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**COUNCIL MEETING AGENDA**  
 Monday, February 13, 2023  
 1:00 PM

**2023 BUDGET MEETING**

Councillor Freeman in the Chair

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**1. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

**2. CLOSED MEETING**

**Recommendation:**

That Council hold a closed meeting for the purposes of considering the following subject matter:

- a) personal matters about an identifiable individual, including municipal or local board employees (Staff Association, CUPE, Waterloo Professional Fire Fighters Association and Management);
- b) labour relations or employee negotiations (Labour Relations) (Staff Association, CUPE, Waterloo Professional Fire Fighters Association and Management).

**COUNCIL MEETING WILL RECESS AND RECONVENE AT 1:30 PM**

**3. TERRITORIAL ACKNOWLEDGEMENT**

**4. MOMENT OF REFLECTION**

**5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

**6. APPROVAL OF MINUTES**

That the previous meeting minutes be approved.

**a) January 23, 2023 – Council Meeting**

**Recommendation:**

That the minutes of the Council meeting held on January 23, 2023 be approved as printed.

Please note that all items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo's website.

## **7. OPENING REMARKS**

- a) **Opening Remarks, Mayor McCabe**
- b) **Introductory Remarks, Filipa Reynolds, Commissioner, Corporate Services and Chief Financial Officer**
- c) **Budget Day Overview, Councillor Diane Freeman, Chair, Finance and Strategic Planning Committee**

## **8. STAFF REPORTS**

- a) **Title: Regulations 284-09 Budget Expense Exclusions**  
Report No: CORP2023-006  
Prepared By: Paul Hettinga

### **Recommendations:**

- 1) That CORP2023-006 be approved.
- 2) That Council approve the exclusion of amortization in the 2023 budget, as allowed under Ontario Regulation 284/09, and accept this report on the impact of that exclusion for information.

## **9. OPERATING BUDGET**

### **a) BUDGET REQUEST – IN CAMERA**

#### **1) ITEM B21 - In Camera**

That Council approves an \$\_\_\_\_\_ increase of ongoing funding for 2023 operating expenses related to labour relations or employee compensation after the Enterprise contributions.

# **OPERATING BUDGET AND CAPITAL BUDGET FOR PROJECTS WITH OPERATING IMPACTS**

## **TAX BASE**

### **BASE BUDGET REQUESTS**

Base budget requests include adjustments to maintain current service levels, adjustments to existing fee volumes, regular fee increases and efficiencies.

Please note that all items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo's website.

**b) Base Budget Requests – FUNDING**

Funding increases associated with department/divisional fee increases (in line with CPIX), Assessment Growth and new revenue opportunities.

**1) ITEM B1 - Reforestation Grants from Enova Power**

That Council approves a \$50,000 increase of ongoing revenue in 2023 for the Reforestation Grant from Enova Power within the CAO's Office division in the CAO department.

**2) ITEM B2 - Advertising Revenue City Facilities Increase**

That Council approves a \$15,000 increase of ongoing revenue for Advertising Revenue City Facilities within the Recreation Services division in the Community Services department.

**3) ITEM B3 - Municipal Enforcement Revenue Increase**

That Council approves a \$14,720 increase of ongoing revenue in 2023 for Municipal Enforcement Fees and Charges within the Municipal Enforcement division in the Community Services department.

**4) ITEM B4 - Parks, Forestry and Cemetery Revenue Increase**

That Council approves a \$8,000 increase of ongoing revenue in 2023 for the Fees and Charges revenue increases within the Parks, Forestry and Cemetery Services division in the Community Services department.

**5) ITEM B5 - Assessment Growth - 2023 Projection**

That Council approves a \$1,100,000 increase of ongoing revenue in 2023 for Assessment Growth from 2022 with the Corporate Transaction department.

**6) ITEM B6 - Assessment Growth - 2021 Adjustment**

That Council approves a \$217,584 decrease of ongoing revenue in 2023 for Assessment Growth from 2021 with the Corporate Transaction department.

**7) ITEM B7 - Assessment Growth - 2020 Adjustment**

That Council approves a \$32,359 decrease of ongoing revenue in 2023 for Assessment Growth from 2020 with the Corporate Transaction department.

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## **8) ITEM B8 - Payment in Lieu Revenue**

That Council approves a \$380,000 increase of ongoing revenue in 2023 for Payment in Lieu (PILs) within the Corporate Transactions department.

