

THIS MEETING WILL BE WEBCAST ON THE [CITY'S PUBLIC YOUTUBE SITE \(CITYWATERLOO\)](#) AND MAY BE TELECAST ON PUBLIC TELEVISION



SPECIAL COUNCIL MEETING

Monday, April 19, 2021

10:00 AM

AGENDA

Mayor Jaworsky in the Chair

1. **ROLL CALL**
2. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
3. **CLOSED MEETING**

Recommendation:

That Council hold a closed meeting for the purposes of considering the following subject matter:

- a) personal matters about an identifiable individual, including municipal or local board employees (Covid-19 Pandemic Update);
- b) labour relations or employee negotiations (Covid-19 Pandemic Update);

- c) a proposed or pending acquisition or disposition of land by the municipality or local board (disposition of city-owned land);
- d) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (corporate policy);
- e) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act; (disposition of city-owned land);
- f) a position plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (disposition of city-owned land, corporate policy).

COUNCIL MEETING WILL RECESS AND RECONVENE AT 2:00 PM

- 4. **ROLL CALL**
- 5. **TERRITORIAL ACKNOWLEDGEMENT**
- 6. **MOMENT OF REFLECTION**
- 7. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
- 8. **APPROVAL OF MINUTES**

That the previous meeting minutes be approved.

a) March 22, 2021 – Special Council Meeting

Recommendation:

That the minutes of the special Council meeting held on March 22, 2021 be approved as printed.

9. DELEGATIONS

- a) **THEMUSEUM Rolling Stones Exhibit**
David Marskell, CEO, THEMUSEUM

10. CONSENT MOTION

That Consent Motion items (a) through (h) be approved.

- a) **Title: Commissioner Special Projects Update - 2020**
Report No.: CORP2021-007
Prepared By: Dean Vieira

Recommendation:

1. That Council receives CORP2021-007 as information.

- b) **Title: 2021 BIIHA Special Service Levy**
Report No.: CORP2021-017
Prepared By: Mary Zubert

Recommendation:

1. THAT Council approve CORP2021-017.
2. THAT Council approve the Beechwood II Homes Association ("BIIHA") 2021 municipal budgeted levy of \$81,236 to fund the operating and capital costs of the BIIHA recreation facility and programs; and,
3. THAT Council adopt the By-law attached as Appendix A to this report for the imposition of a Special Services Levy on the rateable properties prescribed therein

- c) **Title: 2021 BSHA Special Service Levy**
Report No.: CORP2021-018
Prepared By: Mary Zubert

Recommendation:

1. THAT Council approve CORP2021-18.
2. THAT Council approve the Beechwood South Homes Association (“BSHA”) 2021 municipal budgeted levy of \$94,050 to fund the operating and capital costs of the BSHA recreation facility and programs; and,
3. THAT Council adopt the By-law attached as Appendix A to this report for the imposition of a Special Services Levy on the rateable properties prescribed therein.

d) Title: 2021 BWIHA Special Service Levy
Report No.: CORP2021-019
Prepared By: Mary Zubert

Recommendation:

1. THAT Council approve CORP2021-19.
2. THAT Council approve the Beechwood West #1 Homes Association (“BWIHA”) 2021 municipal budgeted levy of \$107,800 to fund the operating and capital costs of the BWIHA recreation facility and programs; and,
3. THAT Council adopt the By-law attached as Appendix A to this report for the imposition of a Special Services Levy on the rateable properties prescribed therein.

e) Title: 2021 GIIHA Special Service Levy
Report No.: CORP2021-020
Prepared By: Mary Zubert

Recommendation:

1. THAT Council approve Staff Report CORP2021-020.
2. THAT Council approve the Glasgow II Homes Association (“GIIHA”) 2021 municipal budgeted levy of \$24,000 to fund the operating and capital costs of the GIIHA recreation facility and programs; and,
3. THAT Council adopt the By-law attached as Appendix A to this report for the imposition of a Special Services Levy on the rateable properties prescribed therein.

f) Title: Culture Plan Implementation Report Card 2020
Report No.: CAO2021-009
Prepared By: Samantha Staresincic

Recommendation:

1. That Council approve report CAO2021-009.
2. That Council continue to champion local cultural development.

**g) Title: Waterloo North Hydro Holding Corporation
Nominees and Proxy**
Report No.: CORP2021-014
Prepared By: Julie Scott

