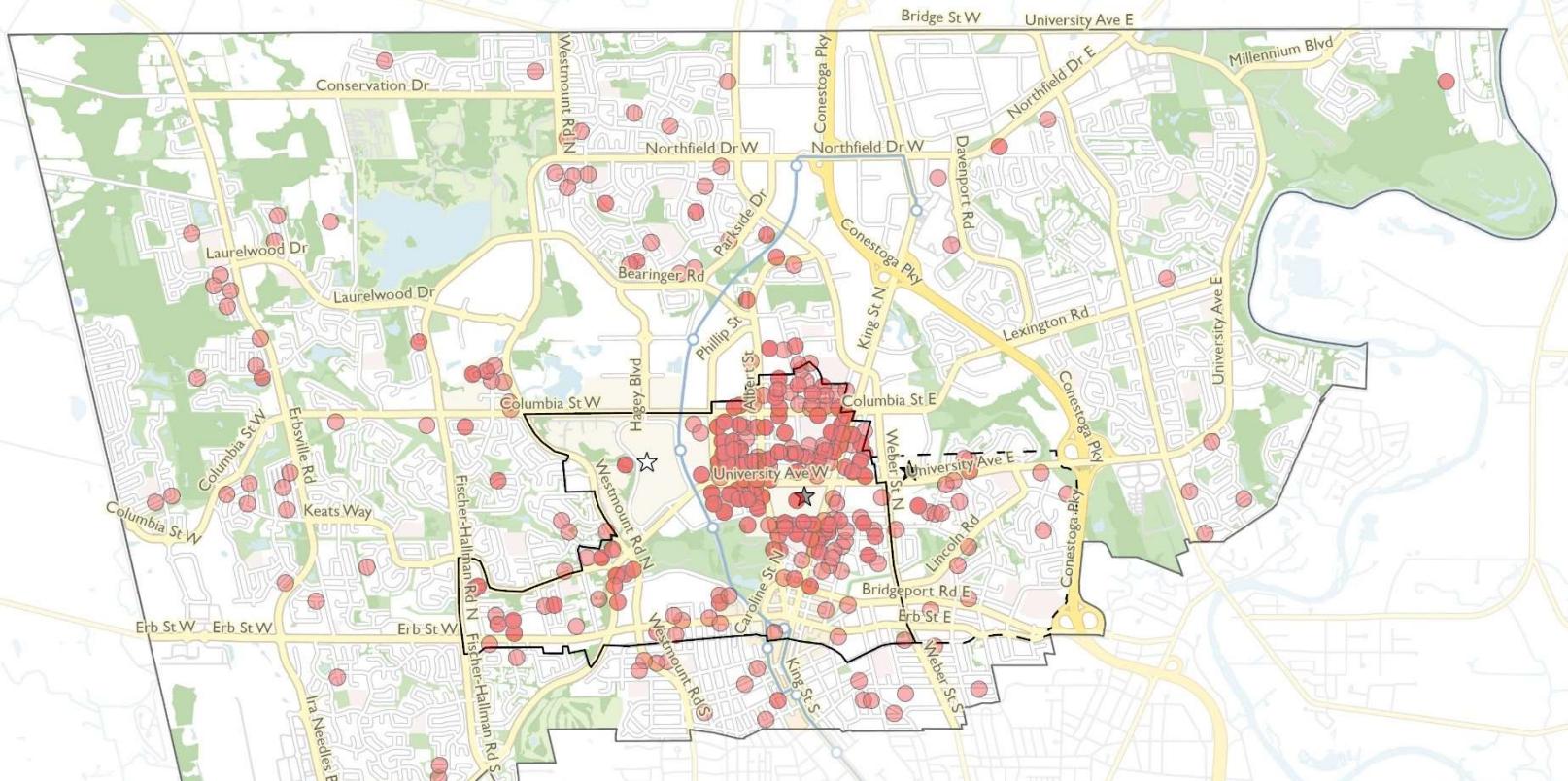
□ Existing Student Target Area

— Expanded Student Boundary

★ Conestoga College

★ Wilfrid Laurier University

☆ University of Waterloo



N.T.S.
Drawn by: IPPW
City of Waterloo
Date: April 28, 2023

THE CITY OF
Waterloo

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Student Distribution

19

Findings

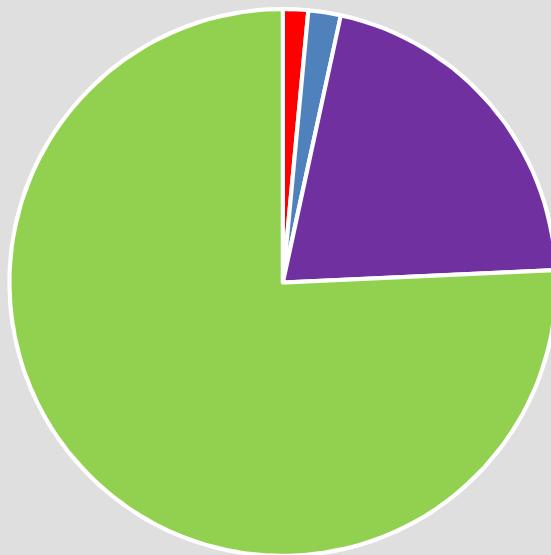
	2014	2016	2023
Live in an apartment building	36.8%	41.2%	51.9%
Found it difficult to secure housing	35.0%	28.7%	63.3%
Improved sense of community belonging	66.7%	67.3%	63.6%
Were not informed about the RTA*	56.2%	34.6%	38.1%
