



THIS MEETING WILL BE WEBCAST ON THE [CITY'S PUBLIC YOUTUBE SITE](#) (CITYWATERLOO) AND MAY BE TELECAST ON PUBLIC TELEVISION



## **FINANCE & STRATEGIC PLANNING COMMITTEE MEETING**

Monday, November 18, 2019

**3:00 P.M.**

### **AGENDA**

Councillor Henry in the Chair

1. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
2. **APPROVAL OF MINUTES**
  - a) **October 21, 2019 – Finance & Strategic Planning Committee Meeting Minutes**
    1. That the minutes of the Finance & Strategic Planning Committee Meeting held on Monday, October 21, 2019 be approved as printed.
3. **DELEGATIONS**
  - a) **Pedestrian Safety at Crosswalks**  
Sam Gorman, resident of Waterloo

Please note that all page numbers and items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo's website.

#### 4. PRESENTATIONS

None

#### 5. CONSENT MOTION

- a) **Title: Uptown Sidewalk Patio Program Update**  
Report No: CAO2019-035  
Prepared by: Christine Tettman

**Recommendations:**

1. That Council approve the Uptown Sidewalk Patio Program.
2. That Council approve an initial Uptown Sidewalk Patio application fee of \$150 and an annual patio renewal fee of \$50 effective March 1, 2020 for the 2020 patio season as per Table #1, and that the Fees and Charges Bylaw is updated accordingly.
3. That Council delegate the authority to sign Uptown Sidewalk Patio encroachment agreements to the City Solicitor.

- b) **Title: 2020 Interim Tax Levy**  
Report No: CORP2019-067  
Prepared by: Jody Bitton

**Recommendations:**

1. That Council approves Staff Report CORP2019-067.
2. That Council approves the 2020 Interim Tax Levy By-law, attached as Schedule A”.

- c) **Title: Tax Exemption for Veteran Service Clubs**  
Report No: CORP2019-068  
Prepared by: Jody Bitton

**Recommendations:**

1. That Council approves report CORP2019-068.
2. That Council approves the By-law attached as Appendix A to report CORP 2019-068.

Please note that all page numbers and items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo’s website.

**d) Title: RFP Audit Services**  
Report No: CORP2019-076  
Prepared by: Paul Hettinga  
Rhonda Bell

**Recommendations:**

1. That Council approves CORP2019-076.
2. That Council approves that the firm of KPMG LLP be reappointed as auditors for an additional term of up to five years from 2019-2024.

**e) Title: Waterloo Award Frequency**  
Report No: CORP2019-082  
Prepared by: Christine Rushton

**Recommendations:**

1. That Council approve CORP2019-082.
2. That Council approve that the terms of reference for the Waterloo Award be amended to provide the award once per Council term in the third year.

**6. STAFF REPORTS**

**a) Title: 2019 Q3 Surplus Projection**  
Report No.: CORP2019-077  
Prepared By: Heidi Ramseyer

**Recommendations:**

1. That Council receives CORP2019-077 as information.

**b) Title: Asset Management Update**  
Report No.: CAO2019-032  
Prepared By: Cassandra Pacey

**Title: Asset Management 2019 Public Engagement Update**

Report No.: CAO2019-028  
Prepared By: Cassandra Pacey

**Presentation:** Cassandra Pacey, Manager, Asset Management

Please note that all page numbers and items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo's website.

**Recommendations:**

1. That Council receive CAO2019-028 as information.
2. That Council receive CAO2019-032 as information.

- c) **Title: Asset Management Fleet & Parking Report Cards**  
Report No.: CAO2019-027  
Prepared By: Cassandra Pacey

**Recommendations:**

1. That Council approve CAO2019-027.

- d) **Title: Uptown Public Realm Strategy Implementation**  
Report No.: IPPW2019-054  
Prepared By: John Griffin

