



A meeting of the Council of The Corporation of the City of Waterloo was held on February 13, 2023 at 1:00 p.m. in the Council Chambers, 100 Regina Street, South, Waterloo, Ontario and streamed live via YouTube.



COUNCIL MEETING MINUTES
Monday, February 13, 2023
1:00 PM

PRESENT: Mayor Dorothy McCabe, Councillor Royce Bodaly, Councillor Hans Roach, Councillor Diane Freeman, Councillor Jen Vasic, Councillor Mary Lou Roe, Councillor Julie Wright

ABSENT: Councillor Sandra Hanmer

Councillor Freeman in the Chair

1. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

No disclosure of pecuniary interest was declared by any member of Council at this point in the meeting.

2. CLOSED MEETING

Moved by Councillor Wright, Seconded by Councillor Roach:

That Council hold a closed meeting for the purposes of considering the following subject matter:

- a) personal matters about an identifiable individual, including municipal or local board employees (Staff Association, CUPE, Waterloo Professional Fire Fighters Association and Management);
- b) labour relations or employee negotiations (Labour Relations) (Staff Association, CUPE, Waterloo Professional Fire Fighters Association and Management).

Carried Unanimously
(Councillor Hanmer was absent for voting)

Council meeting recessed: (Time: 1:01 p.m.)
Council meeting reconvened: (Time: 1:30 p.m.)

PRESENT: Mayor Dorothy McCabe, Councillor Sandra Hanmer, Councillor Royce Bodaly, Councillor Hans Roach, Councillor Diane Freeman, Councillor Jen Vasic, Councillor Mary Lou Roe, Councillor Julie Wright

3. TERRITORIAL ACKNOWLEDGEMENT

Councillor Freeman opened the meeting with the following Territorial Acknowledgement:

We would like to begin by acknowledging that the land on which we are gathering from today is the land traditionally cared for by the Haudenosaunee, Anishnaabe and Neutral People. We also acknowledge the enduring presence and deep traditional knowledge and philosophies of the Indigenous People with whom we share their land today.

4. MOMENT OF REFLECTION

Councillor Freeman provided Council with a moment of reflection.

At the beginning of this Council meeting, we pause to think about the needs of our community. May we show wisdom and compassion in all our decisions.

5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

No disclosure of pecuniary interest was declared by any member of Council at this point in the meeting.

6. APPROVAL OF MINUTES

That the previous meeting minutes be approved.

a) January 23, 2023 – Council Meeting

Moved by Councillor Roe, Seconded by Councillor Hanmer:

That the minutes of the Council meeting held on January 23, 2023 be approved as printed.

Carried Unanimously

7. OPENING REMARKS

a) Opening Remarks, Mayor McCabe

Mayor McCabe brought opening remarks. Mayor thanked Councillor Freeman for taking on the role of the Finance Chair and acknowledged her experience on Council and knowledge of the community. Mayor also thanked Filipa Reynolds, Commissioner of Corporate Services, for leading the budget process. Speaking of the budget process, Mayor McCabe indicated that 2023 budget reflected the priorities of the City and the community throughout the year. Mayor stressed that the current budget was prepared in challenging times when, nonetheless, a demand for City services and programs remained high. Mayor McCabe emphasized that the City worked on gathering information that helped Council and City staff understand the priorities of the community; and that this work would continue to create the new strategic plan. Mayor finished her remarks by thanking staff and Council for all the hard work that had gone into 2023 budget.

b) Introductory Remarks, Filipa Reynolds, Commissioner, Corporate Services and Chief Financial Officer

Filipa Reynolds began her introductory remarks with a video highlighting some of 2022 landmarks that the City was proud to celebrate. Filipa Reynolds then spoke of 2023 operating and capital budget and their impact on an average household. Commissioner Reynolds emphasised that \$1.3 million in efficiencies and improvements helped to reduce the tax impact. Filipa Reynold then spoke of tools that had been used to increase public engagement in shaping 2023 budget. Commissioner Reynolds concluded by thanking the Budget Committee members, Financial Planning team, the Communications team, as well as City leadership and staff who had played a critical role in the budget preparation process.

c) Budget Day Overview, Councillor Diane Freeman, Finance Liaison

In her introductory remarks, Councillor Freeman, Finance Liaison, highlighted the fact that 2023 budget was brought forward in challenging times. She stressed the importance of adopting a budget that had a proposed property tax increase that was below the current rate of inflation. Councillor Freeman indicated that over the years, the City has kept tax rate increases competitive with other area municipalities by finding efficiencies. Councillor Freeman spoke of the proposed budget impact on Waterloo residents and offered some 2023 capital and operating budget highlights. She indicated that the next budget, covering 2024-2026, would be prepared to execute on the new strategic plan that was being worked on. She then introduced the process for considering the Budget items. She concluded by thanking Council members, Budget Committee, City staff, as well as members of the community for their contribution to this operating and capital budget process over the past few months.

8. STAFF REPORTS

- a) **Title: Regulations 284-09 Budget Expense Exclusions**
Report No.: CORP2023-006
Prepared By: Paul Hettinga

Moved by Councillor Bodaly, Seconded by Councillor Wright:

1. That CORP2023-006 be approved.
2. That Council approve the exclusion of amortization in the 2023 budget, as allowed under Ontario Regulation 284/09, and accept this report on the impact of that exclusion for information.

Carried Unanimously

9. OPERATING BUDGET**a) BUDGET REQUEST – IN CAMERA****1) ITEM B21 - In Camera**

Moved by Councillor Hanmer, Seconded by Councillor Vasic:

That Council approves a \$ 2,954,026, increase of ongoing funding for 2023 operating expenses related to labour relations or employee compensation after the Enterprise contributions.

Carried Unanimously

**OPERATING BUDGET AND CAPITAL BUDGET FOR PROJECTS WITH
OPERATING IMPACTS****TAX BASE****BASE BUDGET REQUESTS**

Base budget requests include adjustments to maintain current service levels, adjustments to existing fee volumes, regular fee increases and efficiencies.

b) Base Budget Requests – FUNDING

Funding increases associated with department/divisional fee increases (in line with CPIX), Assessment Growth and new revenue opportunities.