Were not aware of rental licensing	61.7%	58.9%	78.4%
Living expenses as expected	55.9%	61.5%	42.0%

*RTA stands for Residential Tenancies Act

Student Safety

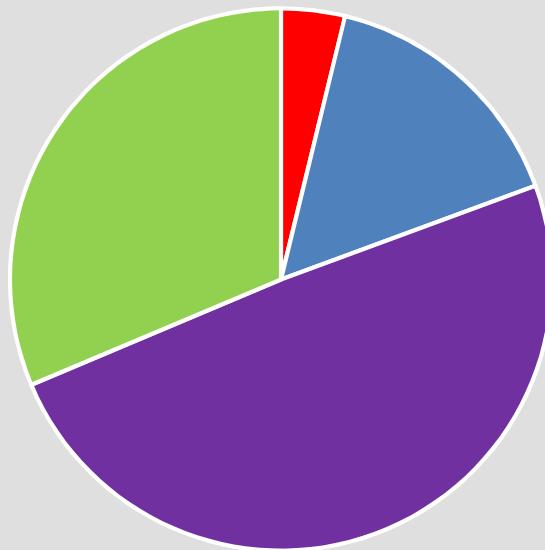
- Do you feel safe on campus (%)?

Campus Safety (daytime)



■ Not safe at all ■ Somewhat unsafe
■ Somewhat safe ■ Very Safe

Campus Safety (nighttime)



■ Not safe at all ■ Somewhat unsafe
■ Somewhat safe ■ Very Safe

*Survey preceded the June 28, 2023 attack at UW

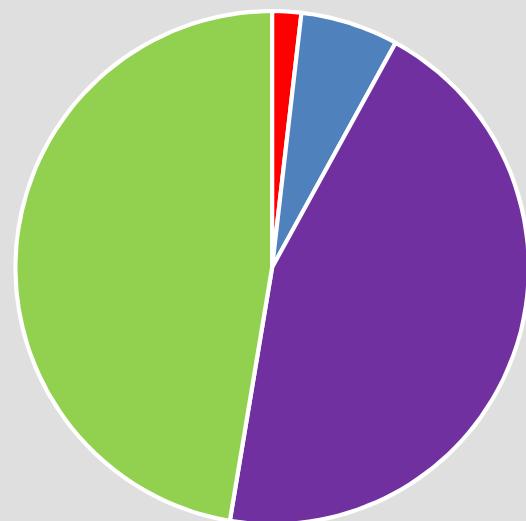
Results: Safety

21

Student Safety

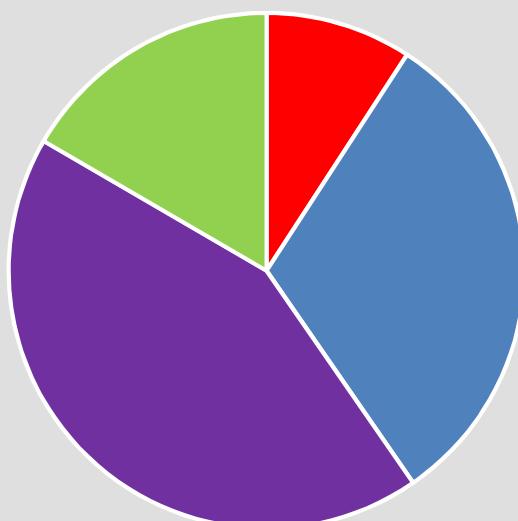
- Do you feel safe in the community (%)?