### **c) Base Budget Requests – EFFICIENCY**

Savings incorporated into the operating budgets that are the results of new processes, sustainable adjustment opportunities and or procedures and projects that facilitate operational savings.

#### **1) ITEM B9 - RIM Park Investment Reserve - Annual Contribution Reduction**

That Council approves a \$700,000 decrease of ongoing funding in 2023 to the Annual Contribution to the RIM Park Investment Reserve within the Corporate Transactions department.

#### **2) ITEM B10 - Increased Capital Overhead Recovery Revenue**

That Council approves a \$100,000 increase of ongoing revenue in 2023 for Capital Overhead Recovery Revenue within the Corporate Transactions department.

### **d) Base Budget Requests – COMMITTED**

Items committed through Council resolution or agreements.

#### **1) ITEM B11 - Carnegie Library Lease Revenue Reduction**

That Council approves a \$50,000 reduction of ongoing revenue in 2023 for Carnegie Library Lease Revenue within the Facilities Design and Management Services division in the Community Services department.

#### **2) ITEM B12 - Kitchener-Waterloo Humane Society Contract Increase**

That Council approves a \$11,407 increase of ongoing funding in 2023 for the contract with Kitchener-Waterloo Humane Society within the Municipal Enforcement division in the Community Services department.

#### **3) ITEM B13 - Software Maintenance Contracts**

That Council approves a \$77,692 increase of ongoing funding in 2023 for Software Maintenance Contracts Increase within the Information Management and Technology Services division in the Corporate Services department. This will be partially offset by a \$10,877 contribution from enterprises:

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- \$3,931 – City Utilities
- \$1,753 – Comprehensive Business Licensing
- \$1,349 – Fleet
- \$1,309 – Building Standards
- \$1,234 – Cemetery
- \$1,158 – Rental Housing
- \$143 – Parking

**4) ITEM B14 - GIS Software Increase**

That Council approves a \$30,000 increase of ongoing funding in 2023 for GIS Software Increase within the Information Management and Technology Services division in the Corporate Services department.

**5) ITEM B15 - Contribution to CIRRF from Assessment**

That Council approves a \$255,017 increase of ongoing contributions in 2023 to the Capital Infrastructure Reinvestment Reserve Fund (CIRRF) from the budgeted Assessment Growth within the Corporate Transactions department.

**6) ITEM B16 - Contribution to CRF from Assessment**

That Council approves a \$85,006 increase of ongoing contributions in 2023 to the Capital Reserve Fund (CRF) from the budgeted Assessment Growth within the Corporate Transactions department.

**7) ITEM B17 - Inflationary Contribution to CIRRF**

That Council approves a \$442,750 increase of ongoing funding in 2023 for Inflationary Contribution to the Capital Infrastructure Reinvestment Reserve Fund (CIRRF) within the Corporate Transactions department.

**8) ITEM B18 - Inflationary Contribution to CRF**

That Council approves a \$255,439 increase of ongoing funding in 2023 for Inflationary Increase to the Capital Reserve Fund (CRF) within the Corporate Transactions department.

**9) ITEM B19 - WRMIP Levy Increase**

That Council approves a \$288,000 increase of ongoing funding in 2023 for Waterloo Region Municipalities Insurance Pool (WRMIP) Levy Increase within the Corporate Transactions department.

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**10) ITEM B20 - Fleet Budget Increase due to Fuel Prices**

That Council approves a \$100,000 increase of ongoing funding in 2023 for Fuel Price Increases within the Transportation division (\$65,000) in the IPPW department and within the Parks division (\$35,000) in the Community Services department.

**11) ITEM B22 - Winter Control - Salt Increase**

That Council approves a \$100,000 increase of ongoing funding in 2023 for Winter Control-Salt Increase within the Transportation division (\$90,000) in the IPPW department and within the Parks division (\$10,000) in the Community Services department.

**e) Base Budget Requests – RECOMMENDED**

Items reviewed and prioritized by the Corporate Management Team (CMT) / Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

**1) ITEM B26 - Director of Strategic Initiatives**

That Council approves a \$241,500 increase of ongoing funding and a \$8,500 increase of one-time funding in 2023 for a Director of Strategic Initiatives (FTE 1.0) within the CAO's Office division in the CAO department. This FTE will be partially offset by a \$28,140 contribution from enterprises:

- \$18,059 – City Utilities
- \$6,070 – Cemetery
- \$2,493 – Rental Housing
- \$813 – Comprehensive Business Licensing
- \$705 – Parking

**2) ITEM B28 - Programming Coordinator**

That Council approves a \$151,925 increase of ongoing funding and a \$8,500 increase of one-time funding in 2023 for a Programming Coordinator position (FTE 1.0) within the Recreation Services division in the Community Services department.