1) ITEM B1 - Reforestation Grants from Enova Power

Moved by Councillor Bodaly, Seconded by Councillor Roach:

That Council approves a \$50,000 increase of ongoing revenue in 2023 for the Reforestation Grant from Enova Power within the CAO's Office division in the CAO department.

Carried Unanimously

2) ITEM B2 - Advertising Revenue City Facilities Increase

Moved by Councillor Bodaly, Seconded by Councillor Roach:

That Council approves a \$15,000 increase of ongoing revenue for Advertising Revenue City Facilities within the Recreation Services division in the Community Services department.

Carried Unanimously

3) ITEM B3 - Municipal Enforcement Revenue Increase

Moved by Councillor Bodaly, Seconded by Councillor Roach:

That Council approves a \$14,720 increase of ongoing revenue in 2023 for Municipal Enforcement Fees and Charges within the Municipal Enforcement division in the Community Services department.

Carried Unanimously

4) ITEM B4 - Parks, Forestry and Cemetery Revenue Increase

Moved by Councillor Bodaly, Seconded by Councillor Roach:

That Council approves a \$8,000 increase of ongoing revenue in 2023 for the Fees and Charges revenue increases within the Parks, Forestry and Cemetery Services division in the Community Services department.

Carried Unanimously

5) ITEM B5 - Assessment Growth - 2023 Projection

Moved by Councillor Bodaly, Seconded by Councillor Roach:

That Council approves a \$1,100,000 increase of ongoing revenue in 2023 for Assessment Growth from 2022 with the Corporate Transaction department.

Carried Unanimously

6) ITEM B6 - Assessment Growth - 2021 Adjustment

Moved by Councillor Bodaly, Seconded by Councillor Roach:

That Council approves a \$217,584 decrease of ongoing revenue in 2023 for Assessment Growth from 2021 with the Corporate Transaction department.

Carried Unanimously

7) ITEM B7 - Assessment Growth - 2020 Adjustment

Moved by Councillor Bodaly, Seconded by Councillor Roach:

That Council approves a \$32,359 decrease of ongoing revenue in 2023 for Assessment Growth from 2020 with the Corporate Transaction department.

Carried Unanimously

8) ITEM B8 - Payment in Lieu Revenue

Moved by Councillor Bodaly, Seconded by Councillor Roach:

That Council approves a \$380,000 increase of ongoing revenue in 2023 for Payment in Lieu (PILs) within the Corporate Transactions department.

Carried Unanimously

c) Base Budget Requests – EFFICIENCY

Savings incorporated into the operating budgets that are the results of new processes, sustainable adjustment opportunities and or procedures and projects that facilitate operational savings.

1) ITEM B9 - RIM Park Investment Reserve - Annual Contribution Reduction

Moved by Mayor McCabe, Seconded by Councillor Hanmer:

That Council approves a \$700,000 decrease of ongoing funding in 2023 to the Annual Contribution to the RIM Park Investment Reserve within the Corporate Transactions department.

Carried Unanimously

2) ITEM B10 - Increased Capital Overhead Recovery Revenue

Moved by Mayor McCabe, Seconded by Councillor Hanmer:

That Council approves a \$100,000 increase of ongoing revenue in 2023 for Capital Overhead Recovery Revenue within the Corporate Transactions department.

Carried Unanimously

d) Base Budget Requests – COMMITTED

Items committed through Council resolution or agreements.

1) Mayor Dorothy McCabe - Snow Clearing

At this time, Mayor McCabe brought forward a motion to include directions to staff.

Moved by Mayor McCabe, Seconded by Councillor Vasic:

That Council direct staff to review and report back prior to June 2023 on possible sidewalk snow clearing improvements for consideration as part of the 2024-2026 budget process. Considerations to be reviewed will align with the City's current hybrid model where the city and the adjacent property owner clear snow from sidewalks. The focus will be on a review of sidewalk clearing at key nodes and corridors taking into consideration accessibility needs, proximity and connectivity to public transit, schools, hospitals, health services and other essential facilities in alignment with active transportation and transit routes. An environmental scan of other similar communities and public engagement will inform options along with Regional responsibilities and the current road maintenance agreement. Opportunities for improvement may include snow clearing at intersection corners, along curb faced sidewalks, enhanced compliance, enhanced support and volunteer services and improved communications with a potential phased-in implementation as part of the upcoming 3 year budget process.

Carried Unanimously

2) ITEM B11 - Carnegie Library Lease Revenue Reduction

Moved by Councillor Vasic, Seconded by Councillor Bodaly:

That Council approves a \$50,000 reduction of ongoing revenue in 2023 for Carnegie Library Lease Revenue within the Facilities Design and Management Services division in the Community Services department.

Carried Unanimously

3) ITEM B12 - Kitchener-Waterloo Humane Society Contract Increase

Moved by Councillor Vasic, Seconded by Councillor Bodaly:

That Council approves a \$11,407 increase of ongoing funding in 2023 for the contract with Kitchener-Waterloo Humane Society within the Municipal Enforcement division in the Community Services department.

Carried Unanimously

4) ITEM B13 - Software Maintenance Contracts

Moved by Councillor Vasic, Seconded by Councillor Bodaly:

That Council approves a \$77,692 increase of ongoing funding in 2023 for Software Maintenance Contracts Increase within the Information Management and Technology Services division in the Corporate Services department. This will be partially offset by a \$10,877 contribution from enterprises:

- \$3,931 – City Utilities
- \$1,753 – Comprehensive Business Licensing
- \$1,349 – Fleet
- \$1,309 – Building Standards
- \$1,234 – Cemetery
- \$1,158 – Rental Housing
- \$143 – Parking

Carried Unanimously

5) ITEM B14 - GIS Software Increase

Moved by Councillor Vasic, Seconded by Councillor Bodaly:

That Council approves a \$30,000 increase of ongoing funding in 2023 for GIS Software Increase within the Information Management and Technology Services division in the Corporate Services department.

Carried Unanimously

6) ITEM B15 - Contribution to CIRRF from Assessment

Moved by Councillor Vasic, Seconded by Councillor Bodaly:

That Council approves a \$255,017 increase of ongoing contributions in 2023 to the Capital Infrastructure Reinvestment Reserve Fund (CIRRF) from the budgeted Assessment Growth within the Corporate Transactions department.