Community Safety (daytime)



■ Not safe at all ■ Somewhat unsafe
■ Somewhat safe ■ Very Safe

Community Safety (nighttime)



■ Not safe at all ■ Somewhat unsafe
■ Somewhat safe ■ Very Safe

Drivers of Satisfaction

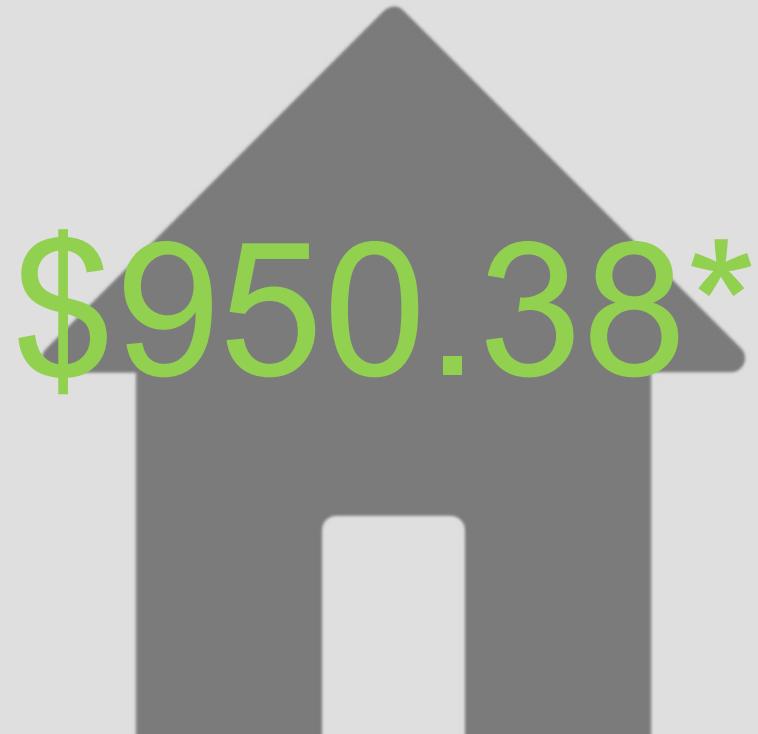
Rank	Satisfaction Driver
1	Ability to sleep in room
2	Social space
3	Feeling of safety in building
4	Overall cleanliness
5	Ease of securing accommodations
6	Access to stable internet
7	Landlord responsiveness
8	Degree of privacy
9	Noise level
10	Ability to study in room