**3) ITEM B29 - PeopleSoft Functional Specialist**

That Council approves a \$130,525 increase of ongoing funding and a \$8,500 increase of one-time funding in 2023 for a PeopleSoft Functional Specialist (FTE 1.0) within the Finance division in the Corporate Services department. This FTE will be partially offset by a \$15,677 contribution from enterprises:

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- \$6,469 – City Utilities
- \$2,885 – Comprehensive Business Licensing
- \$2,154 – Building Standards
- \$2,028 – Cemetery
- \$1,906 – Rental Housing
- \$235 – Parking

**4) ITEM B30 - Customer Service/Admin Assistant**

That Council approves a \$81,939 increase of ongoing funding in 2023 for a Customer Service/Admin Assistant position (FTE 1.0) within the Human Resources division in the Corporate Services department. This FTE will be partially offset by a \$11,561 contribution from enterprises:

- \$6,127 – City Utilities
- \$2,059 – Cemetery
- \$2,014 – Building Standards
- \$846 – Rental Housing
- \$276 – Comprehensive Business Licensing
- \$239 – Parking

**5) ITEM B33 - One-time CRF Allocation Reduction**

That Council approves a \$500,000 decrease of ongoing funding to the Annual Contribution to the Capital Reserve Fund (CRF) within the Corporate Transactions department.

**6) ITEM B35 - Senior Development Planner, Intensification Specialist**

That Council approves a \$142,193 increase of ongoing funding and a \$8,500 increase of one-time funding in 2023 for a Senior Development Planner, Condominium Specialist position (FTE 1.0) within the Planning division in the IPPW department.

**7) ITEM B36 - Traffic Technician**

That Council approves a \$115,883 increase of ongoing funding in 2023 for a Traffic Technician (FTE 1.0) within the Transportation division in the IPPW department.

**8) ITEM B37 - CUPE - Traffic Technicians**

That Council approves a \$188,000 increase of ongoing funding in 2023 for two CUPE Traffic Technicians (FTE 2.0) within the Transportation division in the IPPW department.

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## **OPERATING IMPACTS OF CAPITAL and GROWTH REQUESTS**

Operating impact requests are the operating cost of capital projects. The impacts of capital are generated as a result of previously approved capital projects or capital projects included within the proposed capital budget that will have an impact to the operating budget. It also includes growth related operating costs.

### **f) Operating Impacts of Capital and Growth – COMMITTED**

Items committed through Council resolution or agreements.

#### **1) ITEM G1 - Waterloo Public Library Funding Agreement**

That Council approves a \$321,627 increase of ongoing funding in 2023, for the Waterloo Public Library (WPL) Funding Agreement within the Library division in the Corporate Transactions department, an \$1,908 increase of ongoing funding for ESBL Maintenance in the Facilities Design and Service Management division, a \$25,000 ongoing funding reduction in the Parks, Forestry and Cemetery Services division and a \$8,108 increase of ongoing revenue for Occupancy Charges in the Community Services department.

### **g) Operating Impacts of Capital and Growth – RECOMMENDED**

Items reviewed and prioritized by the Corporate Management Team (CMT) / Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

#### **1) ITEM G2 - Fleet Equipment Expansion Operating Impacts of Capital**

That Council approves a \$50,000 increase of ongoing funding in 2023 for Fleet and Equipment Operating Impacts due to Expansion within the Corporate Transactions department.

**AND**

#### **CAPITAL REFERENCE 420 – Fleet Equipment DC Growth (Routine)**

That Council approves the Fleet Equipment DC Growth capital project funding of \$368,000 within the Fleet and Procurement Services division 2023 capital budget.

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## **SERVICE LEVEL CHANGES REQUESTS**

Service level impacts are increases or decreases to existing service levels.

### **h) Service Level Changes – INCREASE**

Items that are increases in service level when compared to the prior year operating budget and prioritized by the Corporate Management Team (CMT) / Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

#### **1) ITEM S1 - IIARAE Strategic Implementation Program Funding**

That Council approves a \$225,000 increase of ongoing funding in 2023 for Indigenous Initiatives, Anti-Racism, Accessibility and Equity (IIARAE) Strategic Implementation Program Funding within the Indigenous Initiatives, Anti-Racism, Accessibility and Equity division in the CAO department.