Carried Unanimously

7) ITEM B16 - Contribution to CRF from Assessment

Moved by Councillor Vasic, Seconded by Councillor Bodaly:

That Council approves a \$85,006 increase of ongoing contributions in 2023 to the Capital Reserve Fund (CRF) from the budgeted Assessment Growth within the Corporate Transactions department.

Carried Unanimously

8) ITEM B17 - Inflationary Contribution to CIRRF

Moved by Councillor Vasic, Seconded by Councillor Bodaly:

That Council approves a \$442,750 increase of ongoing funding in 2023 for Inflationary Contribution to the Capital Infrastructure Reinvestment Reserve Fund (CIRRF) within the Corporate Transactions department.

Carried Unanimously

9) ITEM B18 - Inflationary Contribution to CRF

Moved by Councillor Vasic, Seconded by Councillor Bodaly:

That Council approves a \$255,439 increase of ongoing funding in 2023 for Inflationary Increase to the Capital Reserve Fund (CRF) within the Corporate Transactions department.

Carried Unanimously

10) ITEM B19 - WRMIP Levy Increase

Moved by Councillor Vasic, Seconded by Councillor Bodaly:

That Council approves a \$288,000 increase of ongoing funding in 2023 for Waterloo Region Municipalities Insurance Pool (WRMIP) Levy Increase within the Corporate Transactions department.

Carried Unanimously

11) ITEM B20 - Fleet Budget Increase due to Fuel Prices

Moved by Councillor Vasic, Seconded by Councillor Bodaly:

That Council approves a \$100,000 increase of ongoing funding in 2023 for Fuel Price Increases within the Transportation division (\$65,000) in the IPPW department and within the Parks division (\$35,000) in the Community Services department.

Carried Unanimously

12) ITEM B22 - Winter Control - Salt Increase

Moved by Councillor Vasic, Seconded by Councillor Bodaly:

1. That Council approves a \$100,000 increase of ongoing funding in 2023 for Winter Control-Salt Increase within the Transportation division (\$90,000) in the IPPW department and within the Parks division (\$10,000) in the Community Services department.

Carried Unanimously

e) Base Budget Requests – RECOMMENDED

Items reviewed and prioritized by the Corporate Management Team (CMT)/Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

1) ITEM B26 - Director of Strategic Initiatives

Moved by Mayor McCabe, Seconded by Councillor Roe:

That Council approves a \$241,500 increase of ongoing funding and a \$8,500 increase of one-time funding in 2023 for a Director of Strategic

Initiatives (FTE 1.0) within the CAO's Office division in the CAO department. This FTE will be partially offset by a \$28,140 contribution from enterprises:

- \$18,059 – City Utilities
- \$6,070 – Cemetery
- \$2,493 – Rental Housing
- \$813 – Comprehensive Business Licensing
- \$705 – Parking

Carried Unanimously

2) ITEM B28 - Programming Coordinator

Moved by Mayor McCabe, Seconded by Councillor Roe:

That Council approves a \$151,925 increase of ongoing funding and a \$8,500 increase of one-time funding in 2023 for a Programming Coordinator position (FTE 1.0) within the Recreation Services division in the Community Services department.

Carried Unanimously

3) ITEM B29 - PeopleSoft Functional Specialist

Moved by Mayor McCabe, Seconded by Councillor Roe:

That Council approves a \$130,525 increase of ongoing funding and a \$8,500 increase of one-time funding in 2023 for a PeopleSoft Functional Specialist (FTE 1.0) within the Finance division in the Corporate Services department. This FTE will be partially offset by a \$15,677 contribution from enterprises:

- \$6,469 – City Utilities
- \$2,885 – Comprehensive Business Licensing
- \$2,154 – Building Standards
- \$2,028 – Cemetery
- \$1,906 – Rental Housing
- \$235 – Parking

Carried Unanimously

4) ITEM B30 - Customer Service/Admin Assistant

Moved by Mayor McCabe, Seconded by Councillor Roe:

That Council approves a \$81,939 increase of ongoing funding in 2023 for a Customer Service/Admin Assistant position (FTE 1.0) within the Human Resources division in the Corporate Services department. This FTE will be partially offset by a \$11,561 contribution from enterprises:

- \$6,127 – City Utilities
- \$2,059 – Cemetery
- \$2,014 – Building Standards
- \$846 – Rental Housing
- \$276 – Comprehensive Business Licensing
- \$239 – Parking

Carried Unanimously

5) ITEM B33 - One-time CRF Allocation Reduction

Moved by Mayor McCabe, Seconded by Councillor Roe:

That Council approves a \$500,000 decrease of ongoing funding to the Annual Contribution to the Capital Reserve Fund (CRF) within the Corporate Transactions department.

Carried Unanimously

6) ITEM B35 - Senior Development Planner, Intensification Specialist

Moved by Mayor McCabe, Seconded by Councillor Roe:

That Council approves a \$142,193 increase of ongoing funding and a \$8,500 increase of one-time funding in 2023 for a Senior Development Planner, Condominium Specialist position (FTE 1.0) within the Planning division in the IPPW department.

Carried Unanimously

7) ITEM B36 - Traffic Technician

Moved by Mayor McCabe, Seconded by Councillor Roe:

That Council approves a \$115,883 increase of ongoing funding in 2023 for a Traffic Technician (FTE 1.0) within the Transportation division in the IPPW department.

Carried Unanimously

8) ITEM B37 - CUPE - Traffic Technicians

Moved by Mayor McCabe, Seconded by Councillor Roe:

That Council approves a \$188,000 increase of ongoing funding in 2023 for two CUPE Traffic Technicians (FTE 2.0) within the Transportation division in the IPPW department.

Carried Unanimously

OPERATING IMPACTS OF CAPITAL and GROWTH REQUESTS

Operating impact requests are the operating cost of capital projects. The impacts of capital are generated as a result of previously approved capital projects or capital projects included within the proposed capital budget that will have an impact to the operating budget. It also includes growth related operating costs.

f) Operating Impacts of Capital and Growth – COMMITTED

Items committed through Council resolution or agreements.