Results: Student Accommodation Satisfaction Drivers

23

Average Rent Per Month

2014 \$601.17
2016 \$594.68



\$950.38*

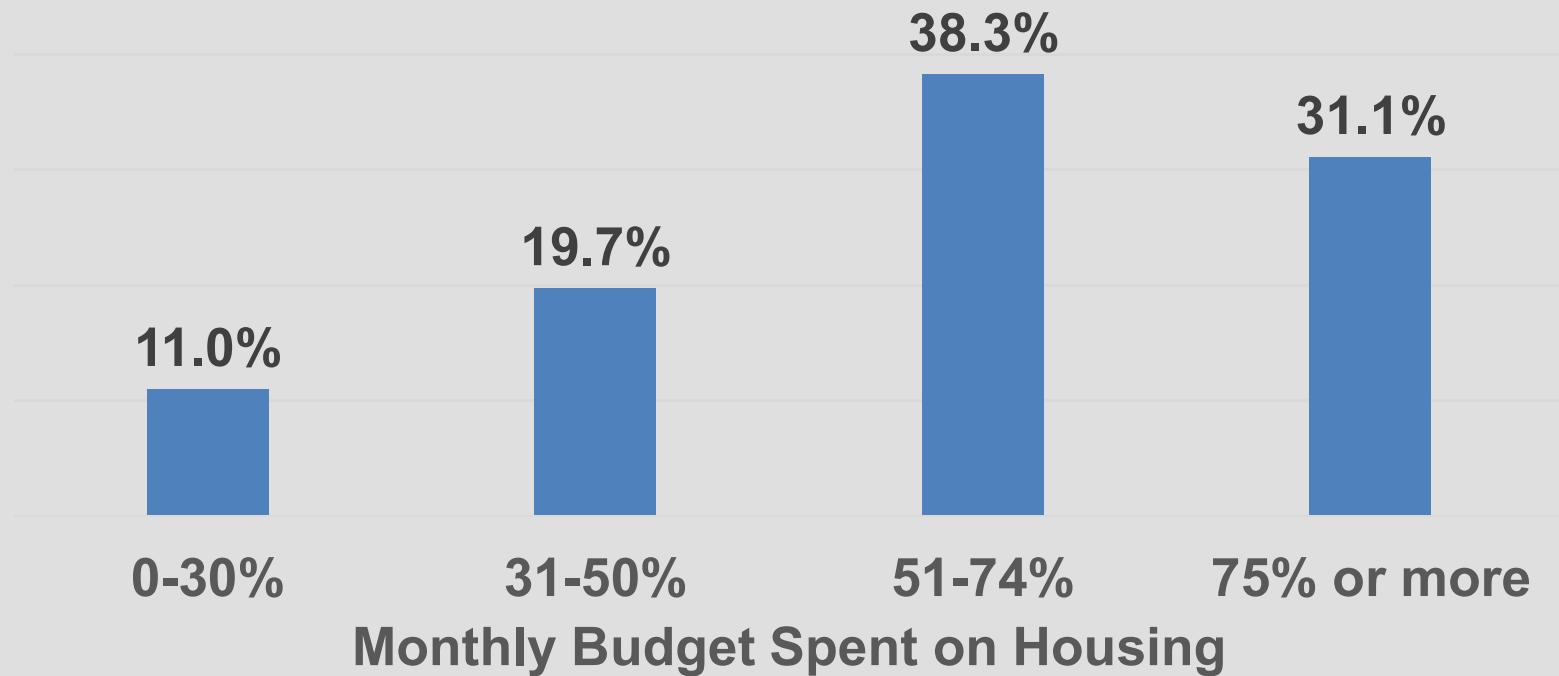
*includes utilities and internet

Results: Rent

24

Housing Budget

- Proportion of monthly budget going towards housing (e.g., rent, utilities, parking)?