Recommendation:

1. That CORP2021-014 be approved.
2. That Council nominate the following Council and citizen representatives for appointment to the Waterloo North Hydro Holding Corporation:

Mayor of the City of Waterloo
Chair of the Finance and Strategic Planning Committee
Steven McCartney
John Milloy
Janet Peddigrew
David Petras
3. That Council appoint Councillor Jeff Henry as proxy to vote for the Corporation of the City of Waterloo at the Annual Meeting of Shareholders of the Waterloo North Hydro Holding Corporation to be held on May 20, 2021 and at any adjournments thereof, revoking any proxy previously given and that the Mayor and Clerk be authorized to sign the proxy resolution for such meeting.

h) Title: 2020 Year End Investment Report
Report No.: CORP2021-003
Prepared By: Kim Reger

Recommendation:

1. That Council received the report CORP2021-003 as information.

i) Title: 2021 Business Improvement Area Levy
Report No.: CORP2021-021
Prepared By: Mary Zubert

Recommendation:

1. THAT Council approve Staff Report CORP2021-021.
2. THAT Council adopt the By-Law attached as Appendix A to this report for imposition of a Special Levy on the rateable properties prescribed within the Uptown Waterloo BIA Area Map Schedule A.
3. THAT Council approve the Uptown Waterloo BIA 2021 estimate of \$682,576 to fund the operating and capital costs of the Board of Management for Uptown Waterloo Business Improvement Area.

j) Title: Rink in the Park Funding Release
Report No.: COM2021-012
Prepared By: Liz Williams & Kim Reger

Recommendations:

1. That Council approve report COM2021-012.
2. That the 2021 non-routine capital funding for the Facility Infrastructure Replacement and Rehabilitation Needs in the amount of \$294,000 funded from the Capital Infrastructure Reinvestment Reserve Fund (CIRRF) be approved and released for the Rink in the Park infrastructure needs, as per the 2020-2022 approved Capital Budget Ref #282.

3. That a portion of the 2022 non-routine capital funding for the Facility Infrastructure Replacement and Rehabilitation Needs in the amount of \$56,000 be advanced to 2021 funded from the Capital Infrastructure Reinvestment Reserve Fund (CIRRF) be approved and released for the Rink in the Park infrastructure needs, as per the 2020-2022 approved Capital Budget Ref #282.
4. That Council direct staff to return to Council with the results of the facility infrastructure study currently underway in the fall, with a subsequent funding release request and spending plan for the balance of the 2022 Ref#282 funding

**k) Title: Regulate Work on Highways and Boulevards
By Law Amendments**

Report No.: IPPW2021-014

Prepared By: Helga Bowman

Recommendation:

1. That report IPPW2021-014 be approved.
2. That By-law 2014-054 (Being a by-law to Regulate Work on Highways and Boulevards) be amended in accordance with IPPW2021-014.

11. ITEMS REMOVED FROM THE CONSENT MOTION

12. STAFF REPORTS

a) Title: 2020/2021 Grant Update Report

Report No.: CORP2021-012

Prepared By: Marcel Humelnicu

Presentation: Marcel Humelnicu, Senior Financial Analyst
Brad Witzel, Manager, Financial Planning

Recommendation:

1. That council approve report CORP2021-012
2. That council formally approve the City of Waterloo's application to the Fire Safety Grant.

b) Title: 2020 Tax Adjustments
Report No.: CORP2021-015
Prepared By: Mary Zubert

**Introductory remarks: Paul Hettinga, Senior Director,
Revenue & Accounting/City
Treasurer**

Recommendations:

1. That Council receive CORP2021-015 as information.
2. That Council direct staff to initiate an application-based property tax deferral program to extend the remaining 2021 property tax due dates by 60 days for residents and businesses who qualify as outlined below.

c) Title: Uptown Vision 2030
Report No.: CTTEE2021-001
Prepared By: Diego Almaraz

Presentation: Diego Almaraz, Uptown Vision Committee Chair

Recommendation:

1. That Council adopt the Uptown Vision 2030; and
2. That Council direct staff to have regard for the Vision 2030 document in the review and update of the Official Plan, Zoning By-law, Urban Design Manual and other policy, guidelines and initiatives that may impact Uptown Waterloo.