1) ITEM G1 - Waterloo Public Library Funding Agreement

Moved by Councillor Roe, Seconded by Councillor Wright:

That Council approves a \$321,627 increase of ongoing funding in 2023, for the Waterloo Public Library (WPL) Funding Agreement within the Library division in the Corporate Transactions department, an \$1,908 increase of ongoing funding for ESBL Maintenance in the Facilities Design and Service Management division, a \$25,000 ongoing funding reduction in the Parks, Forestry and Cemetery Services division and a \$8,108 increase of ongoing revenue for Occupancy Charges in the Community Services department.

Carried Unanimously

g) Operating Impacts of Capital and Growth – RECOMMENDED

Items reviewed and prioritized by the Corporate Management Team (CMT) / Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

1) ITEM G2 - Fleet Equipment Expansion Operating Impacts of Capital

Moved by Councillor Bodaly, Seconded by Councillor Roach:

That Council approves a \$50,000 increase of ongoing funding in 2023 for Fleet and Equipment Operating Impacts due to Expansion within the Corporate Transactions department.

AND

**CAPITAL REFERENCE 420 – Fleet Equipment DC Growth
(Routine)**

That Council approves the Fleet Equipment DC Growth capital project funding of \$368,000 within the Fleet and Procurement Services division 2023 capital budget.

Carried Unanimously

SERVICE LEVEL CHANGES REQUESTS

Service level impacts are increases or decreases to existing service levels.

h) Service Level Changes – INCREASE

Items that are increases in service level when compared to the prior year operating budget and prioritized by the Corporate Management Team (CMT) / Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

1) ITEM S1 - IIARAE Strategic Implementation Program Funding

Moved by Councillor Roe, Seconded by Councillor Hanmer:

That Council approves a \$225,000 increase of ongoing funding in 2023 for Indigenous Initiatives, Anti-Racism, Accessibility and Equity (IIARAE) Strategic Implementation Program Funding within the Indigenous Initiatives, Anti-Racism, Accessibility and Equity division in the CAO department.

Carried Unanimously

2) ITEM S2 - Community Programming - Program Growth Funding

Moved by Councillor Roe, Seconded by Councillor Hanmer:

That Council approves a \$165,000 increase of ongoing funding in 2023 for Community Program Growth Funding within the Community Programming and Outreach Services division in the Community Services department.

Carried Unanimously

INFRASTRUCTURE INVESTMENT REQUESTS

Infrastructure Investment increases as recommended by the Long Term Financial Plan to address the City's infrastructure funding gap.

i) Infrastructure Investment – INCREASE

Items that are increases in infrastructure investment recommended by the Long Term Financial Plan to address the City's infrastructure funding gap and phased in and prioritized by the Corporate Management Team (CMT)/Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

1) ITEM I1 - FDMS Project Coordinator

Moved by Councillor Wright, Seconded by Councillor Bodaly:

That Council approves a \$91,006 increase of ongoing funding in 2023 for a Project Coordinator within the Facility Design and Management Services division in the Community Services department.

Carried Unanimously

2) ITEM I2 - Network Administrator and Infrastructure Analyst

Moved by Councillor Wright, Seconded by Councillor Bodaly:

That Council approves a \$117,558 increase of ongoing funding in 2023 for an Network Administrator and Infrastructure Analyst (FTE 1.0) within the Information Management and Technology Services division in the Corporate Serves department. This FTE will be partially offset by a \$31,624 contribution from enterprises:

- \$11,345 – City Utilities
- \$6,172 – Building Standards
- \$4,996 – Rental Housing
- \$3,821 – Cemetery
- \$2,645 – Comprehensive Business Licensing
- \$2,645 – Parking

Carried Unanimously

3) ITEM I3 - Increased Infrastructure Funding as per LTFP

Moved by Councillor Wright, Seconded by Councillor Bodaly:

That Council approves a \$692,096 increase of ongoing funding for Increased Infrastructure Funding allocated to the Capital Infrastructure Reinvestment Reserve Fund (CIRRF) within the Corporate Transactions department.

AND

CAPITAL REFERENCE 229 - Community Services Infrastructure Replacement and Rehabilitation Needs (Non-Routine)

That Council approves in principle the Community Services Infrastructure Replacement and Rehabilitation Needs capital project funding of \$229,000 within the Facility Design and Management Services division 2023 capital budget.

AND

CAPITAL REFERENCE 661 - Integrated Planning & Public Works Infrastructure Replacement and Rehabilitation Needs (Non-Routine)

That Council approves in principle the Integrated Planning and Public Works Infrastructure Replacement and Rehabilitation Needs capital project funding of \$458,000 within the Transportation Services division 2023 capital budget.

Carried Unanimously

RESERVES FUNDED REQUESTS

Temporary or one-time requests funded from Reserves or Reserve Funds (these items have no new tax base impact).

j) Reserve Funded Requests

Funding increases or decreases from Reserves.

1) ITEM B23 - Physician Recruitment

(funding source: Economic Development Reserve)

Moved by Councillor Hanmer, Seconded by Councillor Bodaly:

That Council approves a \$20,000 increase of one-time funding in 2023 for Physician Recruitment within the Economic Development division in the CAO department, funded by the Economic Development Reserve.

Carried Unanimously

2) ITEM B24 - Increased Support for Arts and Culture
(funding source: Economic Development Reserve)

Moved by Councillor Hanmer, Seconded by Councillor Bodaly:

That Council approves a \$65,000 increase of ongoing funding in 2023 for Arts and Culture Support within the Economic Development division in the CAO department funded by the Economic Development Reserve.

Carried Unanimously

3) ITEM B25 - IIARAE Co-op Students
(funding source: Employee Development and Capacity Building Reserve)

Moved by Councillor Hanmer, Seconded by Councillor Bodaly:

That Council approves a \$32,000 increase of ongoing funding in 2023 for Indigenous Initiatives, Anti-Racism, Accessibility and Equity (IIARAE) Co-op Students - Two Terms (FTE 0.6) within the Indigenous Initiatives, Anti-Racism, Accessibility and Equity division in the CAO department, funded by the Employee Development and Capacity Building Reserve.