#### **2) ITEM S2 - Community Programming - Program Growth Funding**

That Council approves a \$165,000 increase of ongoing funding in 2023 for Community Program Growth Funding within the Community Programming and Outreach Services division in the Community Services department.

## **INFRASTRUCTURE INVESTMENT REQUESTS**

Infrastructure Investment increases as recommended by the Long Term Financial Plan to address the City's infrastructure funding gap.

### **i) Infrastructure Investment – INCREASE**

Items that are increases in infrastructure investment recommended by the Long Term Financial Plan to address the City's infrastructure funding gap and phased in and prioritized by the Corporate Management Team (CMT) / Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

#### **1) ITEM I1 - FDMS Project Coordinator**

That Council approves a \$91,006 increase of ongoing funding in 2023 for a Project Coordinator within the Facility Design and Management Services division in the Community Services department.

#### **2) ITEM I2 - Network Administrator and Infrastructure Analyst**

That Council approves a \$117,558 increase of ongoing funding in 2023 for an Network Administrator and Infrastructure Analyst (FTE 1.0) within the Information Management and Technology Services division in the

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Corporate Serves department. This FTE will be partially offset by a \$31,624 contribution from enterprises:

- \$11,345 – City Utilities
- \$6,172 – Building Standards
- \$4,996 – Rental Housing
- \$3,821 – Cemetery
- \$2,645 – Comprehensive Business Licensing
- \$2,645 – Parking

**3) ITEM I3 - Increased Infrastructure Funding as per LTFP**

That Council approves a \$692,096 increase of ongoing funding for Increased Infrastructure Funding allocated to the Capital Infrastructure Reinvestment Reserve Fund (CIRRF) within the Corporate Transactions department.

**AND**

**CAPITAL REFERENCE 229 - Community Services Infrastructure Replacement and Rehabilitation Needs (Non-Routine)**

That Council approves in principle the Community Services Infrastructure Replacement and Rehabilitation Needs capital project funding of \$229,000 within the Facility Design and Management Services division 2023 capital budget.

**AND**

**CAPITAL REFERENCE 661 - Integrated Planning & Public Works Infrastructure Replacement and Rehabilitation Needs (Non-Routine)**

That Council approves in principle the Integrated Planning and Public Works Infrastructure Replacement and Rehabilitation Needs capital project funding of \$458,000 within the Transportation Services division 2023 capital budget.

**RESERVES FUNDED REQUESTS**

Temporary or one-time requests funded from Reserves or Reserve Funds (these items have no new tax base impact).

**j) Reserve Funded Requests**

Funding increases or decreases from Reserves.

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**1) ITEM B23 - Physician Recruitment**

*(funding source: Economic Development Reserve)*

That Council approves a \$20,000 increase of one-time funding in 2023 for Physician Recruitment within the Economic Development division in the CAO department, funded by the Economic Development Reserve.

**2) ITEM B24 - Increased Support for Arts and Culture**

*(funding source: Economic Development Reserve)*

That Council approves a \$65,000 increase of ongoing funding in 2023 for Arts and Culture Support within the Economic Development division in the CAO department funded by the Economic Development Reserve.

**3) ITEM B25 - IIARAE Co-op Students**

*(funding source: Employee Development and Capacity Building Reserve)*

That Council approves a \$32,000 increase of ongoing funding in 2023 for Indigenous Initiatives, Anti-Racism, Accessibility and Equity (IIARAE) Co-op Students - Two Terms (FTE 0.6) within the Indigenous Initiatives, Anti-Racism, Accessibility and Equity division in the CAO department, funded by the Employee Development and Capacity Building Reserve.

**4) ITEM B27 - Outdoor Neighbourhood Rink Program**

*(funding source: Capital Infrastructure Reserve Reinvestment Reserve Fund (CIRRF) transfer reduction)*

That Council approves a \$25,000 increase of ongoing funding in 2023 for the Outdoor Rink Program within the Community Programming and Outreach Services division in the Community Services department. This will be offset by a \$25,000 reduction to the operating budget transfer to the Capital Infrastructure Reserve Reinvestment Reserve Fund (CIRRF).

**5) ITEM B31 - External Consulting-Third Party Services**

*(funding source: Employee Development and Capacity Building Reserve)*

That council approves a \$20,000 increase of ongoing funding in 2023 for External Consulting-Third Party services within the Human Resources division in the Corporate Services department, funded by the Employee Development and Capacity Building Reserve.