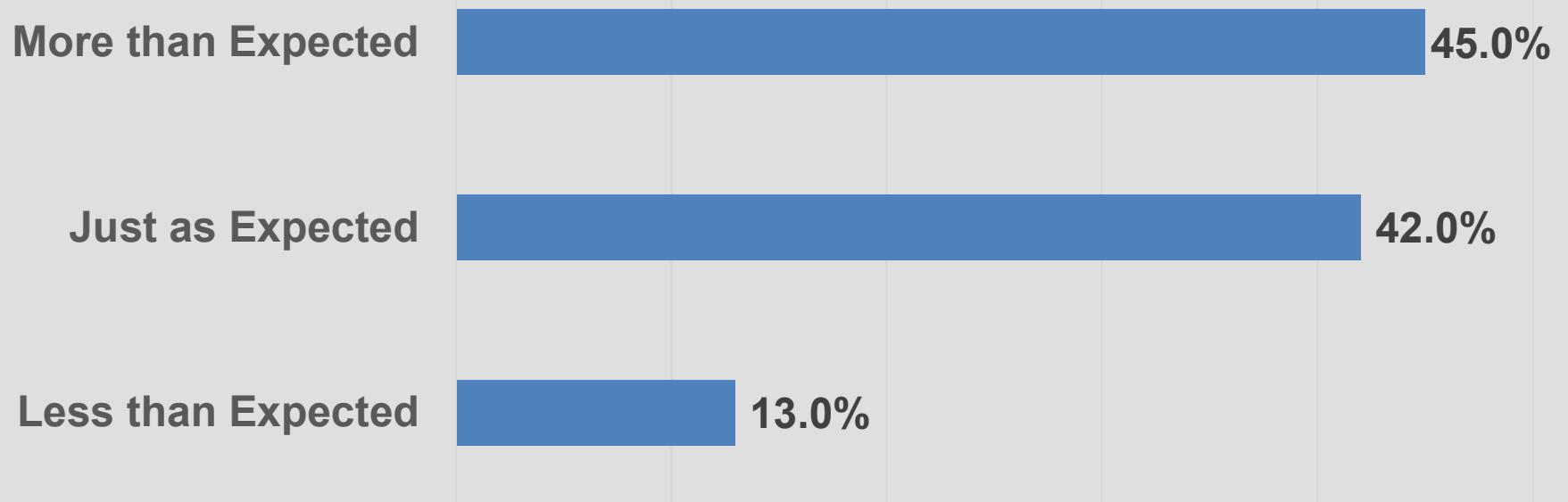


Results: New for 2023

25

Expenses v. Expectations

- Living expenses compared to expectations



Significantly Impacted by Housing Costs Past Year



Results: New for 2023

27

Impact of Housing Costs



Results: New for 2023

28

In Summary

- There is a deficit of beds and additional considerations are exacerbating challenges
- Potential 4,660 additional beds coming down stream
- Significant work done to minimize data limitations identified in previous studies
- Student housing survey had 4,248 student responses
 - Majority of students were satisfied with their housing
 - Most (63%) found it difficult to secure housing
 - Many (45%) had living expenses more than they expected
- Accommodation costs are impacting students and they are increasingly finding it difficult to secure accommodations that meet their needs

Next Steps

- Five total next steps
 - Intended to carry forward this work, activate resources through the Town & Gown Committee stakeholders, and develop tangible initiatives to address emerging student accommodation needs.
 - Based on supply-demand analysis and survey responses.

Next Steps

1. Create public awareness regarding the work accomplished by the Town and Gown Student Accommodations Working Group.
2. Share the information with the Region, area municipalities, and municipalities where a significant number of students attending their post-secondary institutions are residing in Waterloo.

Next Steps

3. Encourage the City to review the near-campus neighbourhoods for additional rental supply capacity and a mix of units as part of the Official Plan Review as well as opportunities for more attainable and affordable accommodations in line with the City's Affordable Housing Strategy.
4. Develop an understanding of the market conditions in the near-campus areas, specifically to understand to what extent student dominated areas are seeing non-student tenants reside in those buildings/areas.

Next Steps

5. Continually develop collaborative education campaigns with all institutions using similar key messages and resources for new student tenants. This could include sharing resources, material, or other educational materials.

Thank you



**NOTICE OF AN INFORMAL PUBLIC MEETING
AND COMPLETE APPLICATION**

**OFFICIAL PLAN AMENDMENT NO. 48 & ZONING BY-LAW AMENDMENT Z-23-08
6, 8, 10, 12, & 14 DIETZ AVENUE NORTH, WARD 7 (UPTOWN)**

Council Chambers, City Hall, Waterloo City Centre, 100 Regina St S

Monday, September 11, 2023

At a time to be determined

The Applicant is proposing a 13-storey apartment building containing 135 residential units including a combination of one, two, and three-bedroom units. Fifteen (15) of the one-bedroom units are proposed to be affordable. The development will also include 106 vehicle parking spaces and 84 bicycle parking spaces.

In support of the proposed development, the Applicant is proposing the following amendments:

1. Change the Official Plan designations:

- From "Mixed-Use Medium Density Residential" to "Mixed-Use Medium High Density Residential"
- From "Medium Density, 20 metres" to "Medium-High Density, 40 metres"
- Permit a density of 900 bedrooms per hectare