Carried Unanimously

4) ITEM B27 - Outdoor Neighbourhood Rink Program
(funding source: Capital Infrastructure Reserve Reinvestment Reserve Fund (CIRRF) transfer reduction)

Moved by Councillor Hanmer, Seconded by Councillor Bodaly:

That Council approves a \$25,000 increase of ongoing funding in 2023 for the Outdoor Rink Program within the Community Programming and Outreach Services division in the Community Services department. This will be offset by a \$25,000 reduction to the operating budget transfer to the Capital Infrastructure Reserve Reinvestment Reserve Fund (CIRRF).

Carried Unanimously

5) ITEM B31 - External Consulting-Third Party Services
(funding source: Employee Development and Capacity Building Reserve)

Moved by Councillor Hanmer, Seconded by Councillor Bodaly:

That council approves a \$20,000 increase of ongoing funding in 2023 for External Consulting-Third Party services within the Human Resources

division in the Corporate Services department, funded by the Employee Development and Capacity Building Reserve.

Carried Unanimously

6) ITEM B32 - EMPDV Funding for Contract Support

(funding source: Employee Development and Capacity Building Reserve)

Moved by Councillor Hanmer, Seconded by Councillor Bodaly:

That Council approves a \$125,000 increase of one-time funding in 2023 for Staffing Contract Resource support within the Human Resources division in the Corporate Services Department, funded by the Employee Development and Capacity Building Reserve.

Carried Unanimously

7) ITEM B34 - Commissioner Special Projects

(funding source: Tax Rate Stabilization Reserve)

Moved by Councillor Hanmer, Seconded by Councillor Bodaly:

That Council approves a \$125,000 increase of one-time funding in 2023 for Commissioner Special Projects, funded from the annual step gapping contribution to the Tax Rate Stabilization reserve, allocated as \$10,000 to the Office of the CAO, \$40,000 to the Commissioner of Community Services, \$40,000 to the Commissioner of Corporate Services and \$35,000 to the Commissioner of IPPW.

Carried Unanimously

8) ITEM S3 - Affordable Housing - Annual Contribution

(funding source: Council's Community Priority and Contingency Reserve)

Moved by Councillor Hanmer, Seconded by Councillor Bodaly:

That Council approves a \$75,000 increase of ongoing funding in 2023 to the annual contribution to CCPC-Affordable Housing and a \$75,000 decrease of ongoing funding to the annual contribution to CCPC-GEN within the Corporate Transactions department.

Carried Unanimously

k) 2023 Budget Menu List / Other Changes

Moved by Councillor Hanmer, Seconded by Councillor Roach:

That Council approves a \$145,000 increase of ongoing funding in 2023 for a Construction Supervisor position (FTE 1.0) within the Facilities Design and Management Services Division in the Community Services Department (Tax Base Budget Item M6 FDMS Construction Supervisor).

Carried Unanimously

Moved by Councillor Hanmer, Seconded by Councillor Bodaly:

That Council approves a \$98,131 increase of ongoing revenue in 2023 for Additional Assessment Growth from 2022 within the Corporate Transactions department. (Tax Base Budget Item M11 Additional Assessment Growth). AND That Council approves a \$9,813 increase of ongoing contributions in 2023 to the Capital Reserve Fund and a \$29,439 increase of ongoing contributions in 2023 to the Capital Infrastructure Reinvestment Reserve Fund from 2022 additional assessment growth within the Corporate Transactions department. (Tax Base Budget Item M11a Additional Assessment Growth (2022) to CIRRF (30%) AND M11b Additional Assessment Growth (2022) to CIRRF (10%))

Carried Unanimously

Moved by Councillor Vasic, Seconded by Mayor McCabe:

That Council approves a \$100,000 increase of ongoing funding in 2023 for Additional Affordable Housing as an annual contribution to Council's Community Priority and Contingency Reserve-Affordable Housing (CCPC-AH) within the Corporate Transactions department. (Tax Base Budget Item M1 Affordable Housing - Annual Contribution Increase).

Motion Failed

1 Voted in Favour

7 Voted in Opposition

(COUNCILLOR FREEMAN)

(COUNCILLOR HANMER)

(COUNCILLOR ROACH)

(COUNCILLOR ROE)

(COUNCILLOR BODALY)

(COUNCILLOR WRIGHT)

(MAYOR MCCABE)

Councillor Bodaly left the meeting.

(Time: 4:12 p.m.)

Councillor Bodaly joined the meeting.

(Time: 4:14 p.m.)

Moved by Councillor Vasic, Seconded by Councillor Wright:

That Council approves a \$434,000 increase of ongoing funding in 2023 for Additional Increased Infrastructure Funding allocated to the Capital Infrastructure Reinvestment Reserve Fund within the Corporate Transactions Department (Tax Base Budget Item M7 Increased Infrastructure Funding as per the LTFP - Additional Increase).

Motion Failed

2 Voted in Favour

6 Voted in Opposition

(COUNCILLOR FREEMAN)

(COUNCILLOR HANMER)

(COUNCILLOR ROACH)

(COUNCILLOR ROE)

(COUNCILLOR BODALY)

(MAYOR MCCABE)

Moved by Councillor Vasic, Seconded by Mayor McCabe:

That Council approves a \$90,000 increase of ongoing funding in 2023 for Additional Microsoft Licenses within the Information Management and Technology Services division in Corporate Services department (Tax Base Budget Item M9 Increased Employee Engagement via Additional Microsoft Licenses).

Motion Failed

4 Voted in Favour

4 Voted in Opposition

(COUNCILLOR ROACH)

(COUNCILLOR BODALY)

(COUNCILLOR WRIGHT)

(COUNCILLOR ROE)

Councillor Roe abstained from voting, and, in accordance with the *Municipal Act* and Procedure By-Law No. 2019-057, as amended, was recorded as voting in opposition.

ENTERPRISES

CITY UTILITIES

BASE BUDGET REQUESTS

Base budget requests include adjustments to maintain current service levels, adjustments to existing fee volumes, regular fee increases and efficiencies.

l) Base Budget Requests – FUNDING

Funding increases associated with Department/Divisional fee increases (in line with CPIX), Assessment Growth and new revenue opportunities.

1) ITEM B40 - Water Retail Revenue Increase

Moved by Councillor Bodaly, Seconded by Councillor Hanmer:

That Council approves a \$1,762,670 increase of ongoing revenue in 2023 for Water Revenue Increases within the City Utilities division in the IPPW department.