**d) Title: Revised Fee Assistance Leisure Access
Program Policy**
Report No.: COM2021-004
Prepared By: Nadia Nassar

Recommendation:

1. That Council approve report COM2021-004.
2. That Council approve M-008 Fee Assistance Leisure Access Program Policy

e) Title: Localizing the United Nations Sustainable Development Goals (SDGs)

Report No.: CAO2021-001

Prepared By: Anna Marie Cipriani

Presentation: Anna Marie Cipriani, Sustainability Coordinator

Recommendations:

1. That council receive this report as information.

f) Title: Award of Tender RFT21-05 Waterloo Park Improvements – North Shore Silver Lake

Report No.: IPPW2021-029

Prepared By: Caroline Amyot

Report to Follow

g) Title: RFT21-03 Tender Award Emergency Black Pipe Sewer Lateral Replacement

Report No.: IPPW2021-039

Prepared By: Leigh McDermott

Recommendations:

1. That IPPW2021-039 be approved.
2. That Council approve the award of RFT21-03 – Emergency Black Pipe Sewer Lateral Replacement to McGillivray Trenchless (2017) Limited for the submitted price of \$1,232,240.00 plus unrecoverable HST in the amount of \$21,687.42 for a total award value of \$1,253,927.42.
3. That the Mayor and Clerk be authorized to sign the Agreement between The Corporation of the City of Waterloo and McGillivray Trenchless (2017) Limited, and any other documents related to this project, subject to the satisfaction of the City's Solicitor.

h) Title: Slow Streets Update – Uptown West and Waterloo Street
Report No.: IPPW2021-033
Prepared By: Jenny Setterfield

Recommendation:

1. That Council approve the plan and implementation of additional seasonal traffic calming measures in Ward 7, noted as Option #2 for Uptown West and Waterloo Street as outlined in report IPPW2021-033.

COUNCIL MEETING WILL RECESS AND RECONVENE AT 6:30 PM

i) Title: City of Waterloo Transportation Master Plan 2020 Update Final Report
Report No.: IPPW2021-037
Prepared By: Chris Hodgson

Presentation: Chris Hodgson, Manager, Active Transportation

Recommendation:

1. That IPPW2021-037 be approved.
2. That Appendix B “City of Waterloo Transportation Master Plan 2020 Update Final Report” be approved.
3. That Council endorse that the Design Speeds for City streets shall be consistent with those ranges set out in Transportation Association of Canada (TAC) Design Guidelines, and the planned posted speed limit for that street.
4. That Council endorse the draft Updated Sidewalk Policy and Staff bring forward the Staff report for approval at a later date.
5. That Council authorize Staff to advertise the Notice of Study Completion per the requirements of the Municipal Class Environmental Assessment (MCEA) process.

j) Title: Backyard Hens
Report No.: COM2021-011
Prepared By: Nicole Papke

Introductory remarks: Nicole Papke, Director, Municipal
Enforcement Services

Delegations:

1. Lauren Arndt, resident of Waterloo

Recommendations:

1. That Council approve report COM2021-011.
2. Staff be directed to report back at a future council meeting with an amendment to By-law 09-047 indicating the regulations for the keeping of backyard hens.

13. PUBLIC MEETINGS

Formal Public Meeting

**a) Title: Zoning By-law Amendment Z-20-06 to
Remove the Holding Symbol from 364
Woolwich Street, Sunvest Homes Corp.**
Report No.: IPPW2021-018
Prepared By: John Vos
Ward No.: Ward 5 - Southeast

Presentation: John Vos, Planner

Delegations:

1. Dave Galbraith, Senior Planner, IBI Group Inc.

Recommendations:

1. That IPPW2021-018 be approved.

2. That Council approve Zoning By-law Amendment Z-20-06 to remove the holding (H) symbol from the lands municipally known as 364 Woolwich Street in accordance with Section 6 of IPPW2021-018.
3. That Council adopt the Block Plan attached as Appendix 'C' to IPPW2021-018 to guide the future division of land on the north side of Woolwich Street between Maverick Street and Cedarcliffe Drive.

b) Title: Zone Change Application Z-18-14, John Perks and Stelica Avram, for 319, 337 and 343 Woolwich Street

Report No.: IPPW2021-016
Prepared By: Rita Szilock
Ward No.: Ward 5 - Southeast

Presentation: Rita Szilock, Planner

Delegations:

1. Scott Patterson, Principal, Patterson Planning Consultants Inc.

Correspondence:

1. Ana Franolic
2. Diana and John Spearn
3. Larry and Margaret Marsland
4. Ian and Carole Renshaw
5. Rupert and Melanie Hanson
6. John and Dianne Riddell
7. Carlos, Ernest and Martha Hahn

Recommendations:

1. That Council approve Staff Report IPPW2021-016.
2. That Council approve Zone Change Application Z-18-14, John Perks and Stelica Avram, for 319, 337 and 343 Woolwich Street, in accordance with Section 8 of Staff Report IPPW2021-016.

c) Title: Zoning By-law Amendment Z-21-04 to Remove the Holding Symbol from 93-101 Columbia Street West, Albert Street (Waterloo) Corp.
Report No.: IPPW2021-038
Prepared By: John Vos
Ward No.: Ward 6 – Central - Columbia

Presentation: John Vos, Planner

Recommendations:

1. That IPPW2021-038 be approved.
2. That Council approve Zoning By-law Amendment Z-21-04 to remove the holding (H) symbol from the lands municipally known as 93-101 Columbia Street West in accordance with Section 6 of IPPW2021-038.

d) Title: Recommended COVID-Relief Community Improvement Plan (CIP)
Report No.: CAO2021-005
Prepared By: Fredrick VanRooyen
Ward No.: City Wide

Introductory Remarks: Fredrick VanRooyen, Economic Development Officer

Recommendations:

1. That Report CAO2021-005 be approved;
2. That Council approve the recommended COVID-Relief Community Improvement Plan included as Attachment 1 to Report CAO2021-005.

14. CONSIDERATION OF NOTICE OF MOTION GIVEN AT PREVIOUS MEETING

None

15. NOTICE OF MOTION

None

16. COMMUNICATIONS AND CORRESPONDENCE

None

17. UNFINISHED BUSINESS

None

18. QUESTIONS

19. NEW BUSINESS

20. ENACTMENT OF BY-LAWS

Recommendation:

That the By-laws listed below be read a first, second and third time and finally passed, numbered sequentially commencing with By-law Number 2021-027 and that the Mayor and Clerk be authorized to sign them accordingly.

- a) By-law to adopt a COVID-relief Community Improvement Plan for the City of Waterloo
- b) By-law to amend by-law no. 2018-050, being a zoning by-law controlling land use development within the City of Waterloo 364 Woolwich Street. (Zoning By-law Amendment Z-20-06, IPPW2021-018, April 19, 2021)
- c) By-law to correct by-law 2021-005, being a by-law that amended zoning by-law no. 2018-050 which controls land use development within the City of Waterloo. (219 Labrador Drive)
- d) By-law to amend by-law no. 2018-050, being a zoning by-law controlling land use development within the City of Waterloo 93, 95, 97, 99, 101 Columbia Street West. (Zoning By-law Amendment Z-21-04, IPPW2021-038, April 19, 2021)
- e) By-law establishing (widening) a public highway in the City of Waterloo known as Roger Street.
- f) By-law establishing (widening) a public highway in the City of Waterloo known as Parkside Drive.

- g) By-law to amend By-law No. 2014-054, being a By-law to regulate work on highways and boulevards. (IPPW2021-014, Council April 19, 2021)
- h) By-law to establishing (widening) a public highway in the city of Waterloo known as Conservation Drive. (Minor Variance Decision A-10/21)
- i) By-law to levy a special local municipality levy on the rateable property in the Beechwood II Homes Association area for the taxation year 2021. (CORP2021-017, Council April 19, 2021)
- j) By-law to levy a special local municipal levy on the rateable property in the Beechwood South Homes Association Area for the taxation year 2021. (CORP2021-018, Council April 19, 2021)
- k) By-law to levy a special local municipal levy on the rateable property in the Beechwood West #1 Homes Association Area for the taxation year 2021. (CORP2021-019, Council April 19, 2021)
- l) By-law to levy a special local municipality levy on the rateable property in the Glasgow II Homes Association Area for the taxation year 2021. (CORP2021-020, Council April 19, 2021)
- m) By-law to determine how the BIA collects levies from properties within its boundaries. (CORP2021-021, Council April 19, 2021)
- n) By-law to confirm all actions and proceedings of Council, March 22, 2021 – Special

21. ADJOURNMENT