**6) ITEM B32 - EMPDV Funding for Contract Support**

*(funding source: Employee Development and Capacity Building Reserve)*

That Council approves a \$125,000 increase of one-time funding in 2023 for Staffing Contract Resource support within the Human Resources division in

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the Corporate Services Department, funded by the Employee Development and Capacity Building Reserve.

**7) ITEM B34 - Commissioner Special Projects**

*(funding source: Tax Rate Stabilization Reserve)*

That Council approves a \$125,000 increase of one-time funding in 2023 for Commissioner Special Projects, funded from the annual step gapping contribution to the Tax Rate Stabilization reserve, allocated as \$10,000 to the Office of the CAO, \$40,000 to the Commissioner of Community Services, \$40,000 to the Commissioner of Corporate Services and \$35,000 to the Commissioner of IPPW.

**8) ITEM S3 - Affordable Housing - Annual Contribution**

*(funding source: Council's Community Priority and Contingency Reserve)*

That Council approves a \$75,000 increase of ongoing funding in 2023 to the annual contribution to CCPC-Affordable Housing and a \$75,000 decrease of ongoing funding to the annual contribution to CCPC-GEN within the Corporate Transactions department.

**k) 2023 Budget Menu List / Other Changes**

*(see page 37 of the Proposed Operating Budget Book)*

**Changes to the 2023 Proposed Operating Budget are to be brought forward by a Council approved motion.**

To assist, the Corporate Management Team (CMT) / Operational Leadership Team (OLT) Budget Committee has prepared a 2023 **prioritized** Menu List should Council choose to advance any menu increases (M1-M10) or menu reductions (M11-M15).

**ENTERPRISES**

**CITY UTILITIES**

**BASE BUDGET REQUESTS**

Base budget requests include adjustments to maintain current service levels, adjustments to existing fee volumes, regular fee increases and efficiencies.

**l) Base Budget Requests – FUNDING**

Funding increases associated with Department/Divisional fee increases (in line with CPIX), Assessment Growth and new revenue opportunities.

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**1) ITEM B40 - Water Retail Revenue Increase**

That Council approves a \$1,762,670 increase of ongoing revenue in 2023 for Water Revenue Increases within the City Utilities division in the IPPW department.

**2) ITEM B41 - Wastewater Retail Revenue Increase**

That Council approves a \$1,467,085 increase of ongoing revenue in 2023 for Wastewater Revenue Increases within the City Utilities division in the IPPW department

**3) ITEM B42 - Stormwater Revenue Increase**

That Council approves a \$683,811 increase of ongoing revenue in 2023 for Stormwater Revenue Increases within the City Utilities division in the IPPW department.

**m) Base Budget Requests – COMMITTED**

Items committed through Council resolution or agreements.

**1) ITEM B43 - Water Wholesale Purchase Increase**

That Council approves a \$665,172 increase of ongoing funding in 2023 for Wholesale Water Purchases Increase within the City Utilities division in the IPPW department.

**2) ITEM B44 - Wholesale Wastewater Treatment Increase**

That Council approves a \$1,274,556 increase of ongoing funding in 2023 for Wholesale Wastewater Treatment Increase within the City Utilities division in the IPPW department.

**n) Base Budget Requests – RECOMMENDED**

Items reviewed and prioritized by the Corporate Management Team (CMT) / Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

**1) ITEM B47 - Business Analyst - City Utilities**

That Council approves a \$113,320 increase of ongoing funding in 2023 for a Business Analyst position (FTE 1.0) within the City Utilities division in the IPPW department.

**2) ITEM B48 - Clean Water Initiatives Transfer from Water to Stormwater Reduction**

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That Council approves a \$30,000 reduction of ongoing funding and a \$30,000 reduction of ongoing revenue in 2023 for Clean Water Initiatives Transfer within the City Utilities division in the IPPW department.

**3) ITEM B49 - Compliance Administration - City Utilities**

That Council approves a \$86,077 increase of ongoing funding in 2023 for a Compliance Administration position (FTE 1.0) within the City Utilities division in the IPPW department.

**4) ITEM B50 – External Consulting - City Utilities**

That Council approves a \$50,000 increase of ongoing funding in 2023 for External Consulting within the City Utilities division in the IPPW department.

**5) ITEM B51 - Operations Engineer - Stormwater Management**

That Council approves a \$125,985 increase of ongoing funding in 2023 for an Operations Engineer - Stormwater Management (FTE 1.0) within the City Utilities division in the IPPW department.