Carried Unanimously

2) ITEM B41 - Wastewater Retail Revenue Increase

Moved by Councillor Bodaly, Seconded by Councillor Hanmer:

That Council approves a \$1,467,085 increase of ongoing revenue in 2023 for Wastewater Revenue Increases within the City Utilities division in the IPPW department

Carried Unanimously

3) ITEM B42 - Stormwater Revenue Increase

Moved by Councillor Bodaly, Seconded by Councillor Hanmer:

That Council approves a \$683,811 increase of ongoing revenue in 2023 for Stormwater Revenue Increases within the City Utilities division in the IPPW department.

Carried Unanimously

m) Base Budget Requests – COMMITTED

Items committed through Council resolution or agreements.

1) ITEM B43 - Water Wholesale Purchase Increase

Moved by Councillor Wright, Seconded by Councillor Bodaly:

That Council approves a \$665,172 increase of ongoing funding in 2023 for Wholesale Water Purchases Increase within the City Utilities division in the IPPW department.

Carried Unanimously

2) ITEM B44 - Wholesale Wastewater Treatment Increase

Moved by Councillor Wright, Seconded by Councillor Bodaly:

That Council approves a \$1,274,556 increase of ongoing funding in 2023 for Wholesale Wastewater Treatment Increase within the City Utilities division in the IPPW department.

Carried Unanimously

n) Base Budget Requests – RECOMMENDED

Items reviewed and prioritized by the Corporate Management Team (CMT)/Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

1) ITEM B47 - Business Analyst - City Utilities

Moved by Councillor Vasic, Seconded by Councillor Wright:

That Council approves a \$113,320 increase of ongoing funding in 2023 for a Business Analyst position (FTE 1.0) within the City Utilities division in the IPPW department.

Carried Unanimously

2) ITEM B48 - Clean Water Initiatives Transfer from Water to Stormwater Reduction

Moved by Councillor Vasic, Seconded by Councillor Wright:

That Council approves a \$30,000 reduction of ongoing funding and a \$30,000 reduction of ongoing revenue in 2023 for Clean Water Initiatives Transfer within the City Utilities division in the IPPW department.

Carried Unanimously

3) ITEM B49 - Compliance Administration - City Utilities

Moved by Councillor Vasic, Seconded by Councillor Wright:

That Council approves a \$86,077 increase of ongoing funding in 2023 for a Compliance Administration position (FTE 1.0) within the City Utilities division in the IPPW department.

Carried Unanimously

4) ITEM B50 – External Consulting - City Utilities

Moved by Councillor Vasic, Seconded by Councillor Wright:

That Council approves a \$50,000 increase of ongoing funding in 2023 for External Consulting within the City Utilities division in the IPPW department.

Carried Unanimously

5) ITEM B51 - Operations Engineer - Stormwater Management

Moved by Councillor Vasic, Seconded by Councillor Wright:

That Council approves a \$125,985 increase of ongoing funding in 2023 for an Operations Engineer - Stormwater Management (FTE 1.0) within the City Utilities division in the IPPW department.

Carried Unanimously

6) ITEM B52 – Stormwater Management - Training Increase

Moved by Councillor Vasic, Seconded by Councillor Wright:

That Council approves a \$35,000 increase of ongoing funding in 2023 for Stormwater Management Training Increase within the City Utilities division in the IPPW department.

Carried Unanimously

OPERATING IMPACTS OF CAPITAL and GROWTH REQUESTS

Operating impact requests are the operating cost of capital projects. The impacts of capital are generated as a result of previously approved capital projects or capital projects included within the proposed capital budget that will have an immediate impact to the operating budget. It also includes growth related operating costs.

o) Operating Impacts of Capital and Growth – COMMITTED

Items committed through Council resolution or agreement.

1) ITEM G3 - Water Debenture Payments Increase

Moved by Councillor Roe, Seconded by Councillor Bodaly:

That Council approves a \$189,568 increase of ongoing funding in 2023 for Water Debenture Payments within the City Utilities division in the IPPW department.

Carried Unanimously

2) ITEM G4 - Stormwater Debenture Payments Reduction

Moved by Councillor Roe, Seconded by Councillor Bodaly:

That Council approves a \$309,788 reduction of ongoing funding in 2023 for Stormwater Debenture Payments Reduction within the City Utilities division in the IPPW department.

Carried Unanimously

3) ITEM G5 - Pump Stations Maintenance Increase

Moved by Councillor Roe, Seconded by Councillor Bodaly:

That Council approves a \$35,000 increase of ongoing funding in 2023 for Pump Stations Maintenance Increase within the City Utilities division in the IPPW department.

Carried Unanimously

4) ITEM G6 - SCADA Operations Increase

Moved by Councillor Roe, Seconded by Councillor Bodaly:

That Council approves a \$15,000 increase of ongoing funding in 2023 for SCADA Operations Increase within the City Utilities division in the IPPW department

Carried Unanimously

5) ITEM G7 - Stormwater Credit Program

Moved by Councillor Roe, Seconded by Councillor Bodaly:

That Council approves a \$3,694 increase of ongoing funding in 2023 for Stormwater Credit Program within the City Utilities division in the IPPW department.

Carried Unanimously

6) ITEM G8 - Vactor Truck Operating Impact

Moved by Councillor Roe, Seconded by Councillor Bodaly:

That Council approves a \$110,000 increase of ongoing funding in 2023 for Vactor Truck Operating Impacts within the City Utilities division in the IPPW department.

(Tied to previously approved Capital)

Carried Unanimously

p) Operating Impacts of Capital and Growth – RECOMMENDED

Items reviewed and prioritized by the Corporate Management Team (CMT)/Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

1) ITEM G11 - Inflationary Increases - City Utilities

Moved by Councillor Hanmer, Seconded by Councillor Vasic:

That Council approves a \$100,098 increase of ongoing funding in 2023 for Inflationary Increases - City Utilities within the City Utilities division in the IPPW department.

Carried Unanimously

OTHER ENTERPRISES

BUILDING STANDARDS, CEMETERY SERVICES (within the Parks, Forestry and Cemetery Services division), **COMPREHENSIVE BUSINESS LICENSING** (within the Municipal Enforcement division), **PARKING** (within the Economic Development division) and **RENTAL HOUSING** (within the Municipal Enforcement division).