**Presentation:** John Griffin, Landscape Architect, Public Realm Project Manager, Engineering Services

**Delegations:**

1. Diego Almaraz, Chair, Uptown Vision Committee

**Recommendations:**

1. That IPPW2019-054 be approved.
2. That Council approves the release of the 2019 capital budget funding, in the amount of \$1,674,000, funded \$277,000 from the Capital Reserve Fund, \$515,000 from the Parkland Dedication Reserve Fund, and \$882,000 from the Capital Infrastructure Reinvestment Reserve Fund, as per 2019 approved Capital Budget Ref #634.
3. That Council approves the 2019 implementation plan in Appendix 'A' of this report.
4. That Council receives the draft 2020-2022 implementation plan in Appendix 'B' of this report as information.

e) **Title: Parkland Dedication Bylaw and Policy Extension**

Report No.: CAO2019-023

Prepared By: Rachel Martin

**Recommendations:**

1. That CAO2019-023 be approved.
2. That Council maintain the current parkland cash-in-lieu policy and bylaw reforms established in Report CAO2015-012.1 and enabling By-law 2015-044, for a five-year term subject to the implementation of provincial Bill 108 for Community Benefits Charge (CBC) and direct staff to report back to Council prior to December 2024 for update and further direction.
3. That Council direct staff to report to Council on any parkland cash-in-lieu reforms established through future legislative changes.

f) **Title: Carnegie Library (40 Albert Street) – 2019 Funding Release**

Report No.: CAO2019-036

Prepared By: Rachel Martin

**Recommendations:**

1. That CAO2019-036 be approved.
2. That capital funding for the Carnegie Library in the amount of \$3,008,000, funded \$1,338,000 from the Capital Infrastructure Reinvestment Reserve Fund, \$669,000 from CRF Debenture and \$1,000,000 from the Tax Rate Stabilization Reserve be approved as per the 2019 approved Capital Budget ref. #118.

- g) Title: Potential Sale of Laneway, John, near King**  
Report No.: CAO2019-037  
Prepared By: Steven D. S. Ross LL.B.

**Recommendations:**

1. That Council declare the lands legally described as Alley, Plan 385 CITY OF WATERLOO Abutting Lot 93, 94 132 & 133; WATERLOO (the "Subject Land") surplus;
2. That Council confirm the closure of the public road that comprise the Subject Land;
3. That Council recognize the appraisal by Metrix Realty Group in the amount of \$426,000 in respect of the Subject Land;
4. That Council approve the sale of the Subject Land in an amount no less than the appraised amount, being \$426,000;
5. That the City Solicitor, Mayor and Clerk, where appropriate, be authorized to execute all documents related to the sale of the Subject Land in an agreement of purchase and sale to the satisfaction of the City Solicitor; and
6. That Council confirm through this resolution that such sale does not constitute a planning approval nor does it prejudice to the public planning process nor does it represent.
7. That Council approve Staff Report CAO2019-037.

- h) Title: Expropriation of 275 Lester Street**  
Report No.: CAO2019-039  
Prepared By: Steven D. S. Ross LL.B.

**Recommendations:**

1. That Council approve CAO2019-039.
2. That The Corporation of the City of City of Waterloo direct and authorize the Director of Legal Services to take the following actions with respect to the expropriation of lands for parkland and pedestrian corridor purposes:

- (a) apply for approval to expropriate the following land, for the purposes of parkland and pedestrian corridor purposes;

**LEGAL DESCRIPTION:** Parts 1-6 on Plan 58R-20515 (attached), being parts that make up Lot 67, Plan 856, City of Waterloo and PIN 22365-0024

**MUNICIPAL ADDRESS:** 275 Lester Street, Waterloo N2L 3W6; (the "Lands")

- (b) serve Notice of the above application required by the Expropriations Act (the "Act");
- (c) forward to the Chief Inquiry Officer any requests for a hearing that may be received within the time prescribed by the Act;
- (d) attend, with appropriate City Staff or legal counsel, at any hearing that may be scheduled;
- (e) discontinue expropriation proceedings, or any part thereof, upon the registration on title of the required documentation to complete a transaction whereby the required interests in the Lands are conveyed or if otherwise deemed appropriate in the opinion of the City Solicitor; and,
- (f) do all things necessary and proper to be done in furtherance of the above and report thereon to Council in due course.