**6) ITEM B52 – Stormwater Management - Training Increase**

That Council approves a \$35,000 increase of ongoing funding in 2023 for Stormwater Management Training Increase within the City Utilities division in the IPPW department.

**OPERATING IMPACTS OF CAPITAL and GROWTH REQUESTS**

Operating impact requests are the operating cost of capital projects. The impacts of capital are generated as a result of previously approved capital projects or capital projects included within the proposed capital budget that will have an immediate impact to the operating budget. It also includes growth related operating costs.

**o) Operating Impacts of Capital and Growth – COMMITTED**

Items committed through Council resolution or agreement.

**1) ITEM G3 - Water Debenture Payments Increase**

That Council approves a \$189,568 increase of ongoing funding in 2023 for Water Debenture Payments within the City Utilities division in the IPPW department.

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**2) ITEM G4 - Stormwater Debenture Payments Reduction**

That Council approves a \$309,788 reduction of ongoing funding in 2023 for Stormwater Debenture Payments Reduction within the City Utilities division in the IPPW department.

**3) ITEM G5 - Pump Stations Maintenance Increase**

That Council approves a \$35,000 increase of ongoing funding in 2023 for Pump Stations Maintenance Increase within the City Utilities division in the IPPW department.

**4) ITEM G6 - SCADA Operations Increase**

That Council approves a \$15,000 increase of ongoing funding in 2023 for SCADA Operations Increase within the City Utilities division in the IPPW department

**5) ITEM G7 - Stormwater Credit Program**

That Council approves a \$3,694 increase of ongoing funding in 2023 for Stormwater Credit Program within the City Utilities division in the IPPW department.

**6) ITEM G8 - Vector Truck Operating Impact**

That Council approves a \$110,000 increase of ongoing funding in 2023 for Vector Truck Operating Impacts within the City Utilities division in the IPPW department.

*(Tied to previously approved Capital)*

**p) Operating Impacts of Capital and Growth – RECOMMENDED**

Items reviewed and prioritized by the Corporate Management Team (CMT) / Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

**1) ITEM G11 - Inflationary Increases - City Utilities**

That Council approves a \$100,098 increase of ongoing funding in 2023 for Inflationary Increases - City Utilities within the City Utilities division in the IPPW department.

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## **OTHER ENTERPRISES**

**BUILDING STANDARDS, CEMETERY SERVICES** (within the Parks, Forestry and Cemetery Services division), **COMPREHENSIVE BUSINESS LICENSING** (within the Municipal Enforcement division), **PARKING** (within the Economic Development division) and **RENTAL HOUSING** (within the Municipal Enforcement division).

## **BASE BUDGET REQUESTS**

Base budget requests include adjustments to maintain current service levels, adjustments to existing fee volumes, regular fee increases and efficiencies.

### **q) Base Budget Requests – FUNDING**

Funding increases associated with Department/Divisional fee increases (in line with CPIX), Assessment Growth and new revenue opportunities.

#### **1) ITEM B38 – Parking Enterprise Permit Revenue Reduction**

That Council approves a \$223,770 reduction of ongoing revenue in 2023 for Parking permit revenue within the Economic Development division in the CAO department.

#### **2) ITEM B39 - Cemetery Revenue Increase**

That Council approves a \$228,000 increase of ongoing revenue in 2023 for Cemetery Revenue within the Parks, Forestry and Cemetery Services division in the Community Services department.

### **r) Base Budget Requests – RECOMMENDED**

Items reviewed and prioritized by the Corporate Management Team (CMT) / Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

#### **1) ITEM B45 – Cemetery Contract Resources**

That Council approves a \$100,000 increase of ongoing funding in 2023 for Cemetery Contract and/or Part Time Customer Support (FTE 2.5) within the Parks, Forestry and Cemetery Services division in the Community Services department.

#### **2) ITEM B46 – Rental Housing Program Expense and Revenue Adjustment**

That Council approves a \$337,575 decrease in ongoing revenue and a \$48,922 decrease in ongoing funding in 2023 within the Municipal Enforcement division in the Community Services department.

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## **OPERATING IMPACTS OF CAPITAL and GROWTH REQUEST**

Operating impact requests are the operating cost of capital projects. The impacts of capital are generated as a result of previously approved capital projects or capital projects included within the proposed capital budget that will have an immediate impact to the operating budget. It also includes growth related operating costs.