BASE BUDGET REQUESTS

Base budget requests include adjustments to maintain current service levels, adjustments to existing fee volumes, regular fee increases and efficiencies.

q) Base Budget Requests – FUNDING

Funding increases associated with Department/Divisional fee increases (in line with CPIX), Assessment Growth and new revenue opportunities.

1) ITEM B38 – Parking Enterprise Permit Revenue Reduction

Moved by Councillor Roach, Seconded by Councillor Vasic:

That Council approves a \$223,770 reduction of ongoing revenue in 2023 for Parking permit revenue within the Economic Development division in the CAO department.

Carried Unanimously

2) ITEM B39 - Cemetery Revenue Increase

Moved by Councillor Roach, Seconded by Councillor Vasic:

That Council approves a \$228,000 increase of ongoing revenue in 2023 for Cemetery Revenue within the Parks, Forestry and Cemetery Services division in the Community Services department.

Carried Unanimously

r) Base Budget Requests – RECOMMENDED

Items reviewed and prioritized by the Corporate Management Team (CMT)/Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

1) ITEM B45 – Cemetery Contract Resources

Moved by Councillor Bodaly, Seconded by Councillor Wright:

That Council approves a \$100,000 increase of ongoing funding in 2023 for Cemetery Contract and/or Part Time Customer Support (FTE 2.5) within the Parks, Forestry and Cemetery Services division in the Community Services department.

Carried Unanimously

2) ITEM B46 – Rental Housing Program Expense and Revenue Adjustment

Moved by Councillor Bodaly, Seconded by Councillor Wright:

That Council approves a \$337,575 decrease in ongoing revenue and a \$48,922 decrease in ongoing funding in 2023 within the Municipal Enforcement division in the Community Services department.

Carried Unanimously

OPERATING IMPACTS OF CAPITAL and GROWTH REQUEST

Operating impact requests are the operating cost of capital projects. The impacts of capital are generated as a result of previously approved capital projects or capital projects included within the proposed capital budget that will have an immediate impact to the operating budget. It also includes growth related operating costs.

s) Operating Impacts of Capital and Growth - RECOMMENDED

Items reviewed and prioritized by the Corporate Management Team (CMT)/Operational Leadership Team (OLT) Budget Committee to move forward for Council's approval.

1) ITEM G9 - Parking Enterprise Inflationary Increase

Moved by Councillor Hanmer, Seconded by Councillor Bodaly:

That Council approves a \$10,200 increase of ongoing funding in 2023 for Parking Inflation within the Economic Development division in the CAO department.

Carried Unanimously

2) ITEM G10 - Cemetery Inflationary Increase

Moved by Councillor Hanmer, Seconded by Councillor Bodaly:

That Council approves a \$117,000 increase of ongoing funding in 2023 for Cemetery Inflationary increase within the Parks, Forestry and Cemetery Services division in the Community Services department.

Carried Unanimously

10. CAPITAL BUDGET

a) 2023 CAPITAL BUDGET REQUEST – CHIEF ADMINISTRATIVE OFFICE

1) ROUTINE PROJECTS

Moved by Councillor Hanmer, Seconded by Councillor Roe:

That Council approve the CAO's Department Routine capital projects included in the 2023 Capital Budget with a total value of \$2,637,000.

Carried Unanimously

2) NON-ROUTINE PROJECTS

Moved by Councillor Hanmer, Seconded by Councillor Roe:

That Council approve the CAO's Department Non-Routine capital projects included in the 2023 Capital Budget with a total value of \$ 5,903,000 with funding to be approved through a follow up report to Council.

Carried Unanimously

b) 2023 CAPITAL BUDGET REQUEST – COMMUNITY SERVICES

1) ROUTINE PROJECTS

Moved by Councillor Hanmer, Seconded by Mayor McCabe:

That Council approve the Community Services Department Routine capital projects included in the 2023 Capital Budget with a total value of \$12,838,000.

Carried Unanimously

2) NON-ROUTINE PROJECTS

Moved by Councillor Hanmer, Seconded by Mayor McCabe:

That Council approve the Community Services Department Non-Routine capital projects included in the 2023 Capital Budget with a total value of \$12,253,000, with funding to be approved through a follow up report to Council.

Carried Unanimously

c) 2023 CAPITAL BUDGET REQUEST – CORPORATE SERVICES

1) ROUTINE PROJECTS

Moved by Councillor Vasic, Seconded by Councillor Roe:

That Council approve the Corporate Services Department Routine capital projects included in the 2023 Capital Budget with a total value of \$5,606,000.

Carried Unanimously

2) NON-ROUTINE PROJECTS

Moved by Councillor Vasic, Seconded by Councillor Roe:

That Council approve the Corporate Services Department Non-Routine capital projects included in the 2023 Capital Budget with a total value of \$6,658,000, with funding to be approved through a follow up report to Council.

Carried Unanimously

d) 2023 CAPITAL BUDGET REQUEST – INTEGRATED PLANNING AND PUBLIC WORKS

1) ROUTINE PROJECTS

Moved by Councillor Bodaly, Seconded by Councillor Wright:

That Council approve the Integrated Planning and Public Works Department Routine capital projects included in the 2023 Capital Budget with a total value of \$30,910,000.

Carried Unanimously

2) NON-ROUTINE PROJECTS

Moved by Councillor Bodaly, Seconded by Councillor Wright:

That Council approve the Integrated Planning and Public Works Department Non-Routine capital projects included in the 2023 Capital Budget with a total value of \$20,913,000, with funding to be approved through a follow up report to Council.

Carried Unanimously

e) 2023 CAPITAL BUDGET REQUEST - WATERLOO PUBLIC LIBRARY

1) ROUTINE PROJECTS

Moved by Councillor Wright, Seconded by Councillor Roe:

That Council approve the Library Routine capital projects included in the 2023 Capital Budget with a total value of \$839,000.

Carried Unanimously

f) 2024-2032 CAPITAL FORECAST – RECOMMENDATION BY DEPARTMENT

1) CHIEF ADMINISTRATIVE OFFICE

Moved by Councillor Hanmer, Seconded by Mayor McCabe:

That Council approve in principle the 2024 to 2032 CAO's Department Capital Forecast totaling \$ 24,282,000.