2. Change the Zoning By-law category from "Residential Mixed-Use 20 (RMU-20)" to "Residential Mixed-Use 40 (RMU-40)", and create a site-specific provision for the following amendments:
 - Permit a maximum residential density of 900 bedrooms per hectare
 - Permit a minimum rear yard setback of 1.1 metres for a podium parking structure
 - Permit a minimum landscape open space of 23%
 - Permit a minimum podium height of 9.1 metres
 - Permit a minimum tower separation from interior lot lines as follows:
 - 3 metres from the north lot line
 - 7.5 metres from the east lot line
 - 8.3 metres for the stairwell projection portion of the tower from the south lot line;
 - Permit a horizontal tower dimension of 53 metres
 - Permit a maximum tower footprint of 1,108 square metres
 - Permit a minimum tower stepback above the podium on the front building façade of 1.81 metres
 - Establish a minimum residential parking rate of 0.69 spaces per unit

HOW TO GET INVOLVED

The purpose of the public meeting is to share information and to hear and consider public and stakeholder comments regarding the planning application as part of City Council's decision making process. The public is invited to participate by submitting written comments in advance of the public meeting and/or arranging to speak to the application in person.

TO SUBMIT WRITTEN COMMENTS

Written comments received before 9:00am on Wednesday, August 30, 2023 will be included in the City Council Agenda. Written comments received after 9:00am on Wednesday, August 30, 2023 will be provided to City Council for consideration prior to the Informal Public Meeting, but will not be included in the Council Agenda. Written comments can be provided in the following ways:

- Via email to John Vos (john.vos@waterloo.ca)
- By dropping off a hardcopy at Waterloo City Hall, addressed to **John Vos, Planning Division, 2nd floor, 100 Regina St S, Waterloo, ON**
- By placing a hardcopy in the Waterloo City Hall after hours mail slot to the left of the side door entrance on William Street

All written submissions should clearly state "**Informal Public Meeting, Official Plan Amendment No. 48 & Zoning By-law Amendment Z-23-08**" at the top of the letter/correspondence.

TO SPEAK TO THE APPLICATION

If you wish to speak to the application, please contact the Legislative Services Division **no later than 10:00 a.m. on Monday, September 11, 2023** by any of the following ways:

- By phone at **519-747-8549**
- By email to clerkinfo@waterloo.ca

When we receive your registration, we will provide you with a confirmation message and instructions for participating in the public meeting.

We encourage the public to provide input into these important Official Plan and Zoning By-law Amendment applications. The public is informed and notified that names, addresses and comments may be made public.

Julie Finley-Swaren, City Clerk, City of Waterloo.

For further information regarding the above matter, please contact the **City of Waterloo Integrated Planning and Public Works, 2nd Floor, Waterloo City Centre, Waterloo, Ontario**, by calling **John Vos at 519-747-8527** or email john.vos@waterloo.ca



Steeves & Rozema Group

August 23, 2023

TO: Mr. Vos

RE: Official Plan Amendment No. 48 & Zoning By-Law Amendment Z-23-08

FROM: The Residents and Staff of Waterloo Heights Seniors Apartments

PURPOSE: WE OBJECT TO THIS AMENDMENT REQUEST

Dear Mr. Vos,

We write to oppose the Official Plan Amendment No. 48 & Zoning By-Law Amendment which seeks to change from Mixed-Use Medium Density Residential to Mixed-Use Medium High Density Residential and change the Zoning By-law category from Residential Mixed-Use 20 to Residential Mixed-Use 40. This change would allow a 13 story building where the current zoning allows for a 6 story building.

The proposed changes will substantially affect the immediate and close-by properties and will have lasting consequences to nearby property use and enjoyment.

The addition of 7 more stories to this new building will have a significant impact on the enjoyment of the seniors on the affected side of the building. These seniors chose to live on this side of the building for the full sun exposure and according to the shade study the building will not only block out the sun but also any view as Waterloo Heights is a 10 story building. Many like to maintain balcony gardens and will no longer be able to enjoy their outdoor space.

We ask that you consider the detrimental impact on the mental health of the vulnerable populations residing at the adjacent properties based on these significant changes. While we recognize the possibility for a growing need for rental opportunities, our property offers units for rental only and currently have vacancy, therefore we fail to see the need for the zoning variance.

Please vote to deny Official Plan Amendment No. 48 & Zoning By-Law Amendment

Thank you,

A handwritten signature in black ink, appearing to read "Stephanie Paddock".

Stephanie Paddock, Executive Director on behalf of The Residents and Staff of Waterloo Heights Seniors Apartments