### **s) Operating Impacts of Capital and Growth – RECOMMENDED**

Items reviewed and prioritized by the Corporate Management Team (CMT) / Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

#### **1) ITEM G9 - Parking Enterprise Inflationary Increase**

That Council approves a \$10,200 increase of ongoing funding in 2023 for Parking Inflation within the Economic Development division in the CAO department.

#### **2) ITEM G10 - Cemetery Inflationary Increase**

That Council approves a \$117,000 increase of ongoing funding in 2023 for Cemetery Inflationary increase within the Parks, Forestry and Cemetery Services division in the Community Services department.

## **10. CAPITAL BUDGET (see the 2023 Proposed Capital Budget Book or C.B.B)**

### **a) 2023 CAPITAL BUDGET REQUEST – CHIEF ADMINISTRATIVE OFFICE (C.B.B. Pages 13 to 15)**

#### **1) ROUTINE PROJECTS**

##### **Recommendation:**

That Council approve the CAO's Department Routine capital projects included in the 2023 Capital Budget with a total value of \$\_\_\_\_\_.

#### **2) NON-ROUTINE PROJECTS**

##### **Recommendation:**

That Council approve the CAO's Department Non-Routine capital projects included in the 2023 Capital Budget with a total value of \$\_\_\_\_\_, with funding to be approved through a follow up report to Council.

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**b) 2023 CAPITAL BUDGET REQUEST – COMMUNITY SERVICES (C.B.B. Pages 16 to 22)**

**1) ROUTINE PROJECTS**

**Recommendation:**

That Council approve the Community Services Department Routine capital projects included in the 2023 Capital Budget with a total value of \$\_\_\_\_\_.

**2) NON-ROUTINE PROJECTS**

**Recommendation:**

That Council approve the Community Services Department Non-Routine capital projects included in the 2023 Capital Budget with a total value of \$\_\_\_\_\_, with funding to be approved through a follow up report to Council.

**c) 2023 CAPITAL BUDGET REQUEST – CORPORATE SERVICES (C.B.B. Pages 23 to 28)**

**1) ROUTINE PROJECTS**

**Recommendation:**

That Council approve the Corporate Services Department Routine capital projects included in the 2023 Capital Budget with a total value of \$\_\_\_\_\_.

**2) NON-ROUTINE PROJECTS**

**Recommendation:**

That Council approve the Corporate Services Department Non-Routine capital projects included in the 2023 Capital Budget with a total value of \$\_\_\_\_\_, with funding to be approved through a follow up report to Council.

**d) 2023 CAPITAL BUDGET REQUEST – INTEGRATED PLANNING AND PUBLIC WORKS (C.B.B. Pages 29 to 40)**

**1) ROUTINE PROJECTS**

**Recommendation:**

That Council approve the Integrated Planning and Public Works Department Routine capital projects included in the 2023 Capital Budget with a total value of \$\_\_\_\_\_.

Please note that all items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo's website.

## **2) NON-ROUTINE PROJECTS**

### **Recommendation:**

That Council approve the Integrated Planning and Public Works Department Non-Routine capital projects included in the 2023 Capital Budget with a total value of \$\_\_\_\_\_, with funding to be approved through a follow up report to Council.

## **e) 2023 CAPITAL BUDGET REQUEST - WATERLOO PUBLIC LIBRARY (C.B.B. Page 41)**

### **1) ROUTINE PROJECTS**

#### **Recommendation:**

That Council approve the Library Routine capital projects included in the 2023 Capital Budget with a total value of \$\_\_\_\_\_.

### **2) NON-ROUTINE PROJECTS**

#### **Recommendation:**

That Council approve the Library Non-Routine capital projects included in the 2023 Capital Budget with a total value of \$\_\_\_\_\_, with funding to be approved through a follow up report to Council.

## **f) 2024-2032 CAPITAL FORECAST – RECOMMENDATION BY DEPARTMENT**

### **1) CHIEF ADMINISTRATIVE OFFICE (C.B.B. Pages 13 to 15)**

#### **Recommendation:**

That Council approve in principle the 2024 to 2032 CAO's Department Capital Forecast totaling \$\_\_\_\_\_.

### **2) COMMUNITY SERVICES (C.B.B. Pages 16 to 22)**

#### **Recommendation:**

That Council approve in principle the 2024 to 2032 Community Services Department Capital Forecast totaling \$\_\_\_\_\_.

### **3) CORPORATE SERVICES (C.B.B. Pages 23 to 28)**

#### **Recommendation:**

That Council approve in principle the 2024 to 2032 Corporate Services Department Capital Forecast totaling \$\_\_\_\_\_.