Carried Unanimously

2) COMMUNITY SERVICES

Moved by Councillor Hanmer, Seconded by Councillor Roach:

That Council approve in principle the 2024 to 2032 Community Services Department Capital Forecast totaling \$124,119,000.

Carried Unanimously

3) CORPORATE SERVICES

Moved by Councillor Vasic, Seconded by Councillor Bodaly:

That Council approve in principle the 2024 to 2032 Corporate Services Department Capital Forecast totaling \$ 50,540,000.

Carried Unanimously

4) INTEGRATED PLANNING AND PUBLIC WORKS

Moved by Councillor Roach, Seconded by Councillor Bodaly:

That Council approve in principle the 2024 to 2032 Integrated Planning and Public Works Department Capital Forecast totaling \$545,570,000.

Carried Unanimously

5) WATERLOO PUBLIC LIBRARY

Moved by Councillor Roe, Seconded by Councillor Wright:

That Council approve in principle the 2024 to 2032 Library Capital Forecast totaling \$6,210,000

Carried Unanimously

6) 2023 CAPITAL BUDGET, and 2024-2032 CAPITAL FORECAST

Moved by Councillor Vasic, Seconded by Councillor Roach:

That the 2023 Capital Budget of \$ 98,557,000 be approved, and further that Council approve in principle the 2024 to 2032 Capital Forecast totaling \$ 750,721,000.

Carried Unanimously

11. DEBENTURE FINANCING

Moved by Councillor Bodaly, Seconded by Councillor Hanmer:

- 1) That Council approve a total of up to \$4,437,000 of Fire Development Charges debenture financing as follows for 2023, for a term not to exceed 10 years, for Development Charge projects.

Project	2023	TOTAL
266 – Fire Rescue Expansion DebtDC	\$4,437,000	\$4,437,000

Carried Unanimously

Moved by Councillor Bodaly, Seconded by Councillor Hanmer:

- 2) That Council approve a total of up to \$1,092,000 of Roads Development Charges debenture financing as follows for 2023, for a term not to exceed 10 years, for Development Charge projects.

Project	2023	TOTAL
112 – Generation Park Lands Servicing DebtDC	\$1,092,000	\$1,092,000

Carried Unanimously

Moved by Councillor Bodaly, Seconded by Councillor Hanmer:

- 3) That Council approve a total of up to \$1,033,000 of Public Works Development Charges debenture financing as follows for 2023, for a term not to exceed 10 years, for Development Charge projects.

Project	2023	TOTAL
224 – Material Storage Implementation DebtDC	\$1,033,000	\$1,033,000

Carried Unanimously

Moved by Councillor Bodaly, Seconded by Councillor Hanmer:

- 4) That Council approve a total of up to \$3,000,000 of Water debenture financing as follows for 2023, for a term not to exceed 10 years, for City Utilities-Water projects.

Project	2023	TOTAL
664- City Wide City Road Share of Regional Major Reconstruction Projects	\$1,617,000	\$1,617,000
665 - City Wide - City Road Share of Regional Projects	\$315,000	\$315,000
570 - Structurally Deficient Watermain Rehab - City Wide	\$1,068,000	\$1,068,000

Carried Unanimously

Moved by Councillor Bodaly, Seconded by Councillor Hanmer:

- 5) That Council approve a total of up to \$1,566,000 of Stormwater debenture financing as follows for 2023, for a term not to exceed 10 years, for City Utilities-Stormwater projects.

Project	2023	TOTAL
664 - City Wide City Road Share of Regional Major Reconstruction Projects	\$841,000	\$841,000

665 - City Wide - City Road Share of Regional Projects	\$315,000	\$315,000
543 - Denholm Pond Upgrades	\$184,000	\$184,000
544 - Forwell Creek Industrial Lands	\$226,000	\$226,000

12. APPROVED 2023 OPERATING BUDGET

Moved by Councillor Bodaly, Seconded by Councillor Roach:

- 1) That the 2023 Operating Budget be approved with an average property tax increase of 5.45% over 2022 and a total property tax levy of \$92,656,663.

Carried Unanimously

13. NEW BUSINESS

- a) **Mayor Dorothy McCabe - Donation: Türkiye and Syria Earthquake Response**

Moved by Councillor Hanmer, Seconded by Councillor Vasic:

That Council waive the notice requirements and consider the donation motion at the February 13, 2023 Meeting of Council.

Carried Unanimously

Moved by Mayor McCabe, Seconded by Councillor Vasic:

WHEREAS there is a significant ongoing humanitarian crisis after the devastating earthquakes in Türkiye and Syria that began in the early hours on Monday, February 6, 2023; and

WHEREAS the federal government has committed to matching up to \$10 million in donations to the Canadian Red Cross for relief efforts in Türkiye and Syria; and

WHEREAS the City of Waterloo has a long history of working together as a community and providing assistance to organizations in times of crisis and need;

NOW THEREFORE be it resolved that \$10,000 be funded from Council's Community Priority and Contingency Reserve be donated to the Canadian Red Cross fund to assist with earthquake relief efforts in Türkiye and Syria.

Carried Unanimously

14. ENACTMENT OF BY-LAWS

Moved by Councillor Hanmer, Seconded by Councillor Roe:

That the By-laws listed below be read a first, second and third time and finally passed, numbered sequentially commencing with By-law Number 2023-007 and that the Mayor and Clerk be authorized to sign them accordingly.

- a) By-law 2023-007 By-law to amend By-law No. 2018-050 being a Zoning By-law controlling land use development within the City of Waterloo. 85, 87, 89 Columbia Street West, 300 Hemlock Street (Zone Change Application Z-22-16, IPPW2023-006, Council February 6, 2023, Columbia Hemlock Holdings Inc.).
- b) By-law 2023-008 By-law to confirm all actions and proceedings of Council, February 13, 2023

Carried Unanimously

15. ADJOURNMENT

Moved by Councillor Vasic, Seconded by Councillor Bodaly:

That the meeting adjourn.

(Time: 5:39 p.m.)

Carried Unanimously

READ AND APPROVED, March 6/20, 2023

Mayor

City Clerk