- i) **Title: Early Approval of Capital Projects**  
Report No.: CORP2019-080  
Prepared By: Julie Koppeser

**Recommendations:**

1. That Council approve report CORP2019-080.
2. That Council approve:
  - a. That the 2020 non-routine project, Environment & Parks Services-Waterloo Park Lake Frontage Reconstruction (ref 251), totaling \$2,339,000, be included in the 2020 Capital Budget prior to the passing of the 2020-2022 Capital Budget and 2023-2029 Capital Forecast on February 10, 2020.
  - b. That staff return with a report prior to February 10, 2020 to request the release of funds for the Waterloo Park Lake Frontage Reconstruction project.
3. That Council approve:
  - a. That the 2020 non-routine project, Facilities Design & Management-Green Building Policy Implementation (ref 271), totaling \$892,000, be included in the 2020 Capital Budget prior to the passing of the 2020-2022 Capital Budget and 2023-2029 Capital Forecast on February 10, 2020.
  - b. That staff return with a report prior to February 10, 2020 to request the release of funds for the Green Building Policy Implementation project.
4. That Council approve:
  - a. That the 2020 routine project, Facilities Design & Management-Corporate Space Planning (ref 279), totaling \$2,071,000, be included in the 2020 Capital Budget prior to the passing of the 2020-2022 Capital Budget and 2023-2029 Capital Forecast on February 10, 2020.
  - b. That the funding for Corporate Space Planning be released on January 1, 2020.

Please note that all page numbers and items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo's website.



5. That Council approve:
  - a. That the 2020 routine project, Information Management & Technology Services-Desktop and Laptop Refresh (ref 444), totaling \$722,000, be included in the 2020 Capital Budget prior to the passing of the 2020-2022 Capital Budget and 2023-2029 Capital Forecast on February 10, 2020.
  - b. That the funding for Desktop and Laptop Refresh be released on January 1, 2020.
  
6. That Council approve:
  - a. That the 2020 routine project, Information Management & Technology Services-Server and Server Hardware Replacement & Upgrades (ref 450), totaling \$285,000, be included in the 2020 Capital Budget prior to the passing of the 2020-2022 Capital Budget and 2023-2029 Capital Forecast on February 10, 2020.
  - b. That the funding for Server and Server Hardware Replacement & Upgrades be released on January 1, 2020.
  
7. That Council approve:
  - a. That the 2020 routine project, City Utilities-Laurel Creek Functional Study and Implementation-Regina to Weber (ref 542), totaling \$1,023,000, be included in the 2020 Capital Budget prior to the passing of the 2020-2022 Capital Budget and 2023-2029 Capital Forecast on February 10, 2020.
  - b. That the funding for Laurel Creek Functional Study and Implementation-Regina to Weber be released on January 1, 2020.

Please note that all page numbers and items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo's website.

8. That Council approve:
  - a. That the 2020 routine project, Planning-Community Benefits Charge Implementation (ref 636), totaling \$157,000, be included in the 2020 Capital Budget prior to the passing of the 2020-2022 Capital Budget and 2023-2029 Capital Forecast on February 10, 2020.
  - b. That the funding for Community Benefits Charge Implementation be released on January 1, 2020.
9. That Council approve:
  - a. That the 2020 non-routine project, Transportation Services-Union Street-King Street to Moore Avenue (ref 687), totaling \$155,000, be included in the 2020 Capital Budget prior to the passing of the 2020-2022 Capital Budget and 2023-2029 Capital Forecast on February 10, 2020.
  - b. That staff return with a report prior to February 10, 2020 to request the release of funds for the Union Street-King Street to Moore Avenue project.

**j) Title: Winter Control Modernization Review**  
Report No.: IPPW2019-064  
Prepared By: Christine Koehler  
Jeff Silcox-Childs

**Presentation:** Christine Koehler; Director, Transportation Services

**Delegation:**

1. Matt Colley, Partner, Deloitte  
Tony Hamer, Partner, Deloitte  
Tim Dobbie, President, Tim L. Dobbie Consulting

**Recommendations:**

1. That IPPW2019-064 be received as information.
2. That the Final report from Deloitte be posted on the City's web site by November 30, 2019 as per the Province's Audit and Accountability fund requirements.