Please note that all items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo's website.

**4) INTEGRATED PLANNING AND PUBLIC WORKS (C.B.B. Pages 29 to 40)**

**Recommendation:**

That Council approve in principle the 2024 to 2032 Integrated Planning and Public Works Department Capital Forecast totaling \$\_\_\_\_\_.

**5) WATERLOO PUBLIC LIBRARY (C.B.B. Page 41)**

**Recommendation:**

That Council approve in principle the 2024 to 2032 Library Capital Forecast totaling \$\_\_\_\_\_.

**6) 2023 CAPITAL BUDGET, and 2024-2032 CAPITAL FORECAST**

**Recommendation:**

That the 2023 Capital Budget of \$\_\_\_\_\_ be approved, and further that Council approve in principle the 2024 to 2032 Capital Forecast totaling \$\_\_\_\_\_.

**11. DEBENTURE FINANCING**

- 1) That Council approve a total of up to \$4,437,000 of Fire Development Charges debenture financing as follows for 2023, for a term not to exceed 10 years, for Development Charge projects.

<u>Project</u>	<u>2023</u>	<u>TOTAL</u>
<b>266 – Fire Rescue Expansion</b>	\$4,437,000	\$4,437,000
<b>DebtDC</b>		

- 2) That Council approve a total of up to \$1,092,000 of Roads Development Charges debenture financing as follows for 2023, for a term not to exceed 10 years, for Development Charge projects.

<u>Project</u>	<u>2023</u>	<u>TOTAL</u>
<b>112 – Generation Park Lands Servicing</b>	\$1,092,000	\$1,092,000
<b>DebtDC</b>		

- 3) That Council approve a total of up to \$1,033,000 of Public Works Development Charges debenture financing as follows for 2023, for a term not to exceed 10 years, for Development Charge projects.

Please note that all items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo’s website.

Project	2023	TOTAL
<b>224 – Material Storage Implementation DebtDC</b>	\$1,033,000	\$1,033,000

- 4) That Council approve a total of up to \$4,267,000 of Roads Development Charges debenture financing as follows for 2023, for a term not to exceed 10 years, for Development Charge projects.

Project	2023	TOTAL
<b>600 - Beaver Creek Road &amp; Conservation Drive Reconstruction DebtDC</b>	\$4,267,000	\$4,267,000

- 5) That Council approve a total of up to \$3,000,000 of Water debenture financing as follows for 2023, for a term not to exceed 10 years, for City Utilities-Water projects.

Project	2023	TOTAL
<b>664- City Wide City Road Share of Regional Major Reconstruction Projects</b>	\$1,617,000	\$1,617,000
<b>665 - City Wide - City Road Share of Regional Projects</b>	\$315,000	\$315,000
<b>570 - Structurally Deficient Watermain Rehab - City Wide</b>	\$1,068,000	\$1,068,000

- 6) That Council approve a total of up to \$1,566,000 of Stormwater debenture financing as follows for 2023, for a term not to exceed 10 years, for City Utilities-Stormwater projects.

Project	2023	TOTAL
<b>664 - City Wide City Road Share of Regional Major Reconstruction Projects</b>	\$841,000	\$841,000
<b>665 - City Wide - City Road Share of Regional Projects</b>	\$315,000	\$315,000
<b>543 - Denholm Pond Upgrades</b>	\$184,000	\$184,000
<b>544 - Forwell Creek Industrial Lands</b>	\$226,000	\$226,000

Please note that all items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo's website.

## **12. APPROVED 2023 OPERATING BUDGET**

### **Recommendation:**

- 1) That the 2023 Operating Budget be approved with an average property tax increase of \_\_\_\_\_% over 2022 and a total property tax levy of \$ \_\_\_\_\_ .

## **13. ENACTMENT OF BY-LAWS**

### **Recommendation:**

That the By-laws listed below be read a first, second and third time and finally passed, numbered sequentially commencing with By-law Number 2023-007 and that the Mayor and Clerk be authorized to sign them accordingly.

- a) By-law to amend By-law No. 2018-050 being a Zoning By-law controlling land use development within the City of Waterloo. 85, 87, 89 Columbia Street West, 300 Hemlock Street (Zone Change Application Z-22-16, IPPW2023-006, Council February 6, 2023, Columbia Hemlock Holdings Inc.).
- b) By-law to confirm all actions and proceedings of Council, February 13, 2023

## **14. ADJOURNMENT**

Please note that all items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo's website.