Please note that all page numbers and items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo's website.

3. That staff be directed to create an implementation plan in response to the recommendations of the Deloitte report and report back on progress bi-annually.
4. That the final report from Deloitte be shared with the Region of Waterloo and the area municipalities for knowledge transfer purposes.

**k) Title: Funding Release – Northdale Parkettes**

Report No.: COM2019-036

Prepared By: Trevor Schmidt

**Presentation:** Trevor Schmidt, Landscape Architect,  
Environment & Parks Services

**Delegations:**

1. Amanda Gebhardt, Manager of Landscape Architecture, WSP

**Recommendations:**

1. That Council approve report COM2019-036.
2. That Council approve release of the 2019 capital budget funding, in the amount of \$278,000 Parkland Dedication Reserve Fund (PUB) and \$1,577,000 from Development Charges (DC), as per the approved 2019 Capital Budget (Ref #225)

**l) Title: Award of RFT#19-15 – New Splash Pad and Washroom, Waterloo Park West**

Report No.: COM2019-035

Prepared By: Trevor Schmidt

**Recommendations:**

1. That Council approve report COM2019-035.
2. That Council approve the award of RFT#19-15 – New Splash Pad and Washroom, Waterloo Park West to Yard Weasels Inc for the submitted price, including selected provisional items of \$686,240.00 plus unrecoverable HST, in the amount of \$12,077.82, for a total award value of \$698,317.82.

Please note that all page numbers and items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo's website.

3. That the Mayor and Clerk be authorized to sign the Agreement between The Corporation of the City of Waterloo and Yard Weasels Inc, and any other documents related to this project, subject to the satisfaction of the City's Director of Legal Services.

**m) Title: RIM Park Ball Diamond Pavilion**  
Report No.: COM2019-037  
Prepared By: Sunda Siva

**Recommendations:**

1. That Council approve report COM2019-037.
2. That Council approve the transfer of \$100,000 from Park Land Upgrades Project #130028 funded from the Capital Infrastructure Renewal and Replacement Fund to RIM Park Ball Diamond Amenities Project #160004.
3. That Council approve the transfer of \$50,000 from the Main Library Mechanical Upgrades project #160163 funded from the Capital Infrastructure Renewal and Replacement Fund to RIM Park Ball Diamond Amenities Project #160004.

**n) Title: Energy Conservation and Demand Management Plan**  
Report No.: COM2019-034  
Prepared By: Kevin Van Ooteghem

**Presentation:** Kevin Van Ooteghem, Senior Project Architect/Engineer, Facility Design and Management Services

**Recommendations:**

1. That Council approve report COM2019-034.
2. That Council direct staff to investigate the recommendations of the Energy Conservation and Demand Management Plan as part of the proposed Corporate Climate Action Plan.

## **7. CONSIDERATION OF NOTICE OF MOTION GIVEN AT A PREVIOUS MEETING**

### **a) Councillor Bonogoure – Declaration of Climate Emergency**

#### **Delegations:**

1. Louissette Lanteigne, resident of Waterloo

#### **Motion:**

WHEREAS the Canadian government has committed to limiting global heating to 1.5 degrees as per the COP21 Paris Agreement, and the City of Waterloo has committed to a shared community-scope reduction of greenhouse gas emissions to 80% below 2010 levels by 2050;

WHEREAS the Intergovernmental Panel on Climate Change implies that to hit these targets, carbon dioxide emissions need to drop between 50% and 58% below 2010 levels by 2030 and between 94% and 107% by 2050, and then continue to decline, reaching net negative emissions in the second half of the century;

WHEREAS the City of Waterloo has identified climate change as a crisis and committed to enabling bold local actions to address the crisis; adopting environmental sustainability as a guiding principle of the 2019-2022 Strategic Plan and embedding it in the Corporate Climate Adaptation Plan, the Conservation Demand Management Program, the City's Green Building Policy and the City's work with Climate Action Waterloo Region;

WHEREAS the City of Waterloo is a community partner in the Region of Waterloo-led process to develop a Community Climate Adaptation Plan for Waterloo Region;

WHEREAS the City of Waterloo has made a commitment to develop a suite of metrics using the ISO 37120:2018 international standard in order to align our efforts with the United Nations' Sustainable Development Goals (SDGs);

WHEREAS climate action is an holistic endeavour and must be done alongside Indigenous peoples and nations, the original caretakers of this land, and must also address the immediate social impacts of climate breakdown on our most vulnerable populations;

WHEREAS the purpose of a climate emergency declaration is to accelerate sustained and meaningful action, and to commit to a scaled and timely response to climate breakdown;

**Therefore be it resolved** that the City of Waterloo declare a climate emergency and formally adopt a Corporate emissions target of a minimum 80% reduction in GHG emissions below 2011 levels by 2050;

**Be it further resolved** that Council direct staff to investigate options for a Corporate Climate Action Plan commensurate with limiting global heating to 1.5 degrees Celsius, and for that plan to include a framework for carbon budgeting and reporting metrics developed in partnership with Climate Action Waterloo Region, as well as appropriate accountability frameworks to embed the Strategic Plan's guiding principles into all divisions, departments, reports, and projects; and for staff to report back to Council in 2020 with terms of reference for this plan and a proposed timeline for prompt implementation;

**Be it further resolved** that Council directs staff to build the capacity of City employees and volunteers, through learning and collaboration as well as staffing and leadership, to fully understand and robustly address the climate emergency within departments and divisions across the organization;

**Be it finally resolved** that the City consult and collaborate with the public and relevant groups or organizations in the process of addressing climate breakdown and meeting corporate climate goals.

## **COUNCIL MEETING WILL RECESS AND RECONVENE AT 6:30 PM**

### **8. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

Please note that all page numbers and items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo's website.

## 9. DELEGATIONS

### a) **Roosevelt Avenue Reconstruction – Sidewalks**

Howard Armitage, resident of Waterloo

Marie Wolf, resident of Waterloo

## 10. FORMAL/INFORMAL PUBLIC MEETINGS

### Public Meetings

### a) **Title: Beechwood West #1 Homes Association Inc. Special Service/Area Levy Vote Update**

Report No.: CORP2019-083

Prepared By: Julie Scott

**Presentation:** Julie Scott, Deputy City Clerk

#### **Delegations:**

1. Heidi Johnston, Secretary, Beechwood West #1 Homes Association
2. Grant Gingrich, resident of Waterloo  
Jennifer Gingrich, resident of Waterloo

#### **Recommendations:**

1. That staff report CORP2019-083 be received as information.

### Formal Public Meeting

### b) **Title: Development Charge By-law Update – Formal Public Meeting**

Report No.: CORP2019-081

Prepared By: Michael Pugliese

**Presentation:** Michael Pugliese, Senior Financial Analyst

#### **Delegations:**

1. Craig Binning, Partner, Hemson Consulting Ltd.  
Julia Cziraky, Consultant, Hemson Consulting Ltd.

**Recommendations:**

1. That CORP2019-081 be approved.
2. That the Development Charges Background Study dated October 17, 2019, as amended (if applicable), be approved.
3. That one of the following options for a development charge rate structure for apartments, which differentiates between bedrooms/unit, be adopted as outlined in tables 5a through 5e of this report:
  - a. Current – Three Rates (1 bed & 2-3 beds & 4+ beds)
  - b. Single Rate
  - c. Two Rates (1 bed & 2+ beds)
  - d. Two Rates (1-2 beds & 3+ beds)
  - e. Two Rates (1-3 beds & 4+ beds)

**11. NOTICE OF MOTION**

None

**12. COMMUNICATIONS AND CORRESPONDENCE**

None

**13. REGIONAL INFORMATION AND CORRESPONDENCE**

None.

**14. UNFINISHED BUSINESS**

**15. NEW BUSINESS**

- i. Delegations
- ii. Items removed from Consent Motion to be dealt with separately
- iii. Staff Reports
- iv. Other Business

**16. QUESTIONS**

**17. ADJOURNMENT**

Please note that all page numbers and items noted in this agenda are listed in full in the corresponding packet on the City of Waterloo's website.